



Australian Government

Department of Infrastructure, Transport,
Regional Development, Communications and the Arts



ROVER guide: How to apply to import an Interim SEVs vehicle

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How to apply to import an Interim SEVs vehicle

Before you can apply for an Interim SEVs vehicle, you first need to create an account in ROVER, the department's online applications and approvals portal.

Instructions on how to create a ROVER account are available [here](#).

Recommended browsers

The recommended browsers to use when accessing ROVER are: [Chrome](#), [Firefox](#) or [Microsoft Edge](#). Internet Explorer and Safari are not recommended.

Authority to act

To act on behalf of someone else – including a registered automotive workshop (RAW) organisation – you must also register an authority to act for that organisation. Instructions on how to create an authority to act are available [here](#).

Starting your application

Once your account and authority to act are created, you can start your application.

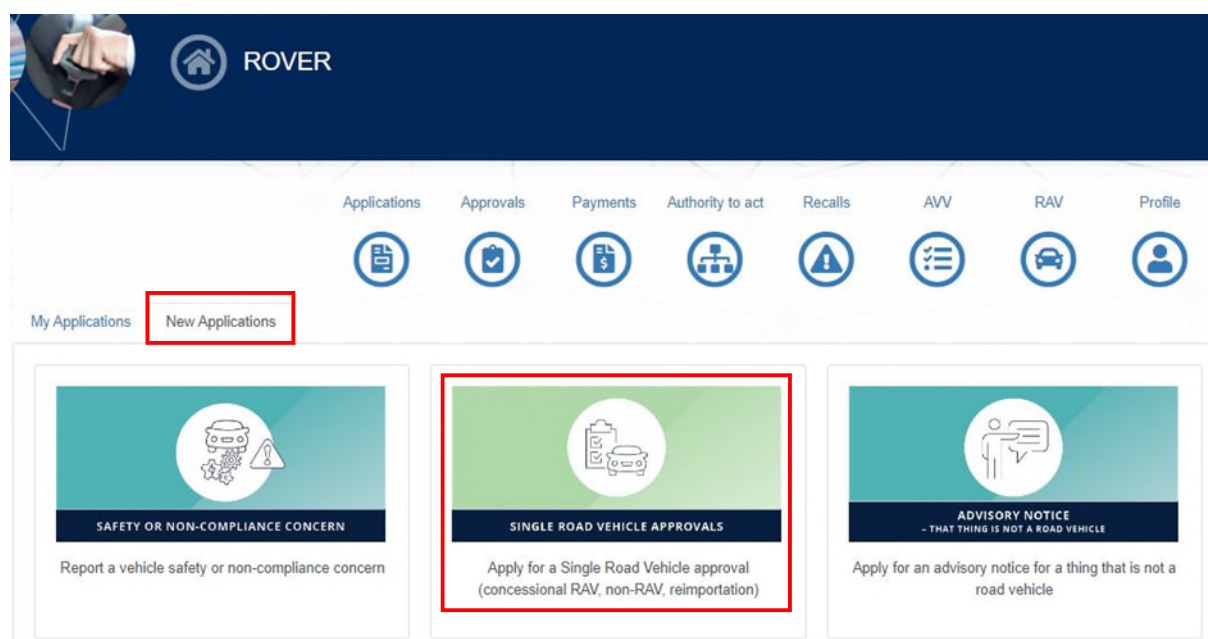
Note: All applications for Interim SEVs vehicles must be made by the RAW, or on behalf of the RAW, that will be modifying the vehicle and providing the vehicle inspection certificate (VIC).

Step 1.

sign in to [ROVER](#).

Step 2.

Under the **New Applications** tab, select **Apply for a Single Road Vehicle approval (concessional RAV, Non-RAV, reimportation)** to start your application.



Step 3.

Answer the initial questions and when prompted, confirm you are seeking approval for a **Vehicle covered by an entry on the Specialist and Enthusiast Vehicle (SEVs) Register**.

The screenshot shows a web form titled "Begin Application - Single Road Vehicle". On the left, a sidebar lists the application steps: "Before you begin" (checked), "Applicant" (checked), and "Vehicle use" (active). The main content area is titled "Vehicle use" and contains several questions. The first question is "What type of vehicle are you seeking approval for? *", with a dropdown menu showing "Passenger car or van (9 seats or less)". The second question is "Has the vehicle already been provided to the Australian market? * ⓘ", with radio button options: "Yes (vehicle is being reimported or will be subject to a second stage of manufacture)", "No (vehicle has not been in Australia before)" (selected), and "Only in exceptional circumstances". The third question is "Will the vehicle be used on a public road? *", with radio button options: "Yes" (selected), "No", and "Only in exceptional circumstances". The fourth question is "What kind of vehicle are you seeking an approval for? *", with radio button options: "Older vehicle at least 25 years old (and which has not been significantly modified in the last 25 years)", "Personal vehicle that I owned and used outside of Australia for at least 12 months", "Special purpose vehicle (as defined in section 38 of the Rules)", and "Vehicle covered by an entry on the Specialist and Enthusiast Vehicle (SEVs) Register" (selected and highlighted with a red box). Below this, a warning message states: "Are you ready to continue with your application? Please check the information you have provided, as you will not be able to edit this information once you proceed. *", with radio button options: "Yes" and "No".

Begin Application - Single Road Vehicle

Vehicle use

What type of vehicle are you seeking approval for? *

Passenger car or van (9 seats or less)

Has the vehicle already been provided to the Australian market? * ⓘ

☐ Yes (vehicle is being reimported or will be subject to a second stage of manufacture)

☒ No (vehicle has not been in Australia before)

Will the vehicle be used on a public road? *

☒ Yes

☐ No

☐ Only in exceptional circumstances

What kind of vehicle are you seeking an approval for? *

☐ Older vehicle at least 25 years old (and which has not been significantly modified in the last 25 years)

☐ Personal vehicle that I owned and used outside of Australia for at least 12 months

☐ Special purpose vehicle (as defined in section 38 of the Rules)

☒ Vehicle covered by an entry on the Specialist and Enthusiast Vehicle (SEVs) Register

Are you ready to continue with your application?
Please check the information you have provided, as you will not be able to edit this information once you proceed. *

☐ Yes


☐ No

Step 4.

Enter the vehicle's details. There is no need to enter the **DSEV** prefix that is required in the VIC. If you are entering a Chassis number, please remove any hyphens. For example, E50-4561234 should be entered as E504561234.

Fields marked with a * must be filled in.

Tip: Make sure you click on the **Edit** button first.

 Application - Single Road Vehicle

Before you begin

Applicant details

Manage application

Vehicle use

Vehicle details

Required supporting material - RAWs Modification

Contraventions

Comments and any other matters

Declarations

Vehicle details

CRE-2022-0006140

What type of vehicle are you seeking approval for? *

Passenger car or van (9 seats or less)

Please specify the make and model of the vehicle:

Make *

Model *

When was the vehicle manufactured?

Year: *Month: *

Please provide either the VIN or the chassis number for the vehicle. *

VIN:Chassis number:

Vehicle seating capacity

Are you/the applicant the owner of the vehicle? *

☐ Yes

☐ No, I am in the process of purchasing the vehicle

☐ No, I am not the owner of the vehicle

Edit

Step 5.

On the **Required supporting material** page, enter the following details:

- Name of Model Report holder = Interim SEVs modified by RAW 10XXX
- Model Report approval number = NA + provide explanation
- SEVs Register entry number = NA + provide explanation and DSEVs entry number.

The system will show a warning, but you can save and continue anyway.

Answer the question on which country the vehicle is being imported from and upload any further supporting information and photos of the vehicle you want approved.

Tip: Make sure you **untick** the blue **Upload supporting files** boxes before saving (see below).

Required supporting material - RAWs modification

CRE-2022-0006140

Return without saving

Please provide details of the relevant approvals that support your application for this vehicle:

Name of Model Report approval holder: *

Model Report approval number: * MRE -

Validate

☐ Provide any further related supporting information

SEVs Register entry number: * SEV -

Validate

☐ Provide any further related supporting information

From which country is the vehicle being imported? *

Please upload images which identify the vehicle you are seeking an approval for: *

The photos should include a clear colour image of the front, rear, and side of the vehicle.

+ -

☐ Provide additional information about this section

Save and Continue

Step 6.

Answer the remaining questions in the application, submit and pay the application fee. Applications may take up to 30 business days to approve.

Note: The definition of a **business day** under section 5 of the Rules: Means a day that is not a Saturday, Sunday or a public holiday in the Australian Capital Territory.

If you meet the relevant criteria, you will be provided a concessional RAV entry approval with conditions. Concessional RAV entry approval also serves as an import approval.

Step 8.

One of the conditions on the approval will be that you send the department a VIC once the vehicle has been modified in accordance with an evidence pack. Send the VIC to the department through the RAWS system. Ensure you include the CRE approval number and check that the vehicle identification number (VIN) is identical to that document.

If you are making a concessional RAV entry application because you have a vehicle with a previous import approval – but you did not receive identification plate approval before 30 June 2021 – you may submit your VIC through the RAWS system at the same time you make your ROVER application.

Step 9.

After the VIC has been approved, your vehicle will be entered onto the Register of Approved Vehicles (RAV) and can be provided to the owner or to the market.

This vehicle will be cancelled from the RAWS system upon RAV entry, therefore no record of the VIN will appear in the RAWS system after approval.

Further information

For more ROVER user guides, please visit [ROVER resources](#) or submit an [online enquiry](#).