



Australian Government

**Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

Tasmanian Freight Equalisation Scheme Information Paper

This information paper is made under subclause 8.3.1 of the Ministerial Directions for the Tasmanian Freight Equalisation Scheme (TFES).

Self-assessed claimants

You may be invited to apply to be a self-assessed claimant if you make a high volume of TFES claims and have a demonstrated history of compliance with the TFES Ministerial Directions.

If you are approved, you need to enter into a Self-Assessment Service Deed of Agreement with Services Australia.

Being a self-assessed claimant means that you are able to assess your own amount of TFES assistance and submit claims without providing supporting documentation for each claim.

Obligations of a self-assessed claimant


As a self-assessed claimant, you are required to:

- Advise Services Australia if you are aware of any information that may affect your ability to be a self-assessed claimant;
- Comply with the terms and conditions set out in your Self-Assessment Service Deed of Agreement in addition to the TFES Ministerial Directions;
- Provide an annual independent reasonable assurance report within four months after the end of your financial year as specified in the Self-Assessment Service Deed of Agreement
- Retain all documents that support your self-assessed claims for a period of 5 years; and
- Provide documentation and information to Services Australia and/or the Secretary of the Department of Infrastructure, Transport, Regional Development and Communications when reasonably requested to do so.

Approval of a self-assessed claimant

Your approval as a self-assessed claimant may be varied, suspended or revoked at any time or if you no longer meet the requirements to be a self-assessed claimant under the TFES Ministerial Directions. Examples of situations where your approval may be suspended include:

- Submitting inaccurate claims;
- Providing false or misleading information in relation to a claim;
- Providing an inadequate or late reasonable assurance report; or

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- Refusing to provide documentation to Services Australia and/or the Secretary of the Department of Infrastructure, Transport, Regional Development and Communications when reasonably requested to do so.

If your approval as a self-assessed claimant is suspended or revoked, you are required to provide full documentary evidence to support each claim when you submit your claims to Services Australia.

For further information, please see Subpart 4B of the TFES Ministerial Directions