



# Revoke an RVS approval

## ROVER guide

August 2026

This guide provides instructions on how to make a request in ROVER to revoke an approval under the Road Vehicle Standards (RVS) legislation. Once revoked, an approval is no longer in force and cannot be reinstated. Revocation is different from suspension, which is a temporary measure that may be lifted in some circumstances.

To **revoke an RVS approval**, ensure you are signed in to ROVER (navigate to [Welcome to ROVER](#) and select the **Sign in** button) and complete the following steps.

1. Select the **Approvals** icon.
2. Select the approval type from the dropdown options. Please note it automatically defaults to Type and Role approvals.
3. Select the approval you want to revoke.

4. Select the **Revoke** button.
5. Read the **Declaration** and select the **checkbox** to acknowledge you have read and understood the declaration.
6. Select the **calendar** icon to select the date of revocation. Please note the revocation date will be effective from midnight on the date chosen.

## OFFICIAL

7. Enter **why you would like to revoke your approval** in the free text field.
8. **Upload supporting files** by selecting the **Upload** button.
9. Select the **Submit** button.

The screenshot shows the 'Revoke Approval' form with the following elements and numbered callouts:

- 4**: Points to the 'Revoke' button in the top navigation bar.
- 5**: Points to the checkbox for 'I have read and understand the department's Privacy Policy\*'. Below it is a text field for 'When would you like your approval to be revoked?\*'.
- 6**: Points to the calendar widget for selecting a date.
- 7**: Points to the large text area for 'Please explain why you would like to revoke your approval\*'. Below this is the 'Upload supporting files' section.
- 8**: Points to the 'Upload' button in the file upload section.
- 9**: Points to the 'Submit' button at the bottom right of the form.

**Revoke Approval**

You are applying to revoke your approval. In this form, you may nominate any date later than tomorrow to revoke your approval.

The decision to revoke means your approval will cease. You will not be able to seek to vary or reinstate your approval at a later date. If you would like to reinstate the approval, you will need to submit a new application and pay an application fee.

Your approval may be removed from the List of approvals on the department's website.

☐ I have read and understand the department's Privacy Policy\*

When would you like your approval to be revoked?\*

Please note: your approval will be revoked, effective from mid selected cannot be earlier than tomorrow and cannot be later

July 2026

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 28 | 29 | 30 | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |

Please explain why you would like to revoke your approval\*

Upload supporting files

Refresh Upload

| File Name                        | Uploaded by | Uploaded On ↓ |
|----------------------------------|-------------|---------------|
| There are no records to display. |             |               |

Submit

## What happens once your request is submitted?

ROVER will automatically send you an email confirming your request has been received. The approval will be revoked on the date you requested and appear in the **Expired or Revoked Approvals** list on the **Approvals** page.

## Further information

For further information, please visit [Vehicles | Department's website](#) or submit an online enquiry via the [Contact us—RVS | Department's website](#) page.

## Quick links

- [Welcome to ROVER](#)
- [RAV Public Search](#)
- [Road Vehicle Standards legislation | Department's website](#)
- [RVS guides and resources | Department's website](#)
- [RVS legislation glossary of terms | Department's website](#)