



Meeting Minutes – BAPAF 11 October 2021

DATE	LOCATION		
11 October 2021	Brisbane, Queensland		
MEETING TITLE	START TIME	END TIME	
Brisbane Airport Post Implementation Review Advisory Forum (BAPAF) Meeting #01	3:00pm	5:00pm	

Minutes

Agenda Item 1: Welcome and introduction

- The Chair, Mr Musgrove, opened the meeting at 3:01pm and welcomed the Members to the meeting.

Refer to Attachment A for attendance.

Agenda Item 2: Declaration of conflict of interests

- The Chair and Members declared actual or perceived conflicts of interest relating to residency and involvement with other organisations. No actions are required at this time.

Agenda Item 3: Governance of the Forum

- The Chair noted the purpose of the Forum is to provide advice to the Australian Government alongside Airservices Australia's Post Implementation Review of changes to Brisbane airspace, consistent with the Forum Terms of Reference.
- The Chair noted the requirement that the Forum report quarterly to the Minister for Infrastructure, Transport and Regional Development. The first report will fall due in December 2021.
- The Chair noted the Department of Infrastructure, Transport, Regional Development and Communications is providing Secretariat functions to the Forum.
- The Membership discussed options for engaging with the community and industry stakeholders. The Membership agreed that the Forum will invite written submissions from the community to gain an understanding of community views of airspace operations and the Post Implementation Review.
- A call for written submissions will be issues as soon as possible with a submission deadline of close of business Friday 5 November 2021.
- Community groups/representatives will be invited to a meeting of the Forum on 12 November 2021 to speak to their submission to the Forum.

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- **Action:**
 - Chair to approve text calling for submissions to the Forum to be released on Forum website and for publication in local newspapers.
 - Secretariat to arrange publication of call for submission on website and in local newspapers.
 - Secretariat to provide Chair with list of interested stakeholders to be invited to make a submission.

Agenda Item 4: Overview of Airservices Australia Post Implementation Review of changes to Brisbane airspace

- Airservices Australia briefed the Forum on the Airservices Australia Post Implementation Review (PIR) currently underway. The briefing detailed how Brisbane's airspace and runways are currently managed, matters to be considered by Airservices during the PIR, planned community engagement activities and a timeline of PIR key milestones.
- The Membership noted their interest in at least one Member observing each of the five Airservices Community Meetings on the PIR Terms of Reference, running between 13 October and 27 October 2021.
- **Action:** The Forum requested that Airservices Australia provide them with:
 - Technical briefing on runway and over the bay operation modes, rate of descent and tailwinds;
 - A timeline of all matters considered and approvals issued to date on changes to Brisbane airspace as a result of the new parallel runway operations; and
 - A map of the location of Airservices Australia noise monitors.

Agenda Item 5: Next steps

- The Membership agreed to meet fortnightly to the end of 2021. Industry stakeholders will be invited to brief the Forum at one or more Forum meetings by the end of 2021.
- The Forum will call for submissions from the public to be submitted to the Forum by 5 November 2021.
- Community representatives will be provided the opportunity to speak to those submissions on 12 November 2021.

Agenda Item 6: Other business and confirmation of next meeting date

- No other business items were raised.
 - The Chair confirmed the next meeting of the Forum will be held on Monday 25 October 2021, 3:00pm to 5:00pm.
 - The Chair closed the meeting at 4:45pm.
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Action Items

ITEM	TIMEFRAME	RESPONSIBLE PARTY	STATUS
1. Submissions to the Forum			
a. Chair to approve text calling for submissions to the Forum to be released on Forum website and for publication in local newspapers.	by 14/10/21	Chair	
b. Secretariat to arrange publication of call for submission on website and in local newspapers.	by 15/10/21	Secretariat	
c. Secretariat to provide Chair with list of interested stakeholders to be invited to make a submission.	by 15/10/21	Secretariat	
2. The Forum requested that Airservices Australia provide them with:	by second meeting on 25/10/21	Airservices Australia	
a. Technical briefing on runway and over the bay operation modes, rate of descent and tailwinds;			
b. A timeline of all matters considered and approvals issued to date on changes to Brisbane airspace as a result of the new parallel runway operations; and			
c. A map of the location of Airservices Australia noise monitors.			

Attendees

BRISBANE AIRPORT POST IMPLEMENTATION REVIEW ADVISORY FORUM

Mr Ross Musgrove	Chair
Mr Robert Borbidge AO	Member
Ms Claire Moore	Member
Mr Nigel Chamier AM	Member
Professor Douglas Baker	Member

INVITED GUESTS (ITEM 4)

Officials from Airservices Australia attend to brief the Forum on Item 4.

DEPARTMENT OF INFRASTRUCTURE, TRANSPORT, REGIONAL DEVELOPMENT AND COMMUNICATIONS SECRETARIAT

Officials from the Department of Infrastructure, Transport, Regional Development and Communications were present at the meeting to provide Secretariat functions.