



ROAD VEHICLE STANDARDS

Guide to component type approvals—Appendix 4

What you can and cannot apply to vary

August 2023

Approval detail	variation allowed?	Information required	Rationale
Approval holder ABN, ACN, or ARBN	No	If changes are required, the new company will need to submit a new application for a component type approval. However, if you only need to make changes to your individual or organisation business name, you can request these details be changed by using the Contact us form and providing evidence of the business name change.	The approval holder’s ABN, ACN or ARBN remains the same while the approval is in force. If you make an individual or business name change in ROVER, you need to apply for a variation to update the approval holder details on the approval.
Approval holder contact details	Yes	You can update the name of the contact person, email and/or phone details, as applicable.	Staff turnover happens, so these details may need to be updated periodically to ensure the department can contact you.
Address where the component is designed and/or manufactured	Yes	You can update the location address of the place/s where the component is designed and/or manufactured, where applicable.	Your business may expand, or consolidate premises and the department may need to plan access for inspection purposes.
Component type	No	You will need to apply for a new component type approval.	Your approval is granted for a component type.

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Component make and model	No	You will need to apply for a new component type approval.	Your approval is granted for a make and model of the component type.
Component variant details	Yes, with dependency	<p>You can request to add variant details providing they meet the overall compliance of your component type approval.</p> <p>You cannot request to remove variants. Your business intentions, for example, to halt manufacture of a variant, will not impact your approval.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Important: Adding a new variant must continue to meet the scope of the results of testing of your approval. If the added variant is outside the original worst case test, you will need to apply for a new component type approval.</p> </div>	<p>Adding variants can impact the compliance of your approved component type.</p> <p>Your approval must continue to provide a level of assurance that only compliant components are the subject of your approval and will be made available to the market.</p>
Datasheet details	Yes	Where required to maintain accuracy, you may update the details of the datasheet associated with your component type.	Where a datasheet is published, the details should reflect accurate and up-to-date information for the component type.
Level of control over all stages of design and production of the component	Yes	<p>You can request to update your level of control from:</p> <ul style="list-style-type: none"> • full control to having access to information, or • having access to information to full control. <p>In either case, you will also need to provide the relevant supporting documentation demonstrating your changed level of control.</p> <p>If changing your level of control to full control, an ISO 9001 series certificate or QMS information may be requested.</p> <p>If changing your level of control to having access to information, a copy of the commercial agreement or contractual arrangement must be provided.</p>	<p>Your business, or those of third parties you have a contractual arrangement with, may change over time. These details will need to be accurately reflected on your approval and align to the supporting information you need to retain.</p> <p>A condition of your approval is that you maintain accuracy and that you to keep all records up-to-date.</p>

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Compliance with applicable national road vehicle standards	Yes, with dependency	<p>When an Australian Design Rule (ADR) is updated with a new ADR number that has been registered and commenced, you may be required to update compliance information for your component in accordance with the requirements of the new ADR.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Important: You are not able to add or remove an ADR, nor the compliance information for any other purpose. If you add an ADR or compliance information, for example, to add seats to a bus chassis, you need to apply for a new component type approval.</p> </div>	<p>When national road vehicle standards are updated, you may be required to add new/updated compliance information to ensure compliance of your component type.</p> <p>Changes to the compliance information on your approval will alter the overall compliance of your approved component.</p> <p>While the approval is in force, consumers need to be confident and able to identify whether they are using an approved component to meet their needs.</p>
Extent of compliance with national road vehicle standards	No	You will need to apply for a new component type approval.	The extent of compliance is included on your approval, which is published on ROVER. The component type subject of your approval is already available to consumers to the extent of compliance granted on the approval.
Whether you have, or may have, contravened the Road Vehicle Standards legislation	Yes	You can update details about whether you, or any member of your key management personnel, have, or may have contravened road vehicle legislation.	<p>A condition of your approval is that you maintain accuracy and that you to keep all records up-to-date.</p> <p>If contraventions have occurred, the department will need to assess if any updates to your approval are required. For example, an additional specified condition to manage the circumstances.</p>
Specified conditions	Yes	<p>If your approval is subject to any additional specified conditions, you may request to vary, add or remove a specified condition.</p> <p>In each case, you will need to justify any change to specified conditions.</p>	<p>The specified conditions of your approval may be varied or removed where the circumstances have been satisfied.</p> <p>Your business needs may also require you to request to add a specified condition for particular circumstances.</p>

Approval detail	variation allowed?	Information required	Rationale
Specified commencement date of the varied approval	Yes	You may specify the date you would like the approval, as varied, to commence.	<p>Your business needs may require a future commencement date for your varied component type approval.</p> <p>The varied approval and the decision to vary notice will be published on the list of approvals as the current version.</p>