

## REGIONAL PROGRAMMES – PROGRESS REPORTING PACK

### **Progress Reporting – As per the requirements of the Agreement**

This template has been provided for the purpose of meeting Your Progress Report reporting requirements under the Deed of Agreement (the Agreement). Funding recipients are required to prepare reports using this template.

### **Definition of Authorised Person**

A person within the organisation who can legally enter the organisation into agreements or contracts.

### **Submitting reports**

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Please submit reports by email to @[infrastructure.gov.au](mailto:infrastructure.gov.au), attaching any evidence of progress such as photographs and copies of promotional materials as appropriate.

## REGIONAL PROGRAMMES – PROGRESS REPORTING PACK – LONG-FORM AGREEMENT

<b>Programme Name:</b>	Community Development Grants
<b>Proponent Name:</b>	Paper Australia Pty Ltd trading as Australian Paper
<b>Project Name:</b>	Energy from Waste Planning and Development
<b>ID number:</b>	CDG805
<b>Due Date:</b>	30 November 2017

### CURRENT AND FUTURE MILESTONES TO BE MET

Milestone Number	Milestone Description (please list all milestone elements)	Date due	Date achieved	<p>If the milestone is not achieved please provide details of any mitigation strategies including what is causing the delay, when you expect to complete the next milestone and how you are addressing the delay.</p> <p>Also, what impact, if any, this is likely to have on your achievement of your future Milestones</p> <p><i>If you have not been able to achieve the Milestone element, refer to Question 2.</i></p>	Detail the evidence you have provided with this report to demonstrate achievement of <i>each individual Milestone element</i> (e.g. photos, approvals, permits, contracts. Note: all photos need to be labelled and dated).
1	<p>Evidence acceptable to the Commonwealth that the following have been achieved:</p> <ul style="list-style-type: none"> <li>confirmation of partner funding; and</li> </ul>	31 October 2017	31 October 2017		<p><i>Attachment 1:</i> Commonwealth and State Governments joint media release on Co-funding for Energy from Waste Feasibility Study.</p> <p><i>Attachment 2:</i> CDG805 Executed Agreement Annexure B commits Paper Australia to [REDACTED] direct financial contribution.</p>
	<ul style="list-style-type: none"> <li>confirmation of final costs.</li> </ul>	31 October 2017		This Feasibility Study has a staged approach for the contract engagement related to various	<i>Attachment 3:</i> Executed Purchase Orders

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**REGIONAL PROGRAMMES – PROGRESS REPORTING PACK –  
LONG-FORM AGREEMENT**

				stages. These subsequent stages require assessment and definition during prior stages.	
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## REGIONAL PROGRAMMES – PROGRESS REPORTING PACK – LONG-FORM AGREEMENT

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1. Provide an update on the Activity/project.

2. If you have not been able to achieve the Milestone element advise status and mitigation strategies in place for the project to be brought back onto schedule. Also report if the delay is likely to impact on the completion date for the Activity and Project.

The development of the Milestone “confirmation of final costs.” is usually based on a full and final construction price. As this project seeks to study and assess the following: planning, design, costing and approvals it is by its nature a sequential process with many steps requiring the completion of prior steps.

Without the future subsequent steps fully defined the costs cannot be finalised and all contracts cannot be executed.

The delay in this milestone is unlikely to impact the completion date of the activity.

At this time it is expected that final costs will be confirmed by the March deadline prior to the first grant instalment.

3. Have you obtained the in-kind contributions as outlined in Annexure B of the Agreement?  
If NO: why not?

Australian Paper has committed to the in kind contribution as described in CDG805 Executed Agreement Annexure B to a value of s47G. Internal resources have been allocated to the project including, but not limited to, engineers, communication specialists, accountants and project managers.

The in-kind contribution is progressing as planned.



# REGIONAL PROGRAMMES – PROGRESS REPORTING PACK - LONG-FORM AGREEMENT

## STATEMENT OF RECEIPTS AND EXPENDITURE CDG GRANT FUNDING (Only)

For the period: **Date of first expenditure:** 20/9/17 to **Reporting date:** 31/10/2017

Receipts			\$'s
Programme Funding received to date			0
Interest on Programme Funds (1)			0
<b>Total receipts:</b>			<b>(A) 0</b>
Cost Items as per the Activity Budget in Annexure B of the Agreement	Budgeted Expenditure for the Activity as per the Activity Budget at Annexure B of the Agreement \$	Committed Expenditure (2) GST exclusive \$	Actual Expenditure (3) GST exclusive \$
Planning and design			
<b>Total, expenditure + commitments:</b>			
<b>Balance, Programme funds on hand (A-(B+C)):</b>			

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- (1) INTEREST ON GRANT FUNDS: Any interest received in your separate bank account or an appropriate allocation. If no programme funds have been received or no interest has been applied, then this area should be 0.
- (2) COMMITTED EXPENDITURE: A commitment includes any unpaid invoices or purchase orders issued for the purchase of items for the project or activity where the goods have been delivered i.e. (any bills received but not paid). It also includes unpaid invoices due under building contracts with a fixed schedule of payment dates for this reporting period.
- (3) ACTUAL EXPENDITURE: Report payments made in the "Actual Expenditure" column.

(NOTE) Report all receipts and expenditure as GST exclusive.

I am a person authorised to sign this Certification on behalf of my organisation; and the information provided is complete and correct.

Name: Peter Williams

Signed: 

s47F

Title: Chief Operating Officer

Date: 30/11/17

*This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.*

**REGIONAL PROGRAMMES – PROGRESS REPORTING PACK -  
LONG-FORM AGREEMENT**

**STATEMENT OF RECEIPTS AND EXPENDITURE  
OTHER CONTRIBUTIONS (financial contributions only)**

**For the period: Date of first expenditure: 1/1/2017 to Reporting date: 31/10/2017**

Name of Other Contributor	Cost Item (as per Annexure B of the Agreement)	Value of Other Contributions as per Annexure B of the Agreement \$ GST exclusive	Contributor Funding Received \$ (1) GST exclusive	Expenditure \$ (2) GST exclusive
Victorian State Government	Planning and design			
Paper Australia Pty Ltd trading as Australian Paper	Planning and design			
TOTAL				

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(1) CONTRIBUTOR FUNDING RECEIVED: money received from other contributors.

(2) EXPENDITURE: cash payments made + tax invoices held and cleared for payment but not yet paid

(NOTE) Report all receipts and expenditure as GST exclusive.

I am a person authorised to sign this Certification on behalf of my organisation; and the information provided is complete and correct.

Name: Peter Williams

Signed:  s47F

Title: Chief Operating Officer

Date: 30/11/17

*This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.*

## REGIONAL PROGRAMMES – PROGRESS REPORTING PACK

### CERTIFICATION

<b>Programme Name:</b>	Community Development Grants
<b>Proponent Name:</b>	Paper Australia Pty Ltd trading as Australian Paper
<b>Project Name:</b>	Energy from Waste Planning and Development

In relation to the Funding Agreement between the Commonwealth of Australia as represented by the Department of Infrastructure and Regional Development and Paper Australia Pty Ltd trading as Australian Paper executed on 20 September 2017 (the Agreement), I certify that:

1. All Funding and Other Contributions received was expended for the purpose of the Activity and Project, and expended and held in a manner in accordance with the Agreement; and
2. Salaries and allowances paid to any person involved in the Activity under the Agreement were in accordance with the applicable award or agreement in force under the relevant law on industrial or workplace relations; and
3. I am a person authorised to make this Certification on behalf of my organisation; and the information provided is complete and correct

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30/11/17  
Date

Peter Williams  
Name

Chief Operating Officer  
Title

*This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.*

## REGIONAL PROGRAMMES – PROGRESS REPORTING PACK

### Statement of Completion Value – (Energy from Waste Planning and Development)

As at 31/10/17 the Project is 5% complete as defined in the Schedule at Item A.2 of the Funding Agreement between the Commonwealth of Australia as represented by the Department of Infrastructure and Regional Development and Paper Australia Pty Ltd trading as Australian Paper

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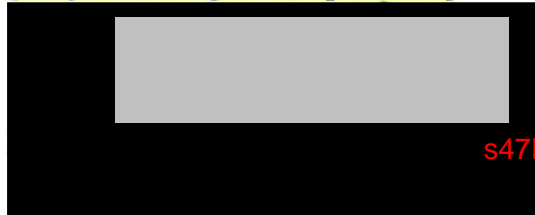
#### [Contractor's name] Certification

Signed: \_\_\_\_\_ Not Applicable \_\_\_\_\_ Name: \_\_\_\_\_

Position: Contract Manager or similar

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#### [Project Manager or Equivalent] Certification



Name: \_\_\_\_\_ David Jettner \_\_\_\_\_



Name: \_\_\_\_\_ Peter Williams \_\_\_\_\_

Position: Chief Operating Officer

I hereby certify that I am a person authorised to sign this Statement on behalf of my organisation; and the information provided is complete and correct.


## REGIONAL PROGRAMMES – PROGRESS REPORTING PACK

### ATTACHMENTS

*Attachment 1:* Commonwealth and State Governments joint media release on Co-funding for Energy from Waste Feasibility Study.

*Attachment 2:* CDG805 Executed Agreement Annexure B commits Paper Australia to  direct financial contribution.

*Attachment 3:* Executed Purchase Orders/Commitments

ITEM	Vendor	Description	PO Number	Cost	Invoices
					





## **Fiona Nash**

Minister for Regional Development  
Minister for Regional Communications  
Minister for Local Government and Territories



## **Wade Noonan**

Minister for Industry and Employment  
Minister for Resources

## **Darren Chester**

Minister for Infrastructure and Transport  
Member for Gippsland

## **Harriet Shing**

Member for Eastern Victoria

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6 July 2017

# **Government support for innovative waste to energy project in Victoria's Latrobe Valley**

- **\$2.5 million each from Australian and Victorian governments for waste to energy project at Australian Paper**
- **The funding will enable critical planning and pre-construction work for a \$600 million proposal at the Maryvale paper mill**
- **Waste to energy plant aims to reduce energy cost for Latrobe Valley's single largest private employer**

An innovative project to convert household waste into energy at the Australian Paper mill in the Latrobe Valley has received backing from the Australian and Victorian Governments.

The federal and state governments will each contribute \$2.5 million towards the \$7.5 million waste to energy stage one project, which will enable critical pre-construction planning for a project to provide the regional paper manufacturer with an alternative energy source.

Australian Paper will match the commitment with \$2.5 million of its own funding.

Federal Minister for Regional Development Fiona Nash said the waste to energy proposal had been identified as a priority project by the local community.

"Local communities know what's best for their region, including what projects will provide the greatest benefit to the community," Minister Nash said.

"I aim to help build the kinds of communities our children and grandchildren either want to stay in or come back to and local facilities like these help to do just that."

Minister Wade Noonan said the Victorian Government's investment was part of a broader strategy to support economic growth in the Latrobe Valley.

"Australian Paper provides more than 1000 jobs in Victoria, with most of those in the Latrobe Valley," He said.

"We are supporting proud manufacturers like Australian Paper to diversify its operations and create new jobs and industries for the local region. This funding will be critical to assessing the project at the pre-construction phase."

Member for Gippsland Darren Chester said Australian Paper was critical to the future success of the Latrobe Valley and the waste to energy plant had potential to reduce the company's energy bills.

"Australian Paper has undergone a significant business turnaround in recent years, yet still faces challenges with the rising price of gas," Mr Chester said.

"The waste to energy proposal, which will receive \$2.5 million from the Federal Government, has the potential to significantly reduce the company's energy bills, securing jobs in the Latrobe Valley, while also reducing the amount of waste sent to landfill."

Member for Eastern Victoria Harriet Shing said the \$7.5 million investment would be welcomed at a time when the local economy was transitioning.

"Australian Paper plays a huge role in Gippsland's industry and prosperity, and this jointly-funded project will generate more work and output in and around the Latrobe Valley, and create new competitive opportunities for the region," she said.

"The waste to energy proposal is exciting and forms an important part of Australian Paper's long term plans to become more sustainable by using innovative methods."

It is expected the pre-construction planning will take up to 12 months to complete, and provide Australian Paper with a reliable and accurate project assessment. This will enable the company to attract capital investment for the project.

Australian Paper's proposed plan could be operational by 2021/22 and require an estimated \$600 million investment. It could create up to 800 construction jobs, and 46 new full time permanent positions, while underpinning the ongoing success of the mill.

#### **Media Contacts**

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<b>For Ms Nash:</b>	<b>Whil Prendergast</b>	<b>0427 672 815</b>
<b>For Mr Chester:</b>	<b>Kerri Griffiths</b>	<b>0417 617 482</b>
<b>For Mr Noonan:</b>	<b>Andrew Nelson</b>	<b>0438 313 732</b>
<b>For Ms Shing:</b>	<b>Electorate Office</b>	<b>5134 8000</b>

**ANNEXURE B**

BUDGET FOR THE EXPENDITURE OF CDG FUNDING		
Cost item	Description	Amount (GST exclusive)
Planning and design	Energy from Waste Planning and Development	
Funding (A)		
OTHER CONTRIBUTIONS (FINANCIAL)		
Name of Contributor	Cost Item	Description of item
Victorian State Government	Planning and design	Energy from Waste Planning and Development
Paper Australia Pty Ltd trading as Australian Paper	Planning and design	Energy from Waste Planning and Development
Other Contributions (Financial) (B)		
TOTAL COST ESTIMATE (A + B) (GST exclusive):		

<b>OTHER CONTRIBUTIONS (IN-KIND)</b>	
Name of Contributor	Description of Other Contribution (In-kind)
Paper Australia Pty Ltd trading as Australian Paper	Internal resources

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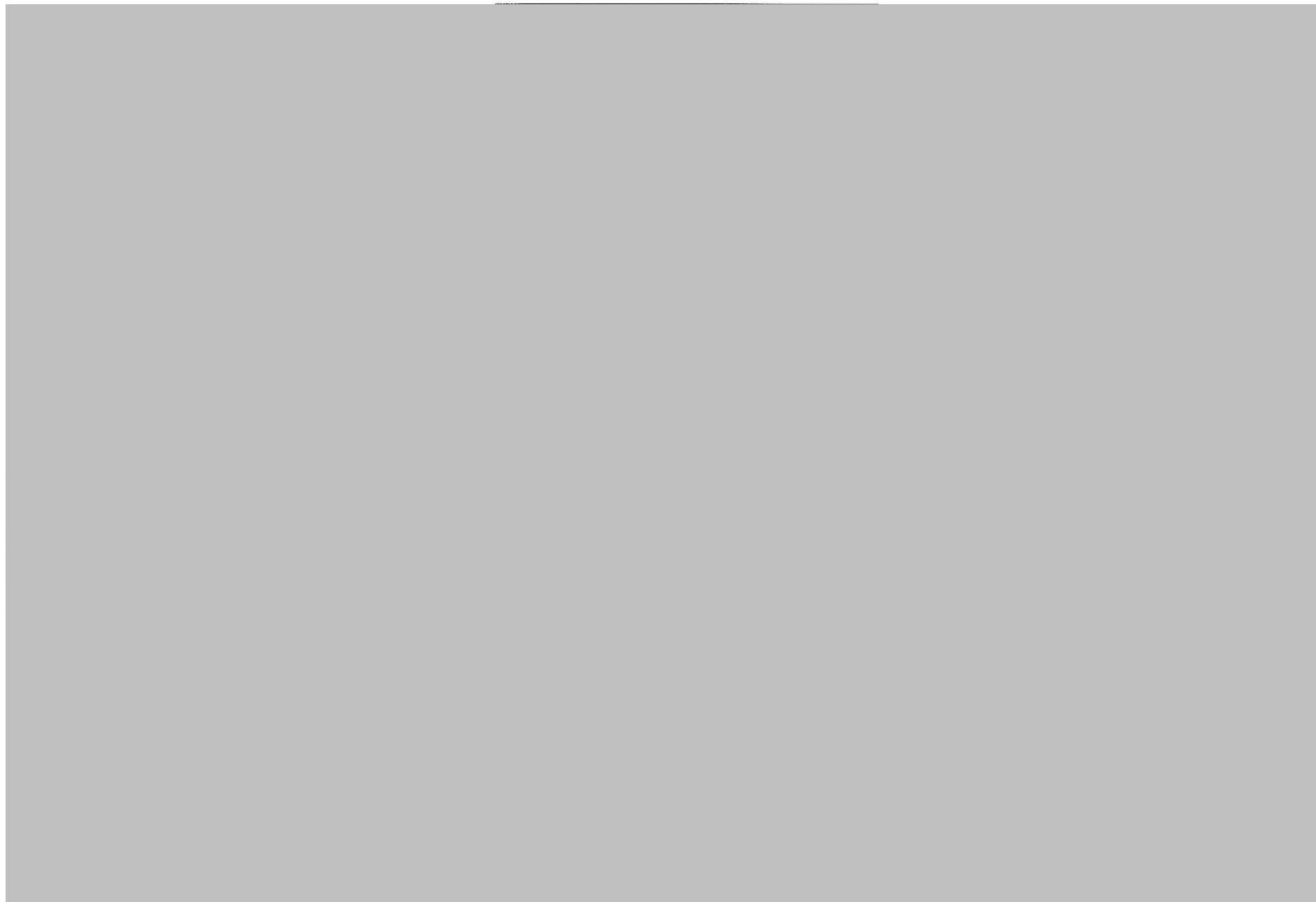
The following pages are all redacted pursuant to sections 45 and 47G of the FOI Act



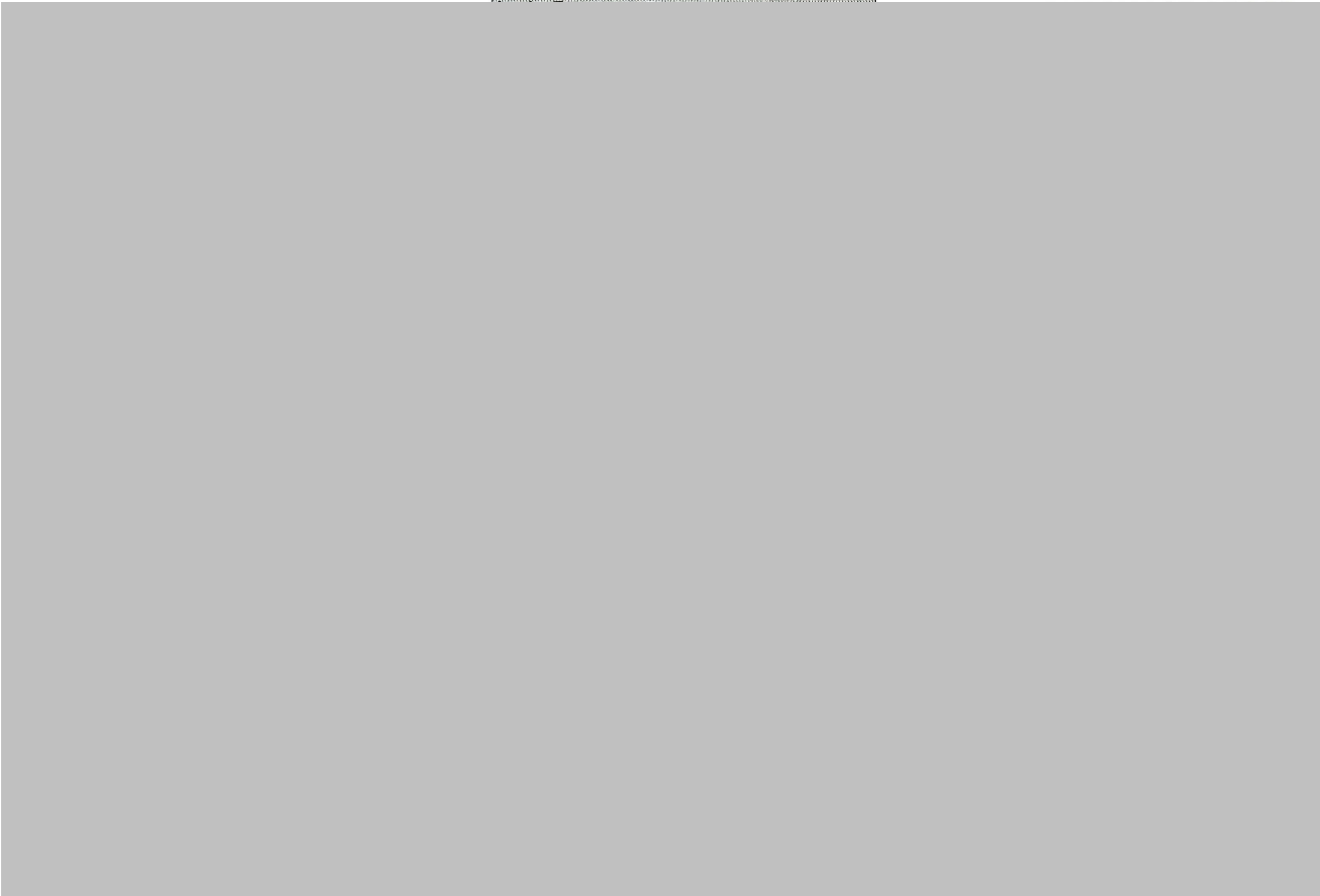




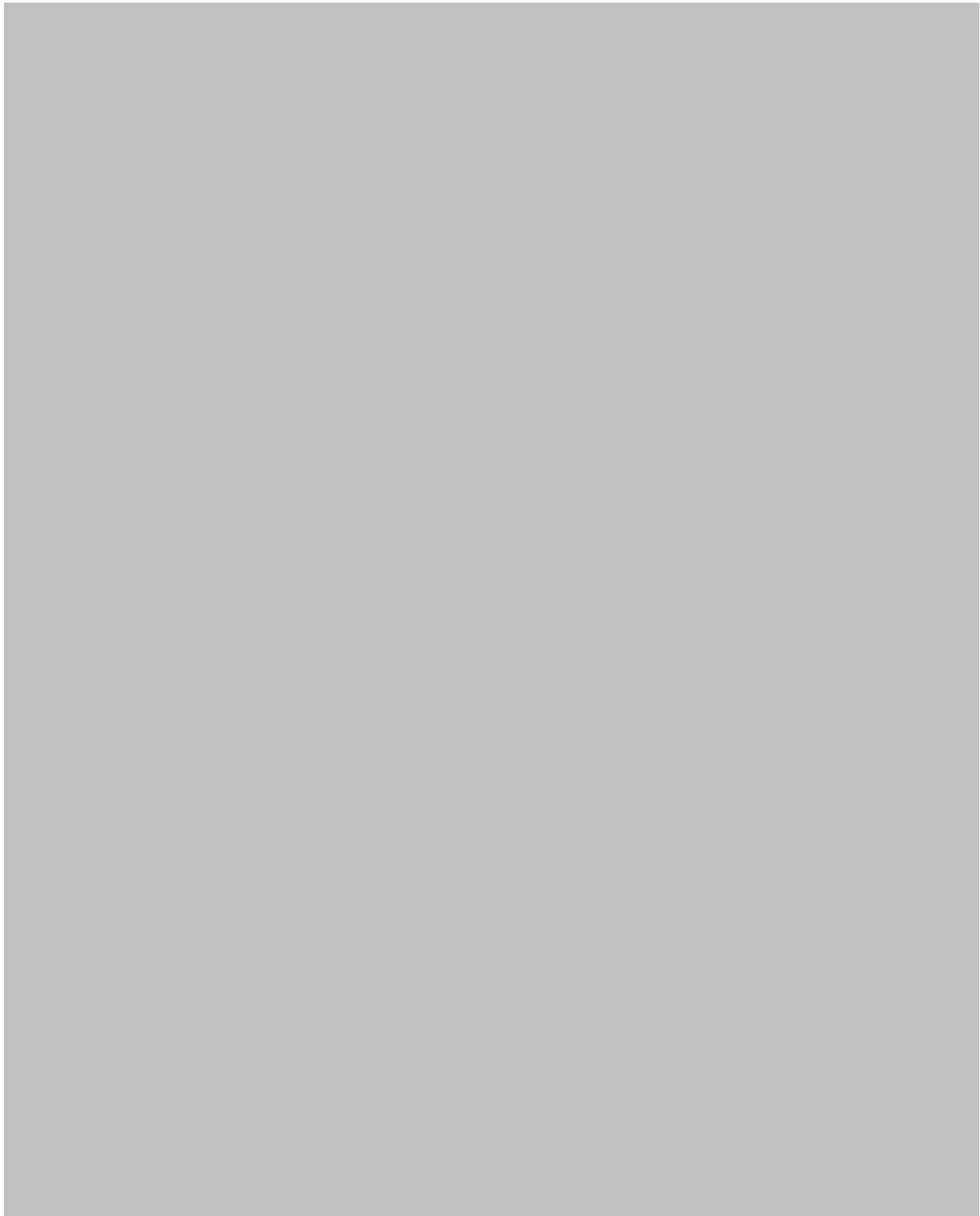












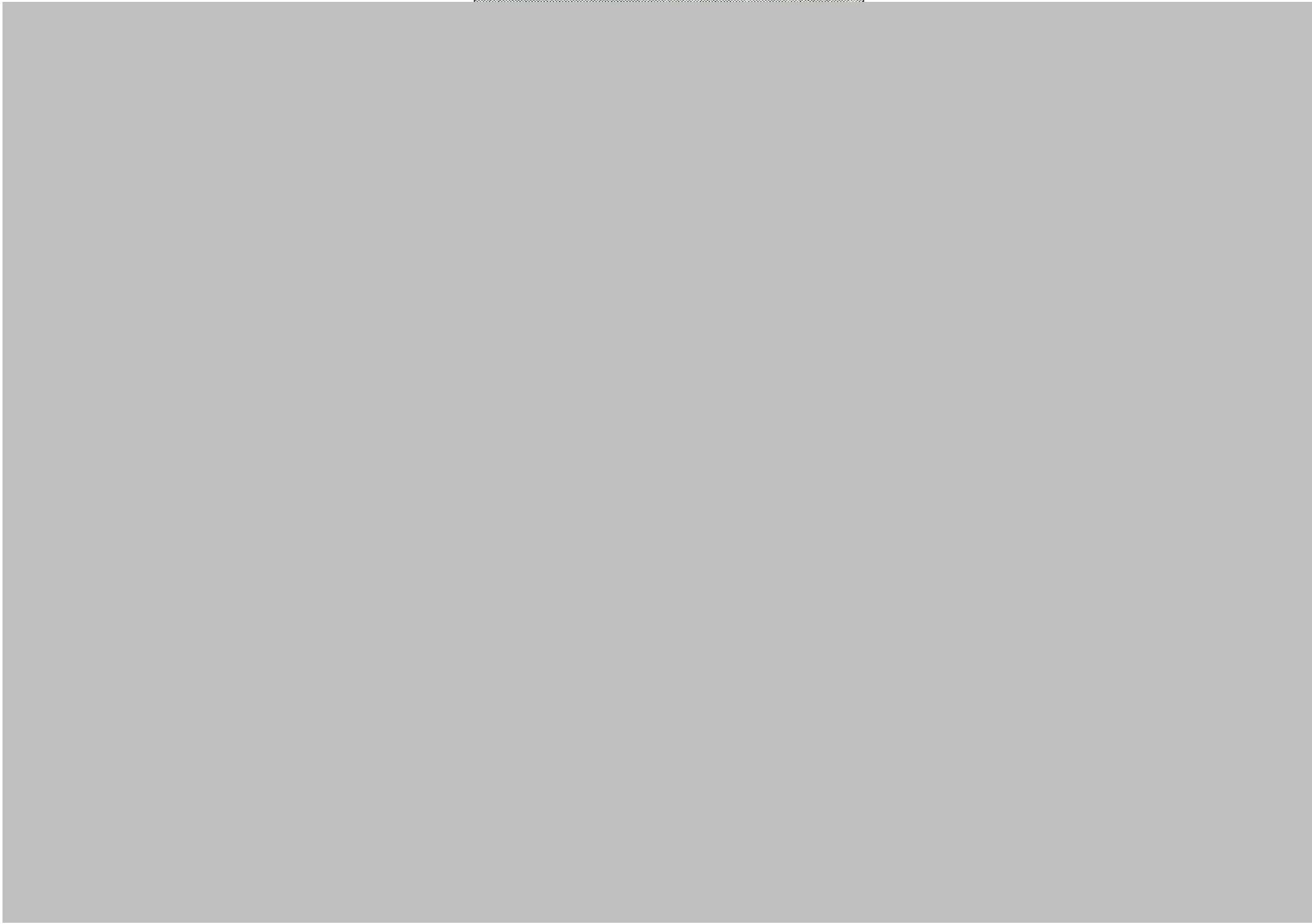
















Invoice To

DUPLICATE ORDER



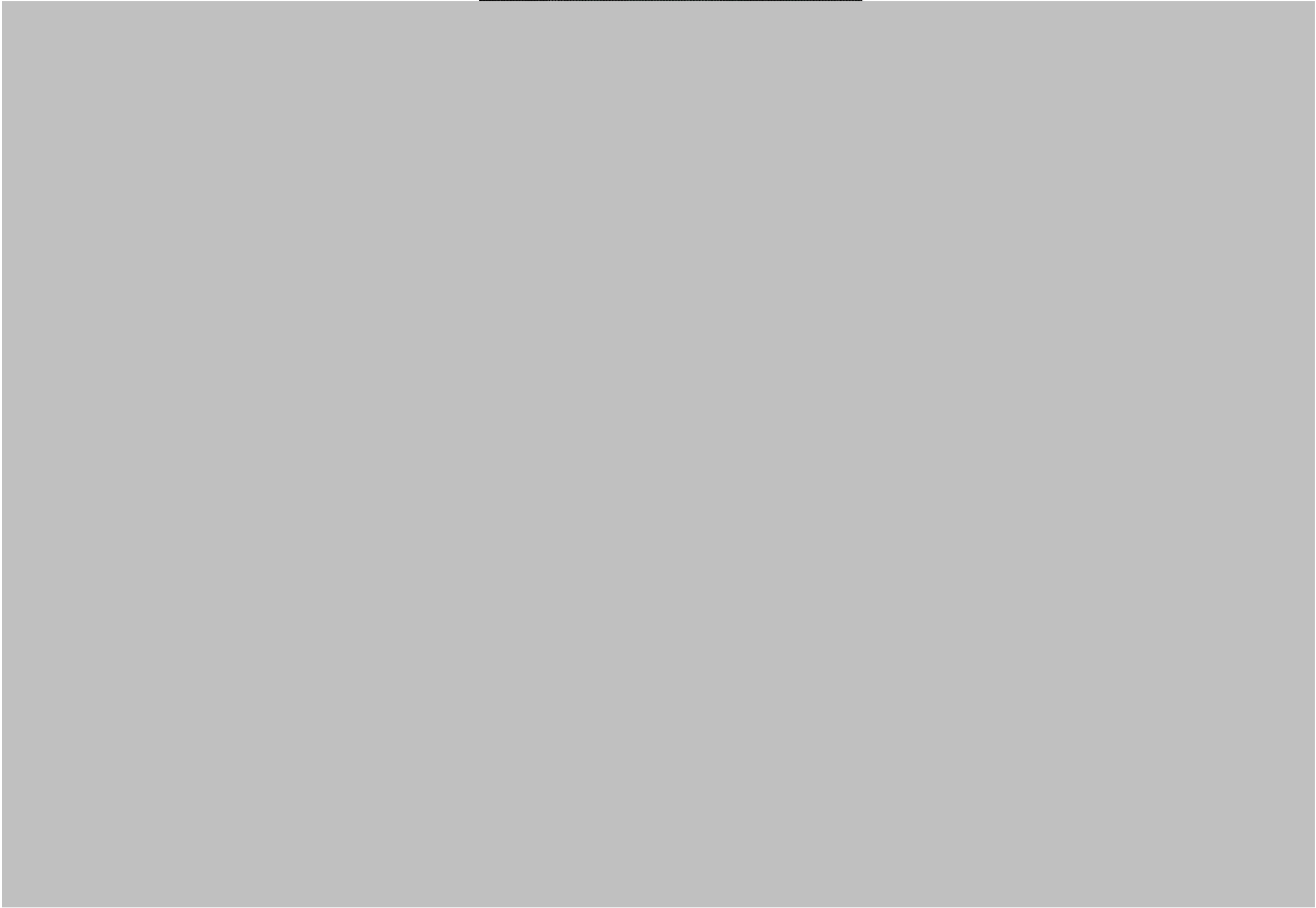


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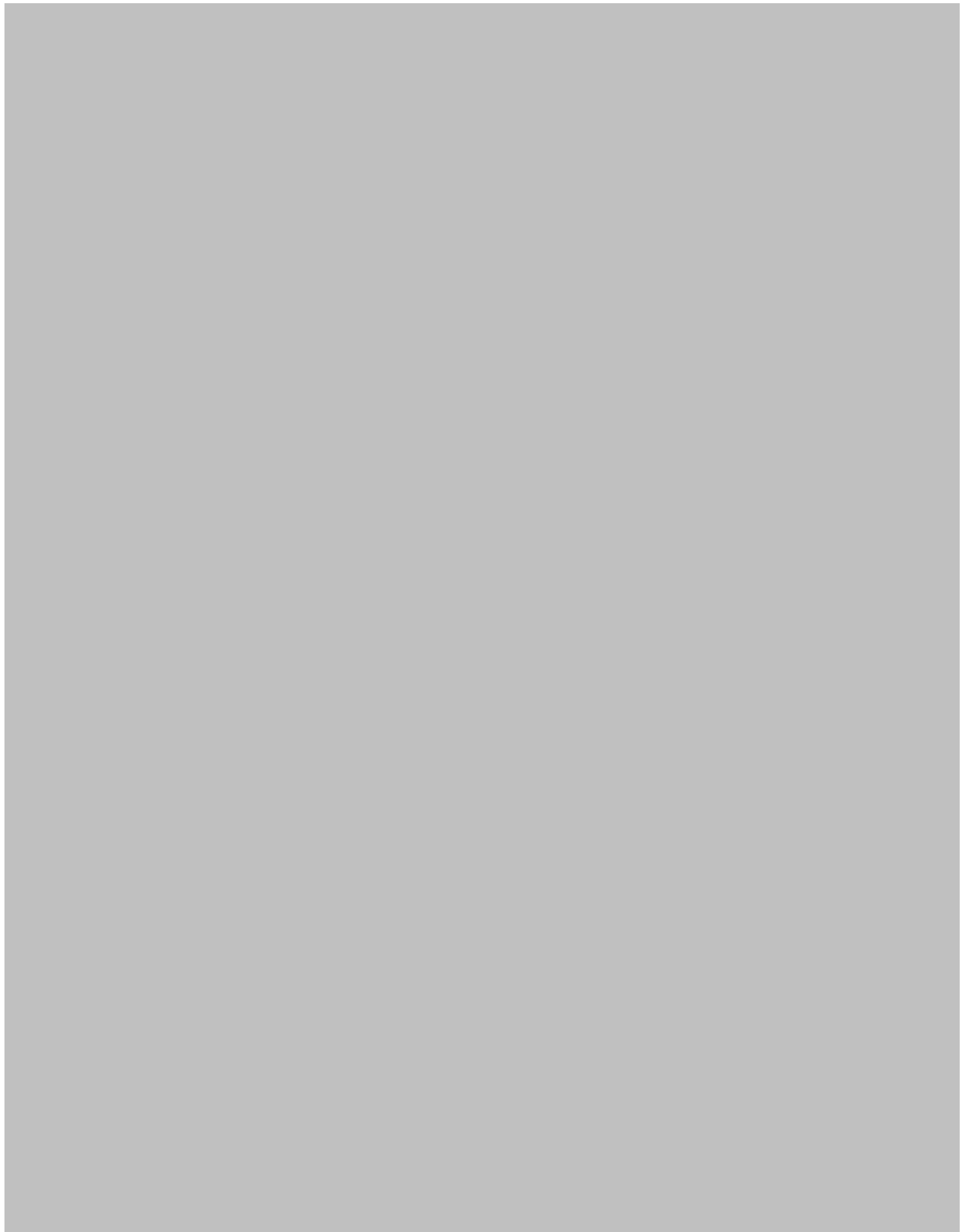
















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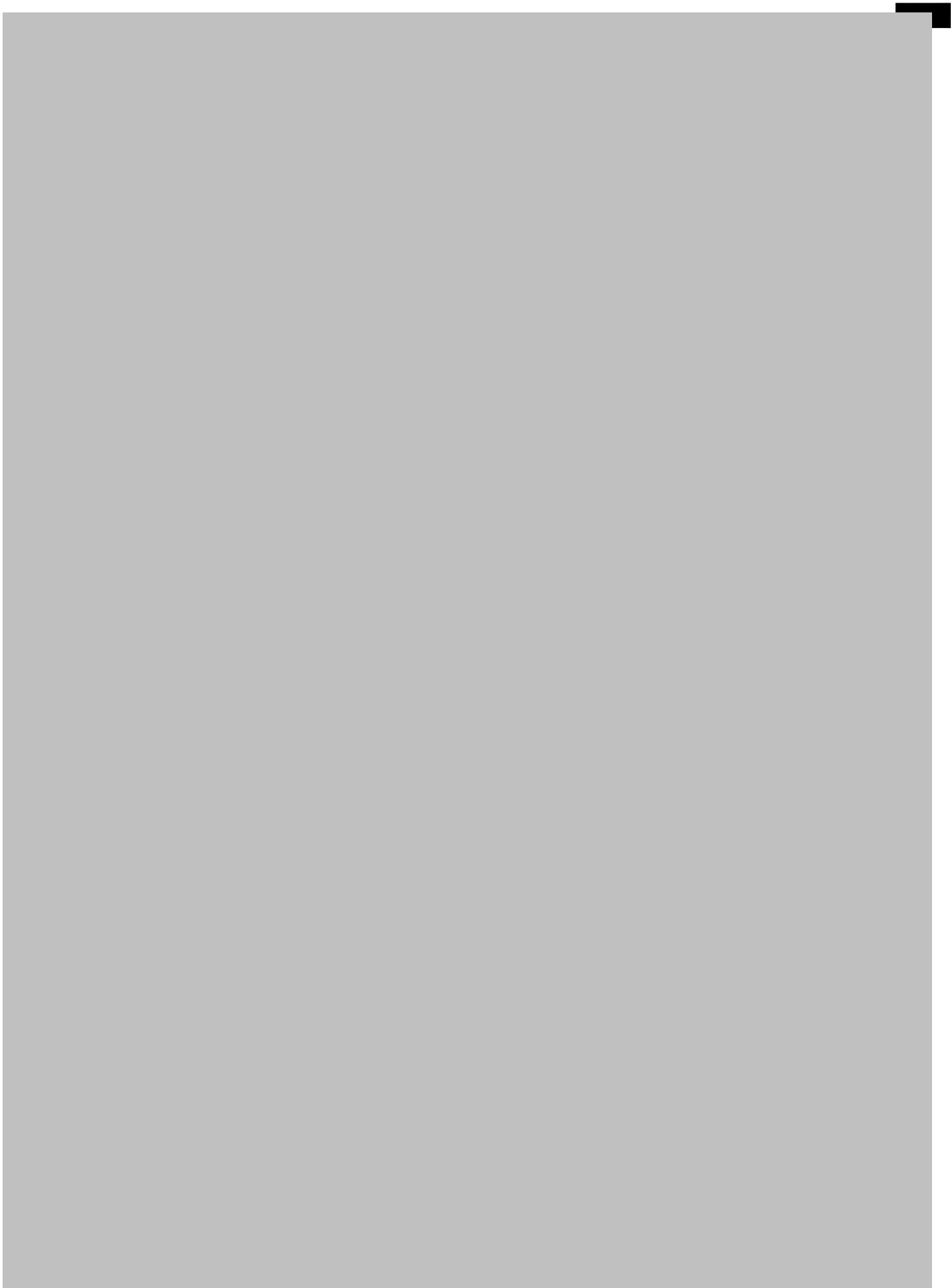


The first part of the paper discusses the importance of the research and the need for a new approach. It then presents a detailed description of the methodology used in the study. The results of the study are then presented, followed by a discussion of the implications of the findings. The paper concludes with a summary of the main points and a list of references.

The research was conducted in a laboratory setting. The participants were all male, aged between 20 and 30 years. They were all students at the University of [redacted]. The study was approved by the ethics committee of the university. The participants were given a written consent form to read and sign before the experiment. The experiment was conducted in a dark room. The participants were seated in front of a computer screen. The screen displayed a series of images. The participants were asked to identify the images. The results of the study are presented in the following table.

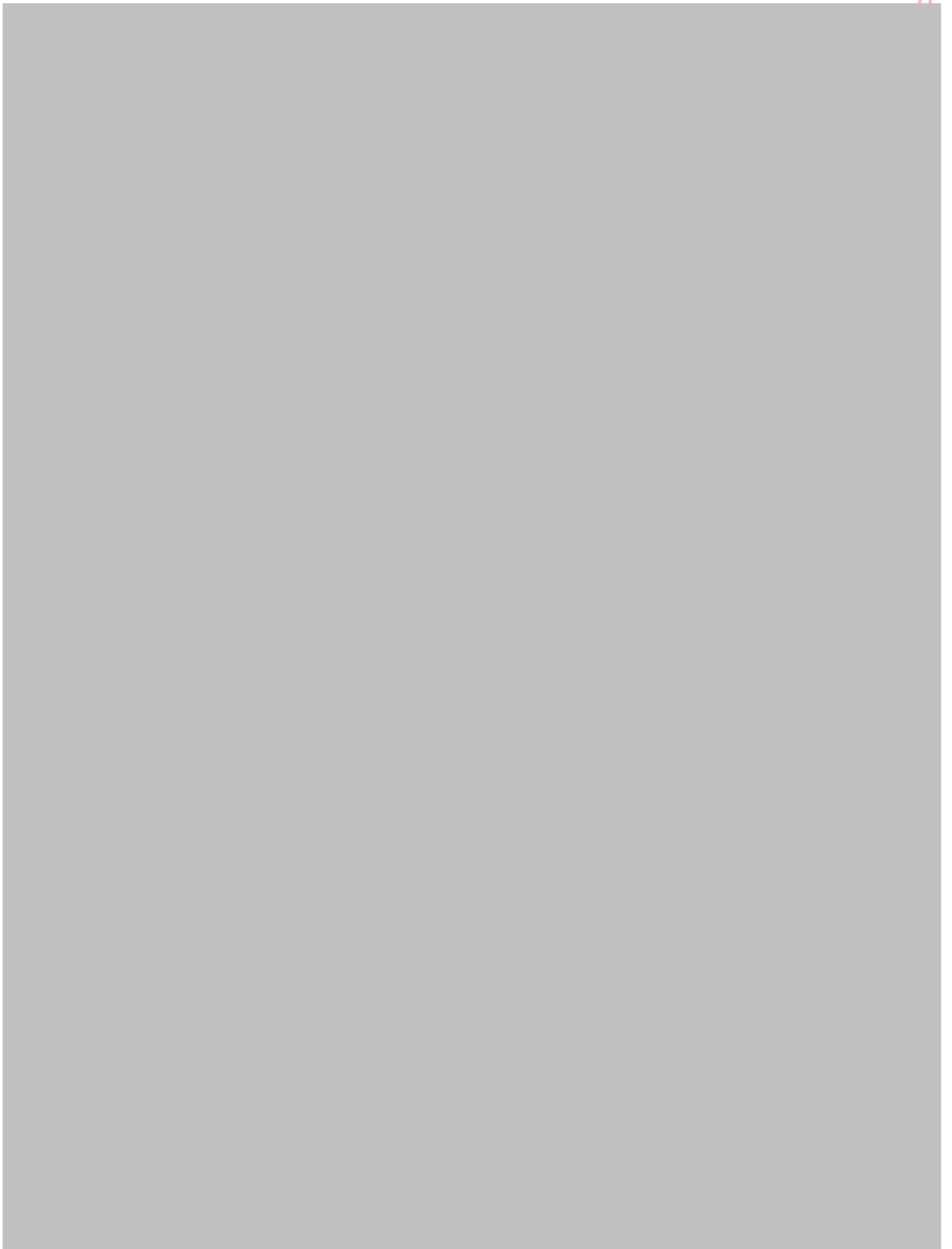
Image	Identification
1	Apple
2	Banana
3	Orange
4	Pineapple
5	Watermelon
6	Grape
7	Strawberry
8	Peach
9	Cherry
10	Plum

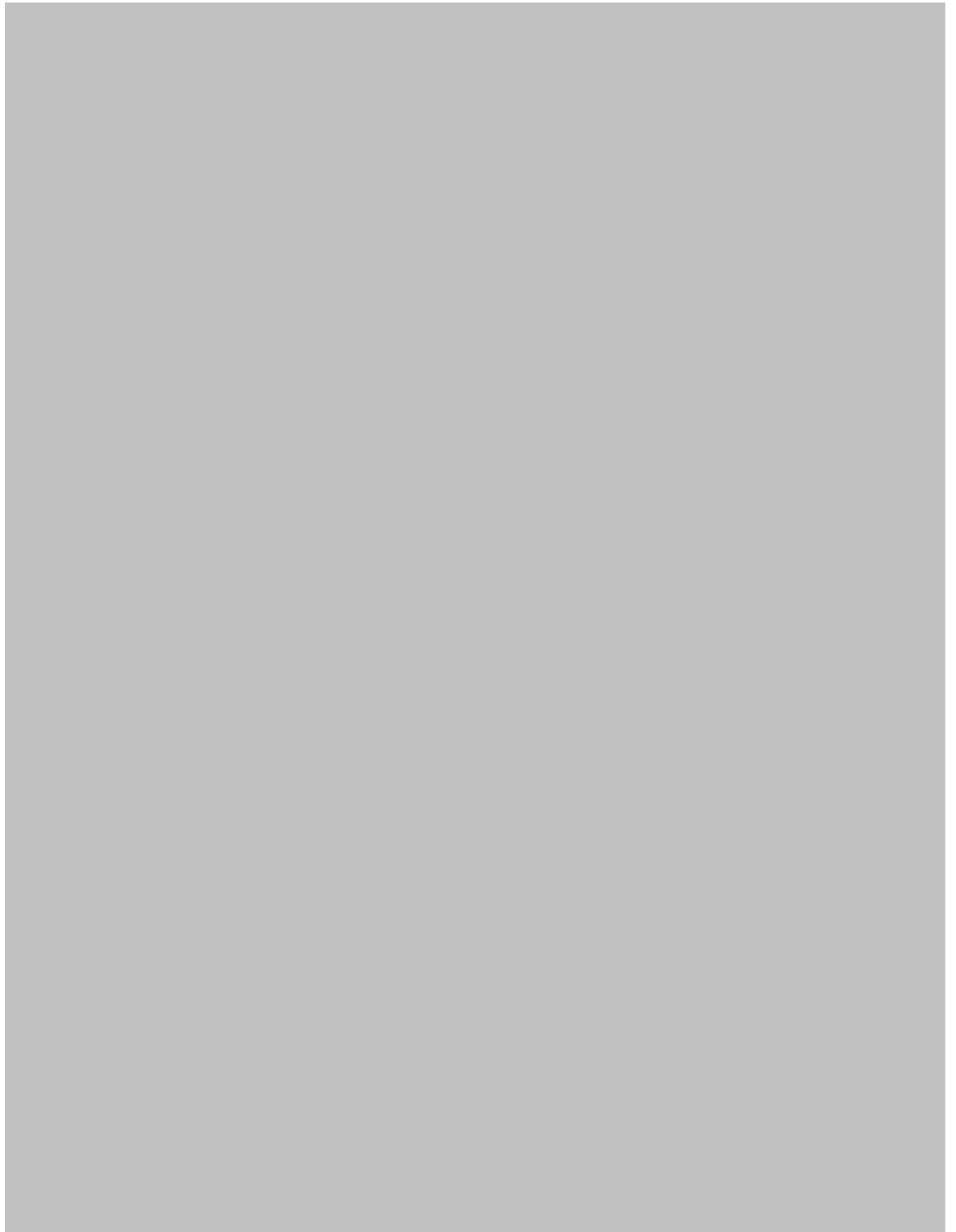
The results of the study show that the participants were able to identify the images correctly. The accuracy of the identifications was high. This suggests that the methodology used in the study was effective. The implications of the findings are discussed in the following section.

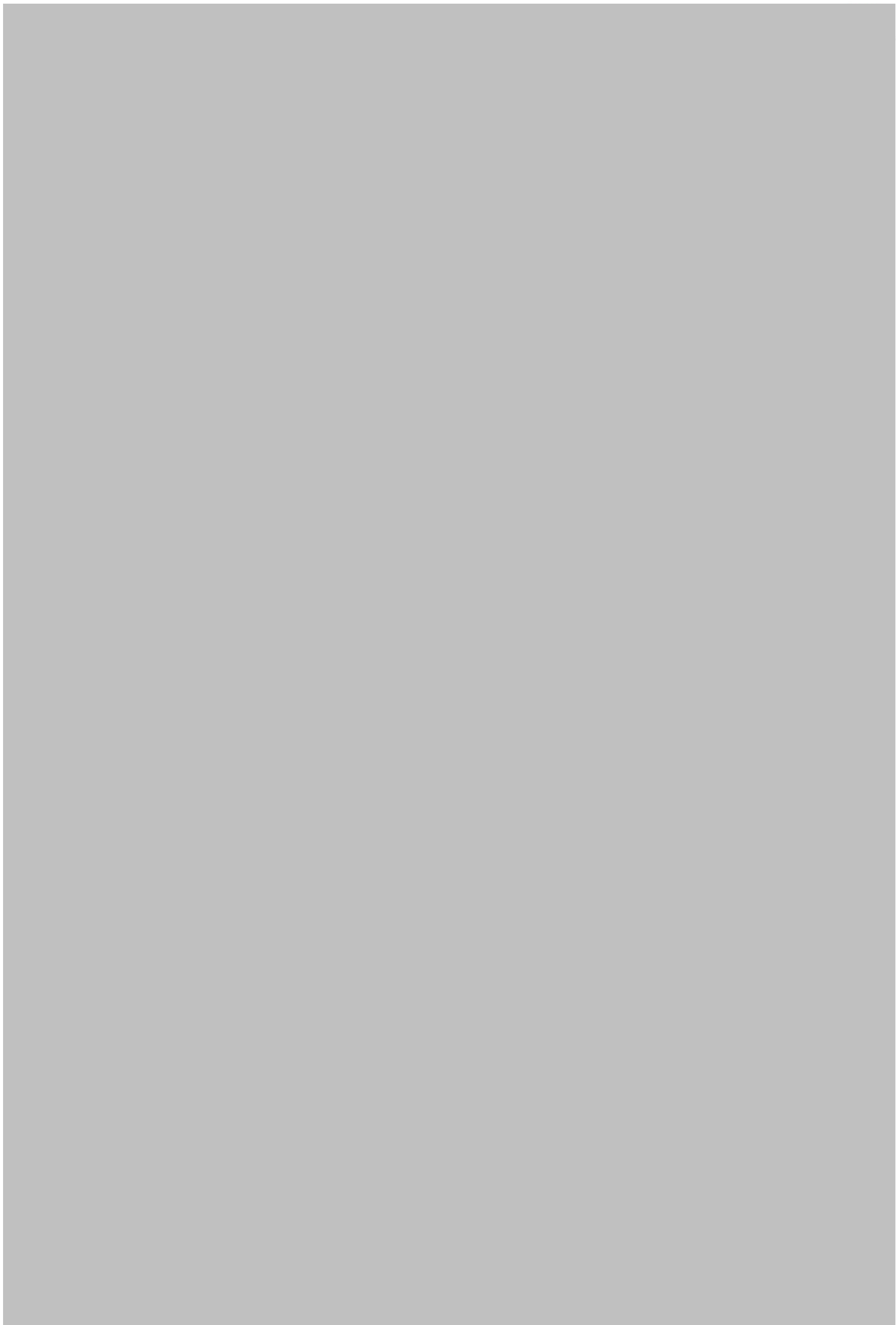








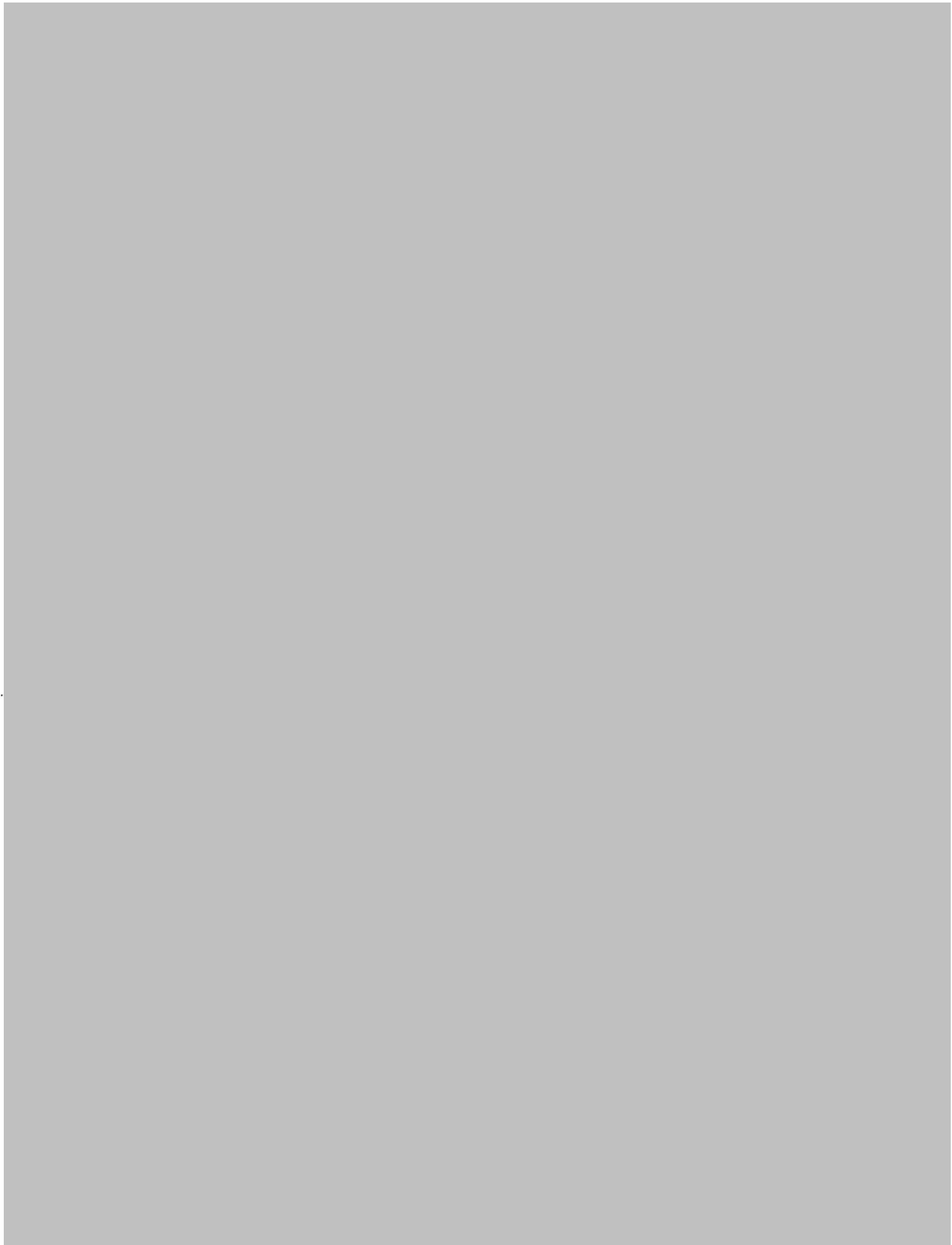








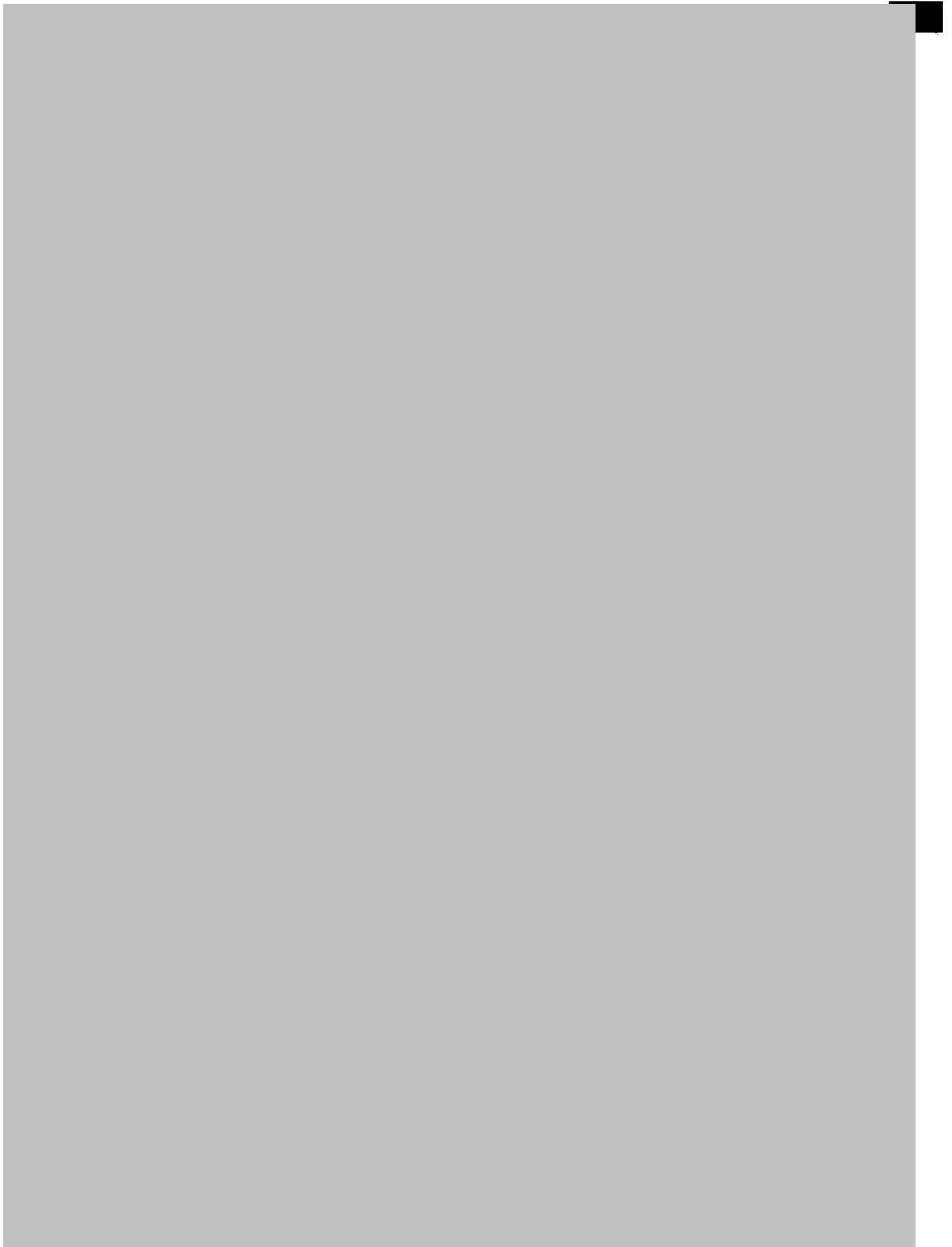












## RÉGIONAL PROGRAMMES – PROGRESS REPORTING PACK

### **Progress Reporting – As per the requirements of the Agreement**

This template has been provided for the purpose of meeting Your Progress Report reporting requirements under the Deed of Agreement (the Agreement). Funding recipients are required to prepare reports using this template.

### **Definition of Authorised Person**

A person within the organisation who can legally enter the organisation into agreements or contracts.

### **Submitting reports**

Please submit reports by email to [s22\[REDACTED\]@infrastructure.gov.au](mailto:s22[REDACTED]@infrastructure.gov.au), attaching any evidence of progress such as photographs and copies of promotional materials as appropriate.



## REGIONAL PROGRAMMES – PROGRESS REPORTING PACK – LONG-FORM AGREEMENT

<b>Programme Name:</b>	Community Development Grants
<b>Proponent Name:</b>	Paper Australia Pty Ltd trading as Australian Paper
<b>Project Name:</b>	Energy from Waste Planning and Development
<b>ID number:</b>	CDG805
<b>Due Date:</b>	30 April 2018

### OVERDUE MILESTONES STILL TO BE MET

Milestone Number	Milestone Description (please list all milestone elements)	Date due	Date achieved	Detail the evidence you have provided with this report to demonstrate achievement of each individual Milestone element (e.g. photos, approvals, permits, contracts. Note: all photos need to be labelled and dated). If you have not been able to achieve the Milestone element, refer to Question 2.
1	Evidence acceptable to the Commonwealth that the following have been achieved: <ul style="list-style-type: none"> <li>confirmation of final costs.</li> </ul>	31 March 2018	31 March 2018	The Final Costs have been determined and are included in Attachment A.

### CURRENT AND FUTURE MILESTONES TO BE MET

Milestone Number	Milestone Description (please list all milestone elements)	Date due	Date achieved	<p>If the milestone is not achieved please provide details of any mitigation strategies including what is causing the delay, when you expect to complete the next milestone and how you are addressing the delay.</p> <p>Also, what impact, if any, this is likely to have on your achievement of your future Milestones</p> <p><i>If you have not been able to achieve the</i></p>	Detail the evidence you have provided with this report to demonstrate achievement of each individual Milestone element (e.g. photos, approvals, permits, contracts. Note: all photos need to be labelled and dated).

**REGIONAL PROGRAMMES – PROGRESS REPORTING PACK –  
LONG-FORM AGREEMENT**

				<i>Milestone element, refer to Question 2.</i>	
2	<p>Evidence acceptable to the Commonwealth that the following have been achieved:</p> <ul style="list-style-type: none"> <li>an Event Invitation has been submitted to the Department as required at Item H of the Schedule; and</li> <li>50 per cent of the Project is completed and certified by the Project Manager, Quantity Surveyor, or similar.</li> </ul>	31 March 2018	<p>24 November 2017</p> <p>13 March 2018</p>		<p>The original Launch for December 2017 was rescheduled to 9<sup>th</sup> April 2018 and completed. Evidence included in Attachment B includes:-</p> <ul style="list-style-type: none"> <li>Event Invitation</li> <li>Schedule of Event</li> <li>Media Sample – Latrobe Valley Express.</li> </ul> <p>Certified Progress Schedule showing 78% completion included as Attachment C</p>

## REGIONAL PROGRAMMES – PROGRESS REPORTING PACK – LONG-FORM AGREEMENT

### 1. Provide an update on the Activity/project.

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2. If you have not been able to achieve the Milestone element advise status and mitigation strategies in place for the project to be brought back onto schedule. Also report if the delay is likely to impact on the completion date for the Activity and Project.

Nil

3. Have you obtained the in-kind contributions as outlined in Annexure B of the Agreement?  
If NO: why not?

Australian Paper has committed to the in kind contribution as described in CDG805 Executed Agreement Annexure B to a value of s47G. Internal resources have been allocated to the project including, but not limited to, engineers, communication specialists, accountants and project managers.  
The in-kind contribution is progressing as planned.



**REGIONAL PROGRAMMES – PROGRESS REPORTING PACK -  
LONG-FORM AGREEMENT**

**STATEMENT OF RECEIPTS AND EXPENDITURE  
CDG GRANT FUNDING (Only)**

For the period: **Date of first expenditure:** 20/9/17 to **Reporting date:** 31/03/2018

Receipts			\$'s
Programme Funding received to date			0
Interest on Programme Funds (1)			0
<b>Total receipts:</b>			<b>(A) 0</b>
Cost Items as per the Activity Budget in Annexure B of the Agreement	Budgeted Expenditure for the Activity as per the Activity Budget at Annexure B of the Agreement \$	Committed Expenditure (2) GST exclusive \$	Actual Expenditure (3) GST exclusive \$
Planning and design	s45 and 47G		
<b>Total, expenditure + commitments:</b>			
<b>Balance, Programme funds on hand (A-(B+C)):</b>			

- (1) INTEREST ON GRANT FUNDS: Any interest received in your separate bank account or an appropriate allocation. If no programme funds have been received or no interest has been applied, then this area should be 0.
- (2) COMMITTED EXPENDITURE: A commitment includes any unpaid invoices or purchase orders issued for the purchase of items for the project or activity where the goods have been delivered i.e. (any bills received but not paid). It also includes unpaid invoices due under building contracts with a fixed schedule of payment dates for this reporting period.
- (3) ACTUAL EXPENDITURE: Report payments made in the “Actual Expenditure” column.

(NOTE) Report all receipts and expenditure as GST exclusive.

I am a person authorised to sign this Certification on behalf of my organisation; and the information provided is complete and correct.

Name: Peter Williams

Signed: 

Title: Chief Operating Officer

Date: 30/4/18

*This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.*

**REGIONAL PROGRAMMES – PROGRESS REPORTING PACK -  
LONG-FORM AGREEMENT**

**STATEMENT OF RECEIPTS AND EXPENDITURE  
OTHER CONTRIBUTIONS (financial contributions only)**

For the period: **Date of first expenditure:** 01/01/17 to **Reporting date:** 31/03/2018

Name of Other Contributor	Cost Item (as per Annexure B of the Agreement)	Value of Other Contributions as per Annexure B of the Agreement \$ GST exclusive	Contributor Funding Received \$ (1) GST exclusive	Expenditure \$ (2) GST exclusive
Victorian State Government	Planning and design	s45 and 47G		
Paper Australia Pty Ltd trading as Australian Paper	Planning and design			
TOTAL				

(1) CONTRIBUTOR FUNDING RECEIVED: money received from other contributors.

(2) EXPENDITURE: cash payments made + tax invoices held and cleared for payment but not yet paid

(NOTE) Report all receipts and expenditure as GST exclusive.

I am a person authorised to sign this Certification on behalf of my organisation; and the information provided is complete and correct.

Name: Peter Williams

Signed:  s47F

Title: Chief Operating Officer

Date: 30/4/18

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## REGIONAL PROGRAMMES – PROGRESS REPORTING PACK

### CERTIFICATION

<b>Programme Name:</b>	Community Development Grants
<b>Proponent Name:</b>	Paper Australia Pty Ltd trading as Australian Paper
<b>Project Name:</b>	Energy from Waste Planning and Development

In relation to the Funding Agreement between the Commonwealth of Australia as represented by the Department of Infrastructure and Regional Development and Paper Australia Pty Ltd trading as Australian Paper executed on 20 September 2017 (the Agreement), I certify that:

1. All Funding and Other Contributions received was expended for the purpose of the Activity and Project, and expended and held in a manner in accordance with the Agreement; and
2. Salaries and allowances paid to any person involved in the Activity under the Agreement were in accordance with the applicable award or agreement in force under the relevant law on industrial or workplace relations; and
3. I am a person authorised to make this Certification on behalf of my organisation; and the information provided is complete and correct

s47F

Signed

Date

30/4/18

Peter Williams

Name

Chief Operating Officer

Title

*This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.*



## REGIONAL PROGRAMMES – PROGRESS REPORTING PACK

### Statement of Completion Value – (Energy from Waste Planning and Development)

As at 6/4/2018 the Project is 78% complete as defined in the Schedule at Item A.2 of the Funding Agreement between the Commonwealth of Australia as represented by the Department of Infrastructure and Regional Development and Paper Australia Pty Ltd trading as Australian Paper

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Name: Greg Hannah

Position: Jacobs Project Manager

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#### Paper Australia Energy from Waste Feasibility Study Certification

Signed:  s47F

Name: David Jettner

Position: AP Project Manager, General Manager – Corporate Development

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 s47F

Name: Peter Williams

Position: Chief Operations Officer

I hereby certify that I am a person authorised to sign this Statement on behalf of my organisation; and the information provided is complete and correct.

REGIONAL PROGRAMMES – PROGRESS REPORTING PACK

ATTACHMENT A – Final Costings

Cost item	Description	Final Costing	Sub Total
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Name: David Jettner



## **REGIONAL PROGRAMMES – PROGRESS REPORTING PACK**

### **ATTACHMENT B – EVENT INVITATION**

- Event Invitation
- Schedule of Event
- Media Sample – Latrobe Valley Express.



## Event Invitation Request

Under the terms of your Funding Agreement, you are required to conduct an official opening (Event) for your completed Project, unless otherwise agreed by the Department.

To enable the Department to process your Event request, and confirm whether an Australian Government representative will attend your Event, please complete and return this form to [eventbriefings@infrastructure.gov.au](mailto:eventbriefings@infrastructure.gov.au).

The Department requires three preferred dates for your Event, with at least 56 days' notice of the first preferred date. Please ensure these dates are not Parliamentary Sitting Days by checking the calendar located at [http://www.aph.gov.au/About\\_Parliament/Sitting\\_Calendar](http://www.aph.gov.au/About_Parliament/Sitting_Calendar).

Please also provide a copy of any communications material, such as plaques, event invitations, newsletters, flyers and media releases, to the Department 10 days prior to their proposed release, for approval.

### Event Details

Australian Government Programme	Australian Paper Energy from Waste feasibility study
Organisation	Australian Paper
Project Title	Energy from Waste feasibility study
Event Type	Information centre opening / photo call
<b>Day and Date of Event:</b>	
1 <sup>st</sup> Preference	11 December 2017
2 <sup>nd</sup> Preference	19 December 2017 (or any day that week)
3 <sup>rd</sup> Preference	15 December 2017
Time of Event	1.00pm – 2.00pm
<b>Location:</b>	
Street Address	126 George Street
Town/State/postcode	Morwell Vic 3840
Parking and Directions	To be advised ( <i>Please see attached map</i> )
Traditional owners	Braiakaulung people  I would like to acknowledge that we are meeting here today on the traditional land of the Braiakaulung people of the Gunaikurnai nation and pay respect to their Elders past and present. We also acknowledge other Elders who may be present with us today.
Additional Event Details:	<u>Invitees</u>  Australian Government: Darren Chester MP, Minister for Infrastructure and Transport

	<p>Victorian Government: Ben Carroll MP, Minister for Industry and Employment Harriet Shing MP, Member for Eastern Victoria</p> <p>Latrobe City: Cr Darrell White, Mayor Gary Van Driel, CEO</p> <p>Australian Paper: Peter Williams, Chief Operating Officer David Jettner, GM Corporate Development</p> <p>We will also be inviting local media, local community and business groups to the opening.</p>
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## Workplace Health and Safety Requirements

### Proponent to provide (tick all applicable boxes):

- ☐ High Vis Vests      ☐ Work boots      ☐ Hard hats      ☒ Nil  
☐ Other: (provide details)

### Australian Government Representative to bring (tick all applicable boxes):

- ☐ Flat/enclosed shoes      ☐ Long pants      ☐ Sun protection      ☒ Nil  
☐ Other: (provide details)

## Contact Details

Organiser contact:	
Name	Garreth Matthews
Organisation	SenateSHJ
Phone number	0410734191
Mobile number	0410734191
Email	<a href="mailto:Garreth@senateSHJ.com.au">Garreth@senateSHJ.com.au</a>

## Project funding breakdown

### Project Funding (all funding partners)

Australian Government CDG	\$2.5M	(GST excl)
Victorian Government – DEDJTR	\$2.5M	(GST excl)
Australian Paper	\$2.5M	(GST excl)
<b>Total</b>	<b>\$7.5M</b>	(GST excl)

## Funding Use

Australian Government funding was used to develop and assess the viability of an Energy from Waste facility with regards to designs, costings, and plannings.



## Project Snapshot

Project Status	Feasibility study stage
Key Dates	Construction commenced: <date> Construction completed: <date> Currently the Feasibility Study is in progress
Jobs	Should the project feasibility study confirm the viability of this project and it progresses to construction, Total number of jobs created during construction: up to 800 . Number of these which are Indigenous: unknown at this time Total number of ongoing jobs created by this project: 40 direct and over 400 indirect . Number of these which are Indigenous: unknown at this time
Sensitivities	<ul style="list-style-type: none"> <li>Recent business closures in the Latrobe Valley (eg. Hazelwood, Carter Holt Harvey)</li> <li>Job losses in the Latrobe Valley</li> <li>Support for future investment by Australian Paper</li> <li>Impact of Hazelwood closure on energy supply &amp; pricing</li> </ul>
How many people are estimated to use the facility?	We would estimate a range of tour groups might visit the facility following construction, however the full extent is unknown at this time.
Project Benefits	<ul style="list-style-type: none"> <li>It significantly reduces greenhouse gas emissions. We believe an EfW facility could achieve a net reduction of 500,000 tonnes of CO2 emissions per annum – that's the equivalent of removing 100,000 cars from Australia's roads every year.</li> <li>EfW technology reduces reliance on costly natural gas and coal-fired electricity. This would significantly reduce energy costs for Australian Paper at Maryvale Mill and improve our sustainability.</li> <li>EfW significantly reduces the amount of waste materials going to landfill at a time when areas of Melbourne face significant landfill shortages. Around 750,000 tonnes of landfill capacity in SE Melbourne will close over the next five years.</li> <li>An EfW facility at Maryvale Mill would reduce landfill in Gippsland and metropolitan Melbourne by approximately 650,000 tonnes each year, easing pressure on existing landfill sites.</li> <li>The development of an EfW facility at Maryvale Mill would create up to 1600 construction jobs, and more than 40 direct and 400 indirect ongoing jobs. Importantly, it would also be an important factor in securing the long-term future of the Mill and its 850 employees.</li> </ul>
Quote 1	"Australian Paper is committed to ongoing community consultation as part of our Study into Creating Energy from Waste at Maryvale. We look forward to sharing our progress through the Morwell information centre." Peter Williams Chief Operating Officer, Australian Paper
Social media	To be advised

## SCHEDULE OF EVENT

<b>Event title</b>	Australian Paper Energy from Waste Information Centre – Official launch
<b>Event date</b>	Monday, 19 March 2018
<b>Time of event</b>	10.00 am to 11.00am
<b>Minister's arrival time</b>	10.00am
<b>Minister's departure time</b>	11.00am
<b>Location</b>	126 George Street, Morwell
<b>Meeting point</b>	Mr Darren Chester will be met at the information centre by Craig Dunn, General Manager Communication and Sustainability, Australian Paper
<b>Ground contact</b>	Craig Dunn, General Manager Communication and Sustainability, Australian Paper Mobile: 0408 122 408
<b>Parking arrangements</b>	On street parking is available in front of the Information Centre (2 hour limit)
<b>Purpose of event</b>	Official launch of the Australian Paper Energy from Waste Information Centre in Morwell by Hon Darren Chester MP, Federal Member for Gippsland (Minister for Veterans Affairs, Minister for Defence Personnel, Minister Assisting the Prime Minister for the Centenary for ANZAC), Ms Harriet Shing MP, on behalf of the Minister for Industry and Employment, as well as the and Mr David Jettner, General Manager Corporate Development, Australian Paper.
<b>Style of event and composition of attendees</b>	Approximately 15 attendees for a standing announcement.
<b>VIPs</b>	<ul style="list-style-type: none"> <li>• The Hon Darren Chester MP, Federal Member for Gippsland (Minister for Veterans Affairs, Minister for Defence Personnel, Minister Assisting the Prime Minister for the Centenary for ANZAC)</li> <li>• Ms Harriet Shing, on behalf of Ben Carroll, Minister for Industry and Employment</li> <li>• Company representatives of Nippon Paper Industries</li> <li>• Company representatives of Australian Paper</li> <li>• Mayor, Latrobe City Council</li> </ul> <i>See VIP and Attendee List below</i>
<b>Media notification to be issued by the Company</b>	Australian Paper has invited Latrobe Valley Express, Prime, WIN news and ABC (radio and TV)
<b>Attire</b>	Business attire

## Order of proceedings

Time	Action
10:00 am	<b>Minister arrives</b>
10:15 am	Welcome and introductions by Mr Craig Dunn, General Manager, Communication and Sustainability, Australian Paper
10:20 am	Remarks by Mr Kunihiro Kashima, CEO, Australian Paper
10:25 am	Remarks by the Hon Darren Chester MP
10:30 am	Remarks by Ms Harriet Shing MP



10:35 am	The Hon Darren Chester MP, Ms Harriet Shing MP, and Mr Kunihiko Kashima cut ribbon Photo opportunity with visitors
10:45 am	Opportunity for media interviews (dependent on media demand)
10:50 am	Tour of Information Centre with Mr David Jettner
11:00 am	<b>Minister departs</b>

#### VIPs / Guest speakers/ MPs

Name	Position	Organisation
Hon Darren Chester MP	Federal member for Gippsland (Minister for Veterans Affairs, Minister for Defence Personnel, Minister Assisting the Prime Minister for the Centenary for ANZAC)	Parliament of Australia
Ms Harriet Shing	Member for Gippsland – on behalf of Ben Carroll, Minister for Industry and Employment	Victorian parliament
Mr Kunihiko Kashima	Chief Executive Officer	Australian Paper
Mr Yasu Murakami	Chief Technical Officer	Australian Paper
Mr David Jettner	General Manager, Corporate Development	Australian Paper
Mr Craig Dunn	General Manager Communication and Sustainability	Australian Paper
Mr Adrian Berton	General Manager AP Manufacturing (TBC)	Australian Paper
Mr Yoshifumi Horisaki	General Manager, Pulp	Nippon Paper Industries
Cr Darryl White	Mayor	Latrobe City Council

#### Attendance list

Name	Position	Organisation
Mr Phil Stone	General Manager, City Development	LCC
Ms Karen Cain	CEO	LVA
Mr Andrew Waller	Director Community Wellbeing and Worker Transition	
Mr Mike Timpano	Acting Chief Executive Officer	LVA
Mr Abby Graham	Director Education and Innovation	LVA
Mr Paul Welfare	Manager, Latrobe Valley Investment and Trade	Regional Development Victoria

#### LATEST NEWS

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Picture perfect approach to inclusion  
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Swimming legends remembered  
Poker fades on five-day tournament

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## Community space for energy from waste

Local News

19 April 2018, 10:00am

[f](#) [t](#) [e](#)



Australian Paper launched an information centre in Morwell to gain community feedback about a proposed energy from waste project, which could be established on its Morwell mill, photograph Neil Cook

Australian Paper launched an information centre in Morwell for its proposed energy from waste project today.

The company is completing a feasibility study to assess the viability of the project, which would convert household waste into energy to be used at the Morwell mill.

The feasibility study began last year and is expected to take about a year to complete.

The company will need to invest about \$600 million in investment for the project.

Both state and federal governments are contributing \$2.5 million to the \$7.5 million study, which will look into the technical, environmental, social and economic challenges of the



Australian Paper national manager of sustainability and communications Greg Dunn said the project represents a "unique opportunity" for the region.

"Australian Paper is the biggest user of natural gas in Victoria and that makes us really exposed to the vagaries of that market to pricing changes," he said.

"We are really looking to stabilise our future energy footprint, our future energy requirements through this project."

Mr Dunn said energy generation from waste was "well-proven technology", however the company hopes to gather broad community feedback to proceed.

That is really why we are here today, for the information centre, to promote the fact that we are looking for that broader social licence from the local community," he said.

According to Australian Paper, the project could divert about 650,000 tonnes of waste from landfill in south-east Melbourne and Gippsland and could create up to 600 construction jobs and more than 40 ongoing jobs.

Regional member for Gippsland Darren Chester said the energy from waste project was important in terms of establishing long-term sustainable jobs in the region.

"Jobs is a big issue in the [Latrobe] Valley," he said.

"We need to work with the local community on sustainable long-term employment opportunities, we need to work with existing local businesses that have a proven track record of success."

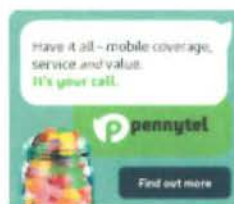
"All levels of government working with the business community, working with local residents making sure we have dedication and stature focus on the opportunities for young people, particularly in our region."

Member for Eastern Victoria Heather Ewing said the project had "great opportunities" ahead as an emerging market in Gippsland.

"It will enable us, when the proof of concept is delivered in the middle of 2019, to grow local jobs and opportunities, to manage our carbon footprint, to take advantage of technology which is already functioning very successfully in other jurisdictions around the world and to really make the most of cutting-edge technology as it grows and develops in the waste and energy markets," she said.



See you at the show



See you at the show

[f](#) [t](#) [e](#)



## **REGIONAL PROGRAMMES – PROGRESS REPORTING PACK**

### **ATTACHMENT C – PROJECT SCHEDULE**

s45 and 47G



**KENNA Allison**

**From:** s22  
**Sent:** Thursday, 13 September 2018 10:00 AM  
**To:** David Jettner  
**Subject:** HPRM: RE: CDG805 Energy from Waste Planning and Development - completion report Extension Request [SEC=UNCLASSIFIED]

Hi David

Your extension to the Project and Activity completion dates have been approved. The final report is now due on the 28 February 2019.

Regards

s22

**From:** David Jettner <David.Jettner@australianpaper.com.au>

**Sent:** Wednesday, 5 September 2018 9:31 AM

s22

**Cc:** Katrina Bobeff <katrina.bobeff@australianpaper.com.au>

**Subject:** CDG805 Energy from Waste Planning and Development - completion report Extension Request

Hello s22

Australian Paper would like to formally request an extension to the deadlines associated with the CDG805 grant funding.

Project Completion	Original	Extension
Milestone Completion Date	31 August 2018	30 November 2018
Due Date for Report	30 November 2018	28 February 2019
Due Date for Funding	14 December 2018	14 March 2019

This extension is necessary due to the delays in completing the contract design and the additional work required to complete the engineering analysis and assessments relevant to the EPA Works Approval Application.

These major tasks had flow on delay effects onto a range of smaller supplementary activities.

I look forward to your review and I can be contacted via mobile: (08) 8888 8888 s47F

Regards

David Jettner  
 General Manager Corporate Development  
 Australian Paper

Hi s22

Thanks for the email.

As we discussed I intend to seek an extension.

I am just working through the internal processes and establishing a new completion date and will come back to you shortly.

Regards,

David

**From:** [REDACTED] s22  
**Sent:** Wednesday, 22 August 2018 10:37 AM  
**To:** David Jettner  
**Subject:** CDG805 Energy from Waste Planning and Development - completion report [SEC=UNCLASSIFIED]

Good Morning David

As discussed yesterday please find attached the completion report for you to complete. I have also attached an event invitation for you to complete. In the conversation yesterday you mentioned that the project had been a bit delayed, can you please advise when you think the project will be completed, once we know that we can adjust when the completion report will be due.

If you have any questions please don't hesitate to contact me.

Regards

s22

Community Development Grants Programme  
Regional Programs  
Department of Infrastructure, Regional Development and Cities

s22

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**KENNA Allison**

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**From:** s22  
**Sent:** Tuesday, 11 September 2018 10:48 AM  
**To:** s22  
**Cc:**  
**Subject:** HPRM: RE: CDG805 Energy from Waste Planning and Development - completion report Extension Request [SEC=UNCLASSIFIED]

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

s22

I agree to the proposed extension of the Activity and Project Completion from 31 August 2018 to 30 November 2018 for CDG805.

Can you please make sure this change is reflected in Sharepoint.

Regards

s22

Acting Director | Community Development Grants Programme  
 Regional Programs | Regional Development & Local Government  
 Department of Infrastructure, Regional Development and Cities  
 GPO Box 594, Canberra ACT 2601

s22

| w [www.infrastructure.gov.au](http://www.infrastructure.gov.au)

**From:** s22  
**Sent:** Thursday, 6 September 2018 11:19 AM  
**Subject:** FW: CDG805 Energy from Waste Planning and Development - completion report Extension Request [SEC=UNCLASSIFIED]  
**Importance:** High

Hi s22

Please find below a request from Australian Paper to vary both the Activity and Project completion dates, currently the completion date is 31 August 2018. Australian Paper have requested a 3 month extension to the Project and Activity Completion 30 November 2018.

There are no risks associated with this extension, the request does not change either the Activity or the Project and there is no movement of Funding required as the payment will still be made within this financial year.

I recommend that you approve the extension as the delay is outside the proponents control as additional work was needed to complete the EPA Works Approval Application.

Regards

s22

**From:** David Jettner <[David.Jettner@australianpaper.com.au](mailto:David.Jettner@australianpaper.com.au)>

**Sent:** Wednesday, 5 September 2018 9:31 AM

s22

**Cc:** Katrina Bobeff <[katrina.bobeff@australianpaper.com.au](mailto:katrina.bobeff@australianpaper.com.au)>

**Subject:** CDG805 Energy from Waste Planning and Development - completion report Extension Request

Hello s22

Australian Paper would like to formally request an extension to the deadlines associated with the CDG805 grant funding.

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David Jettner  
General Manager Corporate Development  
Australian Paper

---

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David

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**Subject:** CDG805 Energy from Waste Planning and Development - completion report [SEC=UNCLASSIFIED]

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Regards

s22

Community Development Grants Programme  
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s22

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