



Australian Government

Department of Infrastructure, Transport,
Regional Development and Communications



➤ ROVER guide: How to complete compliance information forms

December 2023

Ownership of intellectual property rights in this publication

Unless otherwise noted, copyright (and any other intellectual property rights, if any) in this publication is owned by the Commonwealth of Australia (referred to below as the Commonwealth).

Disclaimer

The material contained in this publication is made available on the understanding that the Commonwealth is not providing professional advice, and that users exercise their own skill and care with respect to its use, and seek independent advice if necessary.

The Commonwealth makes no representations or warranties as to the contents or accuracy of the information contained in this publication. To the extent permitted by law, the Commonwealth disclaims liability to any person or organisation in respect of anything done, or omitted to be done, in reliance upon information contained in this publication.

Creative Commons licence

With the exception of (a) the Coat of Arms; (b) the Department of Infrastructure, Transport, Regional Development and Communications photos and graphics; copyright in this publication is licensed under a Creative Commons Attribution 4.0 Australia Licence.

Creative Commons Attribution 4.0 Australia Licence is a standard form licence agreement that allows you to copy, communicate and adapt this publication provided that you attribute the work to the Commonwealth and abide by the other licence terms.

Further information on the licence terms is available from <https://creativecommons.org/licenses/by/4.0/>

This publication should be attributed in the following way: © Commonwealth of Australia 2023

Use of the Coat of Arms

The Department of the Prime Minister and Cabinet sets the terms under which the Coat of Arms is used. Please refer to the Commonwealth Coat of Arms - Information and Guidelines publication available at <http://www.pmc.gov.au>.

Contact us

This publication is available in hard copy or PDF format. All other rights are reserved, including in relation to any departmental logos or trademarks which may exist. For enquiries regarding the licence and any use of this publication, please contact:

Director – RVS Legislation, Policy and Partnerships
Vehicle Safety Policy & Partnerships Branch
Department of Infrastructure, Transport, Regional Development, Communications and the Arts
GPO Box 594
Canberra ACT 2601
Australia

Email: RVSAimplementation@infrastructure.gov.au

Website: www.infrastructure.gov.au

Contents

How to complete compliance information forms in ROVER	4
What are compliance information forms?	4
Validating data in CI forms	4
CI forms in ROVER	5
What information is required in a CI form?	5
Unique document reference	5
Select a compliance demonstration method	6
Demonstrating compliance using a UN approval	7
Demonstrating compliance using a test report	7
Demonstrating compliance using a component type approval number	8
Demonstrating compliance using a vehicle type approval number	8
Demonstrating compliance using a Model Report approval number	9
Information supporting a declaration	9
Any matter or thing specified in the national road vehicle standard	9
Demonstrating compliance with specific ADRs	9
ADR 80/03 – Emission Control for Heavy Vehicles	9
ADR 80/04 – Emission Control for Heavy Vehicles	10
ADR 38/05 – Trailer Brake Systems	10
More information	10

Updated April 2022 – Information on validating data on CI forms added.
Updated December 2023 – CI form changed to reflect the updates made in ROVER Release 8C.

How to complete compliance information forms in ROVER

Compliance information (CI) forms need to be completed in vehicle type approval, component type approval, Model Report and some concessional RAV entry approval applications, such as high ATM trailers and special purpose vehicles.

What are compliance information forms?

CI forms are used by the department to collect information about compliance with applicable national road vehicle standards or Australian Design Rules (ADRs).

CI forms vary in complexity depending on the ADR they relate to. Some CI forms are simple and link to an applicant's information showing compliance with the relevant standard. Other CI forms are complex and collect specific information about how the vehicle is configured to comply with the relevant ADR.

Validating data in CI forms

In some compliance information forms (see list below) you can run a data validation check by clicking the **Validate** button after entering your data.

Clicking the **Validate** button checks the data you have inserted against the expected values for that data field. However, in some ADRs, validating your data is not necessary for you to proceed with your application.

If you choose to validate your data, a message will appear near the **Validate** button notifying you of any validation warnings on any page of the form. Any validation messages will remain until the data is changed and the **Validate** button is clicked again.

We recommended you use the validation function to reduce the risk of entering unacceptable data. For example, if you entered 60 kg in a weight field that would normally be expected to be greater than 600 kg, ROVER will show a warning message when you click the **Validate** button.

CI forms in ROVER

These forms have a data validation button:

- ADR 13-00 – Installation of lighting and light signalling devices on other than L-group vehicles
- ADR 65-00 – Maximum Road Speed Limiting for Heavy Goods Vehicles and Heavy Omnibuses
- ADR 67-00 – Installation of lighting and light-signalling devices on three-wheeled vehicles
- ADR 80-03 – Component Compliance Information – Emission Control for Heavy Vehicles
- Compliance information – ADR 03-04 – Seats and Seat Anchorages
- Compliance information – ADR 04-06 – Seatbelts
- Compliance information – ADR 05-06 Anchorages for Seatbelts
- Compliance information – ADR 10-02 – Steering Column
- Compliance information – ADR 18-03 – Instrumentation
- Compliance information – ADR 19-02 – Installation of Lighting & Light-signalling Devices on L-Group
- Compliance information – ADR 30-01 – Smoke Emission Control for Diesel Vehicles
- Compliance information – ADR 34-03 – Child Restraint Anchorages and Child Restraint Anchor Fittings
- Compliance information – ADR 35-06 – Commercial Vehicle Brake Systems
- Compliance information – ADR 38-05 – Trailer Brake Systems
- Compliance information – ADR 38-05-CS – Control System Sub-Assembly
- Compliance information – ADR 38-05-FB – Foundation Brake Sub Assembly
- Compliance information – ADR 38-05-SS – Suspension System Sub-Assembly
- Compliance information – ADR 42-05 – General Safety Requirements
- Compliance information – ADR 62-02 – Mechanical Connections Between Vehicles
- Compliance information – ADR 68-00 – Occupant Protection in Buses.

What information is required in a CI form?

There are mandatory fields in all CI forms (marked with *****) in ROVER. All CI forms also include optional fields for you to provide comments or upload documents. This allows you to provide extra information to support or clarify your response.

Unique document reference

The first section of a CI form requires you to nominate a unique document reference for the form and a date. The date of the form defaults to the completion date. Some approval types require the approval to be published. This means the document reference may be published.

Compliance information - Lighting ADR 01/00 - Reversing Lamps

VTA-2021-0001233

[Return without saving](#)

Applicant's reference for this compliance information form * Date (DD/MM/YYYY) *

TestADR1/00	24/05/2021 
-------------	---

Note: this reference may be published on any decision notice

Selecting a compliance demonstration method

The second section of the CI form collects information about how you have assured yourself of compliance and the type of information you hold to demonstrate compliance. Different application types may see different options in this list.

Most application types are restricted to information that may be considered to show compliance with applicable standards. The options available in the **Compliance demonstration method** section reflect the options available in the RVS legislation, but may not be appropriate in all cases.

You should choose the most appropriate method to reflect the compliance information you hold.

Important: Only select **Information supporting a declaration** when no other option is appropriate.

Compliance demonstration method

VTA-2021-0001233

[Return without saving](#)

How is compliance with this ADR demonstrated? *

- ☐ UN Approval
- ☐ Testing demonstrating compliance with ADR 01/00
- ☒ Component type approval number
- ☐ Vehicle type approval number
- ☐ Model Report approval number
- ☐ Information supporting a declaration
- ☐ Any matter or thing specified in the national road vehicle standard

Which variants are covered by this compliance information form? *

<input checked="" type="checkbox"/>	123
-------------------------------------	-----

If required, please add any further details below about what this documentation covers

All attached lights

The information you need to provide in the next part of the form will change depending on the method you select to demonstrate compliance. The specific information requirements for each method are shown below.

Demonstrating compliance using a UN approval

When using a United Nations (UN) approval, the form collects information about the approval number or numbers if multiple options are available. You must confirm whether you have access to the relevant UN approval.

UN Approval

VTA-2023-0000328

Return without saving

☐

E -

UN Approval:

☐ Input Approval details manually

Can you confirm that you have access to the relevant UN approval document? *

☐ Yes

☐ No

☐ Provide any further related supporting information

Demonstrating compliance using a test report

When testing has been performed by an approved testing facility, the form will require basic information about the test report and the facility that performed the testing. The form will confirm whether the testing facility approval number is valid.

If you are applying for a component type approval, you may be eligible to provide test results from a testing facility that is not currently approved. Further information is available in the [Guide to component type approvals](#).

Test report details

VTA-2023-0000329

Return without saving

Test report date (dd/mm/yyyy) *

Test report number *

Testing facility approval number * TFA -

Validate

Valid testing facility approval number

☐ Provide any further related supporting information

Demonstrating compliance using a component type approval number

When you use a component type approval to demonstrate compliance, ROVER will check whether the component type approval number is valid.

If you are using multiple component type approvals to show compliance with one ADR, you can upload additional information (in a .pdf or .jpg document) listing the components that may be used. This [template](#) can be completed or used as a guide to the information we expect to see in the uploaded document.

Component type approval number

VTA-2021-0001233

Return without saving

Component type approval number CTA - 060038

Validate

Valid approval number

If there are additional component type approval numbers relevant to this standard, please provide full details using the template available on the department's website.

Upload template

+ -

☐ Provide any further related supporting information

Demonstrating compliance using a vehicle type approval number

Where the vehicle type is based on an approved vehicle type, compliance may be demonstrated by referring to the original vehicle type approval number. The checkbox at the bottom of the page or the comments section on the CI form allows justification, where required, that the compliance information is still valid, regardless of the modification performed as part of a second stage of manufacture.

Vehicle type approval number

VTA-2021-0001233

Return without saving

Vehicle type approval number * VTA - 060020

Validate

Valid approval number

☐ Provide any further related supporting information

☐ Upload supporting files

Demonstrating compliance using a Model Report approval number

Where the vehicle type approval is covered by an approved Model Report, the Model Report's approval number can be entered and any further justification included, if required.

Information supporting a declaration

This demonstration method should only be used where no other options are suitable. It allows for free text justification and uploads to substantiate the claim of compliance. For example, ADR 13/00 – Installation of Lighting and Light-signalling Devices on other than L-Group Vehicles, where a lighting layout drawing is used but not needed to be prepared by an approved testing facility.

Any matter or thing specified in the national road vehicle standard

This option allows for other approval types or methods specified in the applicable national road vehicle standard. For example, ADR 80/04 – Emission Control for Heavy Vehicles section 7 allows many different approvals, such as European, United States and Japanese approvals.

Demonstrating compliance with specific ADRs

ADR 80/03 – Emission Control for Heavy Vehicles

If you are demonstrating compliance with [ADR 80/03 – Emission Control for Heavy Vehicles](#) using test results, you only need to complete the **Test Reports Details** and **General Requirements** pages.

The screenshot shows the 'Compliance demonstration method' form for ADR 80/03. On the left, a sidebar contains a list of sections: 'Compliance information - ADR 80/03 - Emission Control for Heavy Vehicles' (with a close icon), 'Compliance demonstration method' (with a right arrow icon), 'Test Report Details' (highlighted with a red box and a right arrow icon), and 'General Requirements' (with a right arrow icon). Below these is a text area for 'Comments' and a reference to 'ADR 80/03 or EEC Directives 2005/55/EC, 2005/78/EC & 2006/51/EC'. The main area is titled 'Compliance demonstration method' and includes a 'Return without saving' button. Below this, a heading asks 'How is compliance to ADR 80/03 being demonstrated : *'. A list of radio button options follows: 'Submission of a UN (R83 or R49 (Incorporating 05 Series of Amendments onwards)) or EC Directive (595/2009 and 582/2011) approval number or test results', 'Submission of an UN (R83) approval number or test results', 'ADR 79/02 or 79/03 or 79/04 in lieu of ADR 80/03', 'Component type approval number', 'Test results from ADR 80/03 or EEC Directive 2005/55/EC, 2005/78/EC & 2006/51/EC' (highlighted with a red box), 'Test results to US CFR to 86.1300', 'Test results to Japanese MLIT', 'Vehicle type approval number', 'Model Report approval number', 'Information supporting a declaration', and 'Any matter or thing specified in the national road vehicle standard'. In the top right corner, there are navigation arrows, the identifier 'VTA-2023-0000329', and the 'Return without saving' button.

ADR 80/04 – Emission Control for Heavy Vehicles

If you are demonstrating compliance with [ADR 80/04 – Emission Control for Heavy Vehicles](#) using test results, you only need to complete the **Test Reports Details** and **General Requirements** pages. However, if the fuel type is diesel or natural gas, you will need to complete the **On-Board Diagnostics (OBD) Requirements** page as well.

Compliance information - ADR 80/04 - Emission Control for Heavy Vehicles

Compliance demonstration method

Test Report Details

General Requirements

On-Board Diagnostics (OBD) Requirements

Comments

Compliance demonstration method

VTA-2023-0000329

Return without saving

How is compliance to ADR 80/04 being demonstrated? *

- ☐ Submission of a UN R49 or EC Directive (595/2009 and 582/2011) approval number or test results
- ☐ Submission of an UN (R83) approval number or test results
- ☐ Submission of an UN (R154) approval number or test results
- ☐ Certificate of conformity to US CFR to 86.1300
- ☐ Type approval to Japanese MLIT
- ☐ Component type approval number
- ☒ Test results from ADR 80/04 Appendix A as varied by section 6
- ☐ Test results to US CFR to 86.1300
- ☐ Test results to Japanese MLIT
- ☐ Vehicle type approval number
- ☐ Model Report approval number
- ☐ Information supporting a declaration
- ☐ Any matter or thing specified in the national road vehicle standard

Fuel Type * Diesel

ADR 38/05 – Trailer Brake Systems

If you choose to demonstrate compliance with [ADR 38/05 – Trailer Brake Systems](#) using **Summary of calculations**, you only need to upload braking calculations for the vehicle in the comments section. The calculations must include at least the same information as in the [ROVER Template: ADR 38/05 calculations](#).

Compliance information - ADR 38/05 - Trailer Brake Systems

Compliance demonstration method

Trailer Configuration

Component Type Approval Numbers

Comments

Compliance demonstration method

VTA-2023-0000335

Return without saving

How is compliance with this ADR demonstrated? *

- ☐ Test report details to ADR 38/05
- ☐ Test report details to UN Regulation No. 13
- ☒ Summary of calculations
- ☐ UN Approval
- ☐ Component type approval number
- ☐ Vehicle type approval number
- ☐ Model Report approval number
- ☐ Information supporting a declaration
- ☐ Any matter or thing specified in the national road vehicle standard

Please upload the braking calculations for this brake variant to the comments section of this compliance information form. The braking calculations must include at least the same information required in the ROVER Template: ADR 38/05 calculations.

More information

For further information, please visit the [department's website](#) or submit an [online enquiry](#).