



ROAD VEHICLE STANDARDS

Reapplying for an expiring or expired approval

This guide explains the application process for an approval that is expiring soon or has already expired. This includes retaining an approval number, paying the commencement levy (if applicable), and ADR applicability for vehicle models covered by a vehicle type approval.

Some approval types under the Road Vehicle Standards laws are granted for 5 years and may be expiring soon. For example, testing facility approvals, opted-in vehicle type approvals, registered automotive workshop approvals, and authorised vehicle verifier approvals. Once the approval expires, the approval holder will be unable to continue operating under the expired approval and will need to apply for a new approval.

Vehicle type and component type approval holders can reapply for an approval up to 6 months before their approval expires. Testing facilities, registered automotive workshops and authorised vehicle verifiers can reapply up to 3 months before their approval expires.

We recommend that you apply a minimum of 60 or 30 business days before your approval expires, depending on the legislated timeframe for the department to assess your application type. The [RVS legislation application decision-making timeframes](#) document lists the timeframes by application type.

To reapply you need to create a new application in ROVER and provide all the required information in the application. Please note that you cannot vary your existing approval to extend the expiry date.

If your application is successful and you are granted an approval, ROVER will allocate a new approval number. However, if you want your new approval to retain the previous approval number, you need to request it in your new application.

Retaining your approval number

You can request the department to allocate the same number as your previous approval to your new approval.

In [ROVER](#), add your request in the field provided on the **Comments and any other matters** page of your new application. Please provide your existing approval number and state that you wish to retain the same approval number.

Following is an example of a new vehicle type approval application with a request to keep the current approval number.

When a vehicle is considered to be an existing model for a vehicle type approval application for the purposes of ADR applicability

When applying for an expiring or expired approval, the vehicle model will be treated as an existing model (rather than a new model) for the purposes of ADR applicability if the application is for exactly the same model. This will facilitate the continuous supply of vehicles of that type.

The department considers the vehicle to be the same model as the vehicle in the previous approval when:

- it has the same names or codes for make, model and generation
- it is the same type (as defined in the [Guide to vehicle type approvals](#))
- the previous approval was not revoked before the new application is approved.

Applicants should indicate the vehicle's extent of compliance with each applicable ADR in their application for an existing model in the same way as any other new vehicle type approval application. This includes selecting 'Not applicable' when the standard is not yet applicable to all vehicle models.

Commencement date of type approvals

You can request your new vehicle type or component type approval to commence on a specific date. In your new application, select that date on the **Approval details** page of the application. If you do not specify a date, the approval will commence either on the day your current approval expires or the date the department decides your application, whichever is later.

Paying the commencement levy

Testing facilities, registered automotive workshops and authorised vehicle verifiers must pay a commencement levy after they have been granted an approval.

ROVER will generate an invoice for your granted approval after your current approval expires.

The approval is only in-force once you have paid the commencement levy, after which you can operate under that approval.

Further information

For further information, please visit [Vehicles | Department's website](#) or submit an online enquiry via the [Contact us—RVS | Department's website](#) page.

Quick links

- [Welcome to ROVER](#)
- [Road Vehicle Standards legislation | Department's website](#)
- [RVS guides and resources | Department's website](#)
- [RVS legislation glossary of terms | Department's website](#)

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