

23-014

Archived: Thursday, 1 September 2022 8:52:54 AM

From: [Fiona](#) s47F - personal privacy

Sent: Tue, 12 Jul 2022 16:48:17

To: [Katrina](#) s47F - personal privacy

Cc: [Barbara](#) s47F - personal privacy, [Hayley](#) s47F - personal privacy

Subject: Allocation of events in itinerary [SEC=OFFICIAL]

Sensitivity: Normal

Attachments:

[Itinerary- allocation to Katrina.docx](#);

OFFICIAL

Hi Katrina,

Please refer to the attached itinerary.

I have allocated organising of those events **highlighted** to you.

Would you please contact and invite the relevant stakeholders.

Thanking you, Fiona

Fiona s47F - personal privacy

Director • Norfolk Island Team • Territories Division

[fiona.](#) s47F - personal privacy [@infrastructure.gov.au](#)

s47F - personal privacy

Officer's Mess, New Military Barracks, Norfolk Island

Department of Infrastructure, Transport, Regional Development and Communications

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[\cbpat4 infrastructure.gov.au](#)



OFFICIAL

Ministerial Visit Proposal Norfolk Island 19 – 21 July 2022

The Ministerial delegation will conduct meetings with community groups and peak bodies and formally open Commonwealth funded projects delivered on Norfolk Island.

Draft Itinerary

Day 1 – Tuesday 19 July 2022

Time	Event	Objective
1400 – 14.30	Check in	
14.30 – 15.00	Meet with Administrator	Introduction to the island and gain an overview of challenges, opportunities and community aspirations
15.00 – 15.30	Meet with Administrator, First Assistant Secretary and Shipping Consultant	Receive an overview of the current freight pressures impacting Norfolk Island
15.30 – 16.15	Orientation of island	Meet with DITRDCA staff including orientation tour of island
16.30 – 18.00	Meet with NIRC including tour of NIRC facilities <i>30 minute meeting</i> <i>60 minute facilities tour</i>	Meet with NIRC Administrator, General Manager and senior NIRC Managers
18.00 – 18.30	Refresh	
18.30 - 21.00	Dinner hosted by Administrator at Government House, Kingston	Administrator Hutchinson, Minister McBain, Deputy Secretary Bacon First Assistant Secretary Vandenbroek and other invited guests from the small business sector

Day 2 –Wednesday 20 July 2022

Time	Event	Objective
08.00 - 8.30	Radio segment – discuss day ahead	The local radio is a popular way of communicating with the Island broadly. <i>Opportunity to extend invitation to coffee drop in on Thursday morning</i>
8.45 – 9.15	Coffee with business groups Executive at the Golden Orb	Meet with the Norfolk Island Accommodation and Tourism Association and the Norfolk Island Business Council Executive Committees
9.30 – 10.15	Interagency Meeting	Meet with Commonwealth agency representatives – Dept of Home Affairs, Dept of Agriculture, Dept of Environment, Dept of Infrastructure, AFP, Bureau of Meteorology, Health, Education
10.30 – 11.45	Visit/Tour of Norfolk Island Health and Residential Aged Care Service (NIHRACS)	Visit NIHRACS to view the facilities and to meet Ms Kath Boman, NIHRACS Manager to discuss progress on the roll-out of health support services.
12.00 – 2.00	Lunch in KAVHA	Meet with the KAVHA Museum Manager and Archaeologist for immersion tour into the world heritage site and lunch under the pines
2.15 – 2.45	Visit/Tour Banyan Park	Meet with the Banyan Park manager and committee to hear an overview of the Centre's activities and discuss the future regulation of the Centre
15.00 – 15.45	Visit/Tour to Norfolk Island Central School (NICS), meet Principal	Visit NICS and meet with the school leadership team and student leaders
16.00 – 16.30	Norfolk Island People for Democracy	Meet with the NIPD to engage directly with the committee
16.30 – 17.00	Council of Elders Committee	Meet with the NI CoE Committee to understand role of the CoE and engage directly with the committee
17.00 - 18.00	Refresh	
18.00 – 20.00	Community Function in the grounds of Government House	Administrator Hutchinson, Minister McBain, First Assistant Secretary Vandenbroek and other invited community members

Day 3 –Thursday 21 July 2022

Time	Event	Objective
7.30 – 10.00	Breakfast bushwalk in the national park and marine park	Meet with Nigel Greenup, Director of National Parks for orientation of the terrestrial and marine parks
10.00 – 10.30	Exit interview with Administrator	
10.30- 12.00	Enitaim Coffee drop in	Invite community members to drop in and mingle with Minister McBain
	Check in and Departure	

EVENT BRIEF 05 – Coffee with business group executives**Date and Time:** Wednesday 20 July, 8.45 – 9.15am**Location:** Seriously Chocolate Cafe**Meeting with:** Norfolk Island Small Business Council (NISBC) Executive Committee and Accommodation and Tourism Association (ATA) Executive Committee**Attendees:**

s47F - personal privacy Administrator of Norfolk Island

Rachel Bacon, Deputy Secretary

Sarah Vandenbroek, First Assistant Secretary, Territories

Melanie s47F - personal privacy Media Adviser

Danielle s47F - personal privacy A/g Assistant Adviser

Allison s47F - personal privacy Executive Assistant to the First Assistant Secretary

s47F - personal privacy Manager Economic Development, Norfolk Island Regional Council

s47F - personal privacy President, ATA

s47F - personal privacy Vice President, ATA

s47F - personal privacy (Accommodation Operator, ATA)

s47F - personal privacy (Retail and Tourism Operator, ATA)

s47F - personal privacy President NISBC, real estate industry

s47F - personal privacy NISBC representative and accommodation industry

s47F - personal privacy NISBC representative

s47F - personal privacy NISBC representative

s47F - personal privacy NISBC representative and Bounty Museum owner

Outcomes Sought:

- Understand challenges and opportunities for small businesses on Norfolk Island.

Talking points:

- I know first-hand the importance of tourism and local industry to economies like yours – small, family-run businesses are the backbone of communities.
- The past few years have been incredibly difficult for so many people and I understand the impacts COVID-19 has had on individuals and businesses.
- It has been a tough period, even with the range of Government support payments and initiatives made available to help you through the pandemic.
- The economy and broader sustainability of Norfolk Island is a key priority for the Australian Government, as is supporting Norfolk Island on the pathway through COVID to our new normal.
- *Further talking points on a range of topics are in brief TP1.*

Key Issues:

- Representatives of the small business community may raise issues including air passenger services, shipping services and freight pressures, telecommunications, tourism promotion and funding, Council rates and charges.
- Businesses on the island have been impacted by COVID-19 travel restrictions. The Government's tailored economic stimulus program and business support measures have kept businesses operating through the pandemic.
- Freight pressures have suppressed economic growth on the island due to shortages in consumables required for wholesale, trades, and retail consumption.
- The tourism sector are looking for ongoing support to ensure the island remains and develops into a tourist destination of choice attracting a varied demographic.
- The business community are looking for improvements in telecommunications including quality, speed and reliability.

Contact: Fiona s47F - personal privacy s47F - personal privacy

Archived: Thursday, 1 September 2022 8:53:03 AM

From: Barbara s47F - personal priv

Sent: Tue, 30 Aug 2022 11:06:19

To:

Subject: FW: Additional members to the BCNI [SEC=OFFICIAL]

Sensitivity: Normal

OFFICIAL

Kind regards

Barb Quintal

Norfolk Island Office of the Administrator

New Military Barracks, Kingston, Norfolk Island 2899

Office: (+6723) 22152 s47F - personal privacy



Email: Barbara.quintal@infrastructure.gov.au

OFFICIAL

From: Business Council Of Norfolk Island [mailto:businesscouncilnorfolkisland@gmail.com]

Sent: Monday, 18 October 2021 8:51 AM

To: Barbara Quintal

Subject: Additional members to the BCNI

Morning Barb,

With the recent postponement of the business function at Government House may I be so bold as to ask if we could add two new members to the list of invitees, these being:

s47F - personal privacy privacy s47F - personal privacy s47F - personal privacy

s47F - personal privacy s47F - personal privacy s47F - personal privacy s47F - personal privacy s47F - personal privacy

I believe Fiona is currently in NSW and would not be able to attend, but it would be a nice gesture if an invitation could be extended to this new member. Thanks.

We all look forward to the new function date in due course.

Regards,

s47F - personal privacy
s47F - personal privacy
s47F - personal privacy
s47F - personal privacy
s47F - personal privacy

s47F - personal privacy Secretary

Business Council of Norfolk Island

E. businesscouncilnorfolkisland@gmail.com

Archived: Thursday, 1 September 2022 8:53:09 AM

From: Barbara [REDACTED]

Sent: Tue, 30 Aug 2022 11:05:33

To:

Subject: FW: Attention [REDACTED] Invitation to Government House [SEC=OFFICIAL]

Sensitivity: Normal

OFFICIAL

Kind regards

Barb Quintal

Norfolk Island Office of the Administrator

New Military Barracks, Kingston, Norfolk Island 2899

Office: (+6723) 22152 [REDACTED]



Email: Barbara.quintal@infrastructure.gov.au

From: Business Council Of Norfolk Island [<mailto:businesscouncilnorfolkisland@gmail.com>]

Sent: Thursday, 21 April 2022 3:03 PM

To: Barbara Quintal

Subject: Re: Attention [REDACTED] Invitation to Government House [SEC=OFFICIAL]

Hi Barbara,

Thank you for the invitation. Yes, I will attend and have no specific dietary requirements.

regards,

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED] President

Business Council of Norfolk Island

E. businesscouncilnorfolkisland@gmail.com

OFFICIAL

OFFICIAL

Good morning Sharon,

The Administrator is hosting a dinner at Government House on Thursday 28 April 2022 at 6 for 6.30pm for the Acting Assistant Secretary (Mr Jim Baldwin), Norfolk Island Branch, Territories Divison (DITRD&C) and on behalf of the Administrator

an invitation is extended to you to join them.

Can you please RSVP by return email as to whether you would like to attend and, if so, also any dietary restrictions you may have.

Thankyou.

Kind regards

Barb Quintal

Norfolk Island Office of the Administrator

New Military Barracks, Kingston, Norfolk Island 2899

Office: (+6723) 22152 **s47F - personal privacy**



Email: Barbara.quintal@infrastructure.gov.au

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Archived: Thursday, 1 September 2022 8:53:06 AM

23-014

Document 5

From: [Barbara Quintal](#)

Sent: Tue, 30 Aug 2022 11:05:57

To:

Subject: FW: Assistant Ministers visit [SEC=OFFICIAL]

Sensitivity: Normal

OFFICIAL

Kind regards

Barb Quintal

Norfolk Island Office of the Administrator

New Military Barracks, Kingston, Norfolk Island 2899

Office: (+6723) 22152 s47F - personal privacy



Email: Barbara.quintal@infrastructure.gov.au

OFFICIAL

From: Business Council Of Norfolk Island [<mailto:businesscouncilnorfolkisland@gmail.com>]

Sent: Thursday, 3 February 2022 9:52 AM

To: Barbara Quintal

Subject: Re: Assistant Ministers visit [SEC=OFFICIAL]

Thank you Barb, It's unfortunate but understandable :)

regards,

s47F - personal privacy
s47F - personal privacy
s47F - personal privacy
s47F - personal privacy

s47F - personal privacy
s47F - personal privacy President

Business Council of Norfolk Island

E. businesscouncilnorfolkisland@gmail.com

OFFICIAL

Good morning Sharon

Due to the rescheduling of the Assistant Minister’s flight, the lunch proposed at Bounty Lodge tomorrow (Friday) has had to be cancelled.

Apologies for any inconvenience.

Kind regards

Barb Quintal

Norfolk Island Office of the Administrator

New Military Barracks, Kingston, Norfolk Island 2899

Office: (+6723) 22152 **s47F - personal privacy**



Email: Barbara.quintal@infrastructure.gov.au

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Archived: Thursday, 1 September 2022 8:53:12 AM
From: [Barbara Quintal](#)
Sent: Tue, 30 Aug 2022 11:06:37
To:
Subject: FW: Business Council Invitation [SEC=OFFICIAL]
Sensitivity: Normal

OFFICIAL

Kind regards

Barb Quintal

Norfolk Island Office of the Administrator

New Military Barracks, Kingston, Norfolk Island 2899
 Office: (+6723) 22152 s47F - personal privacy

Email: Barbara.quintal@infrastructure.gov.au



OFFICIAL

From: s47F - personal privacy s47F - personal privacy
Sent: Thursday, 7 October 2021 4:48 PM
To: 'Barbara Quintal'
Cc: s47F - personal privacy s47F - personal privacy Fiona'; 'Business Council Of Norfolk Island'
Subject: RE: Business Council Invitation [SEC=OFFICIAL]

Excellent Barb, thanks for the feedback and wait to hear from you what our final numbers will be on the day.

Just one query, s47F - personal privacy s47F - personal privacy mentioned to me this morning that she had not received her invitation! Her's was one of the late submissions along with her husband s47F - personal privacy We also have the s47F - personal privacy s47F - personal privacy Let me know if I can assist in some way.

\cbpat6T s47F - personal privacy s47F - personal privacy s47F - personal privacy s47F - personal privacy

\cbpat6 s47F - personal privacy s47F - personal privacy

\cbpat6J s47F - personal privacy s47F - personal privacy s47F - personal privacy

Regards,

s47F - personal privacy

From: Barbara Quintal <Barbara.Quintal@infrastructure.gov.au>
Sent: Thursday, 7 October 2021 11:56
To: s47F - personal privacy
Cc: s47F - personal privacy s47F - personal privacy Fiona <Fiona.s47F-personal-privacy@infrastructure.gov.au>

Subject: RE: Business Council Invitation [SEC=OFFICIAL] 23-014

OFFICIAL

Morning [REDACTED]

Fiona has asked that I respond to your email below.

The one third that I referred to was taken from those whom had responded, not the total number invited (which has included those last minute additions). Since last speaking with you I have had further responses. The actual invitation has given recipients until tomorrow to reply, so that I would be following up on these tomorrow afternoon. I can provide you with an update on responses from association members once I have done this.

In response to the query regarding other invitees, the guest list also includes a cross section of business owners from within the community.

Kind regards

Barb Quintal

Norfolk Island Office of the Administrator

New Military Barracks, Kingston, Norfolk Island 2899

Office: (+6723) 22152 [REDACTED]



Email: Barbara.quintal@infrastructure.gov.au

OFFICIAL

From [REDACTED]

Sent: Thursday, 7 October 2021 11:17 AM

To: 'Fiona' [REDACTED] <[Fiona.\[REDACTED\]@infrastructure.gov.au](mailto:Fiona.[REDACTED]@infrastructure.gov.au)>

Cc: 'Business Council Of Norfolk Island' <businesscouncilnorfolkisland@gmail.com>

Subject: FW: Business Council Invitation

Hi Fiona,

I heard from Barb a few days ago that one third of invitees from the BCNI had declined the invitation to the function at Government House scheduled for next Wednesday. I'm interested to know how many have confirmed their attendance and is this something you would seek to update us on prior to the function?

To be fair on Barb we have been sending updates since our initial correspondence so she is having to deal with late influxes for which I apologise, but as a very new association, I guess that was to be expected.

Just one final query, and as per [REDACTED] email below to you, are there other business entities attending the function?

Looking forward to the function which at our early stages of incorporation is greatly appreciated.

[REDACTED]

Secretary – Business Council of Norfolk Island

From: **Business Council Of Norfolk Island** <businesscouncilnorfolkisland@gmail.com>
 Date: Thu, Sep 23, 2021 at 11:55 AM
 Subject: Re: Business Council Invitation
 To: <Fiona.s47F-personal-privacy@infrastructure.gov.au>
 Cc: **s47F - personal privacy**

Hello **s47F - personal privacy**

We are looking forward to the reception and the opportunity to meet with the administrator and others in an informal setting to talk about the Business Council of Norfolk Island (BCNI) and what we hope to achieve.

The BCNI aims to be a multi-sector representative group, with membership from across all business sectors. We already have a few members who are also members of other groups, including the ATA.

While not opposed to a joint function, it would seem arbitrary at this stage of our development to just select one specific group to join us and not an open invitation to all business groups.

Hope you agree and look forward to meeting you soon.

regards,

s47F - personal privacy
s47F - personal privacy
s47F - personal privacy
s47F - personal privacy

s47F - personal privacy
s47F - personal privacy President

Business Council of Norfolk Island

Email: businesscouncilnorfolkisland@gmail.com

From: Fiona **s47F - personal privacy** <Fiona.s47F-personal-privacy@infrastructure.gov.au>
Sent: Wednesday, 22 September 2021 11:31
To: **s47F - personal privacy** 'Fiona' **s47F - personal privacy** <Fiona.s47F-personal-privacy@infrastructure.gov.au>
Cc: 'Sharon Nicol' <admin@norfolkislandrealty.com>
Subject: RE: Business Council Invitation [SEC=OFFICIAL]

OFFICIAL

Hi **s47F - personal privacy**

Thank you for following me up.

Yes – change of date to 13 October works well for us.

If you would provide a guest list, invitations will be sent next week.

We hope to also invite the NI Accommodation and Tourism Association members as a way of synergising the two representative bodies and encouraging dual membership ?

Your thoughts on this appreciated.

23-014

Kind regards, Fiona

Error! Filename not specified.

Email: fiona.s47F - personal privacy@infrastructure.gov.au

OFFICIAL

From: s47F - personal privacy
Sent: Wednesday, 22 September 2021 9:49 AM
To: 'Fiona.s47F - personal privacy' <Fiona.s47F - personal privacy@infrastructure.gov.au>
Cc: 'Sharon Nicol' <admin@norfolkislandrealty.com>
Subject: FW: Business Council Invitation [SEC=OFFICIAL]

Hi s47F - personal privacy

Just a quick email to see if you received last weeks response on the date for the new Business Council's invitation. We are suggesting a delay of one week as per the below correspondence.

Regards,

s47F - personal privacy

From: s47F - personal privacy
Sent: Friday, 17 September 2021 15:34
To: 's47F - personal privacy' <s47F - personal privacy@infrastructure.gov.au>
Cc: s47F - personal privacy Business Council Of Norfolk Island'
<businesscouncilnorfolkisland@gmail.com>
Subject: RE: Business Council Invitation [SEC=OFFICIAL]

Hi Fiona, (on this very wet Friday afternoon)

As I indicated in our earlier response, your invitation was reviewed by the members at our meeting on Wednesday and there was a very positive response from those in attendance.

We would however ask for a delay of one week, to Wed 13th October at 5.00pm. The consensus from the membership was that we needed to have our follow up meeting within the next three weeks, and to delay for another week when we have so many topics on our agenda would be a disappointment. I trust the enthusiasm is well received.

Regards,

s47F - personal privacy

Secretary

Business Council of Norfolk Island

Email: businesscouncilnorfolkisland@gmail.com

Error! Filename not specified.

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Archived: Thursday, 1 September 2022 8:53:16 AM

From: Barbara [REDACTED]

Sent: Tue, 30 Aug 2022 11:07:08

To:

Subject: FW: Business Council invitees to function on 13 October 2021 [SEC=OFFICIAL]

Sensitivity: Normal

OFFICIAL

Kind regards

Barb Quintal

Norfolk Island Office of the Administrator

New Military Barracks, Kingston, Norfolk Island 2899

Office: (+6723) 22152 [REDACTED]



Email: Barbara.quintal@infrastructure.gov.au

OFFICIAL

From: Business Council Of Norfolk Island [mailto:businesscouncilnorfolkisland@gmail.com]

Sent: Tuesday, 5 October 2021 12:29 PM

To: Barbara [REDACTED]

Subject: Business Council invitees to function on 13 October 2021

Hi Barb,

The interest levels for membership to the new Business Council continue to increase and we have had four more members come on to our books since we last spoke. I know there must be a limit, but I'd hope we can accommodate the following:

[REDACTED] [REDACTED] [REDACTED]

[REDACTED] - [REDACTED]

[REDACTED] [REDACTED] - [REDACTED]

Just by way of feedback, have you had a favourable response to date?

regards,

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

Email: businesscouncilnorfolkisland@gmail.com

Archived: Thursday, 1 September 2022 8:53:19 AM

From: Katrina s47F - personal privacy

Sent: boundary="_004_6579787669707776717879747666698073726573677370707872776_";
type="multipart/alternative" MIME

To: businesscouncil@norfolkisland@gmail.com

Cc:

Subject: Meeting with Minister McBain [SEC=OFFICIAL]

Sensitivity: Normal

OFFICIAL

Good Afternoon Sharon,

Lovely to speak with you earlier today.

As discussed, Minister McBain will be on island on Tuesday 19th – Thursday 21st July and would like to meet with executive members from both the Norfolk Island Business Council and the Norfolk Island Accommodation and Tourism Association (ATA).

Please see below for the meeting details:

Who: Norfolk Island Accommodation and Tourism Association (ATA) and the Norfolk Island Business Council executive members

When: 20 July 2022 @ 8:45am - 9:15am

Where: Seriously Chocolate – Taylors Road

When you get final numbers please let me know for booking purposes.

Kind Regards,

Katrina s47F - personal privacy

Project Officer • Norfolk Island Team • Territories

katrina.infrastructure.gov.au

P 0011 67 23 23315

PO Box 201 Norfolk Island, NSW 2899

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cbpat3@infrastructure.gov.au



I would like to acknowledge the traditional custodians of this land on which we meet, work and live.

I recognise and respect their continuing connection to the land, waters and communities.

I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islanders.

23-014

Archived: Thursday, 1 September 2022 8:52:49 AM
From: [Business Council Of Norfolk Island](#)
Sent: Thu, 14 Jul 2022 17:16:51
To:
Subject: Re: Meeting with Minister McBain [SEC=OFFICIAL]
Sensitivity: Normal

\f0Hi Katrina,

\f0Yes.... you are so clever to pick that up.... sorry I didn't realise you wanted the names...doh!!

\f0

\f0Let me know if you need anything else \u55357?\u56842?

\f0

\f0regards, S.

\f0On Thu, Jul 14, 2022 at 4:08 PM Katrina s47F - personal privacy <[Katrina.s47F - personal privacys47F - personal privacys47F - personal privacyinfrastructure.gov.au](#)> wrote:

\f0OFFICIAL

\f0

\f0Hi Sharon,

\f0

\f0Thank you for your response.

\f0

\f0As Rael will already be attending this meeting would the other attendees be:

\f0Duncan s47F - personal p

s47F - personal privacy

s47F - personal privacy

s47F - personal privacy
s47F - personal privacy
s47F - personal privacy

\f0

\f0Kind Regards,

\f0

\f0Katrina

\f0

\f0OFFICIAL

\f0

23-014

\f0**From:** Business Council Of Norfolk Island [mailto:businesscouncilnorfolkisland@gmail.com]

Sent: Thursday, 14 July 2022 12:08 PM

To: Katrina s47F - personal privacy <Katrina.s47F - personal privacy@infrastructure.gov.au>

Cc: s47F - personal privacy s47F - personal privacy s47F - personal privacy
s47F - personal privacy s47F - personal privacy s47F - personal privacy
<s47F - personal privacy hotmail.com>

Subject: Re: Meeting with Minister McBain [SEC=OFFICIAL]

\f0

\f0Hi Katrina,

\f0

\f0We will have 5 people including myself attending and would like to discuss the following:

\f0

\f0**Impacts and challenges to business:**

- ∴ ∅ • Shipping
- ∴ ∅ • Telecommunications
- ∴ ∅ • Tourism Management and Funding
- ∴ ∅ • NIRC Rates & Waste charges
- ∴ ∅ • Air Travel to/from the island

\f0o Airfares

\f0o Domestic Terminal

- Ensuring Norfolk Island is included in legislation
- Proceeding with legislation, e.g. Strata Title

\f0We appreciate we will have limited time to cover these topics in any depth and would be happy to put together a briefing paper which more fully outlines the issues, if required, following the meeting.

\f0

\f0regards,

s47F - personal privacy
s47F - personal privacy

s47F - personal privacy President

\f0**Business Council of Norfolk Island**



Business Council of Norfolk Island

Networking, Advocacy & Education

\f0

\f0

\f0

\f0

\f0On Wed, Jul 13, 2022 at 1:05 PM Katrina s47F - personal priv <Katrina.s47F - personal privacy.s47F - personal privacy@infrastructure.gov.au> wrote:

\f0OFFICIAL

\f0

\f0Good Afternoon s47F - personal priv

\f0

\f0Lovely to speak with you earlier today.

\f0

\f0As discussed, Minister McBain will be on island on Tuesday 19th – Thursday 21st July and would like to meet with executive members from both the Norfolk Island Business Council and the Norfolk Island Accommodation and Tourism Association (ATA).

\f0

\f0Please see below for the meeting details:

\f0

\f0**Who:** Norfolk Island Accommodation and Tourism Association (ATA) and the Norfolk Island Business Council executive members

\f0**When:** 20 July 2022 @ 8:45am - 9:15am

\f0**Where:** Seriously Chocolate – Taylors Road

\f0

\f0When you get final numbers please let me know for booking purposes.

\f0

\f0Kind Regards,

\f0

\f0Katrina s47F - personal privac

\f0Project Officer • Norfolk Island Team • Territories

\f0katrina. s47F - personal priv infrastructure.gov.au

\f0P 0011 67 23 23315

PO Box 201 Norfolk Island, NSW 2899

\f0

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\f0cbpat8\f0 infrastructure.gov.au



\f0

\f0I would like to acknowledge the traditional custodians of this land on which we meet, work and live.

\f0I recognise and respect their continuing connection to the land, waters and communities.

\f0I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islanders.

\f0

\f0

\f0

\f0OFFICIAL

\f0OFFICIAL

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\f0 -----

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EVENT BRIEF 05 – Coffee with business group executives**Date and Time:** Wednesday 20 July, 8.45 – 9.15am**Location:** Seriously Chocolate Cafe**Meeting with:** Norfolk Island Small Business Council (NISBC) Executive Committee and Accommodation and Tourism Association (ATA) Executive Committee**Attendees:**

s47F - personal privacy Administrator of Norfolk Island

Rachel Bacon, Deputy Secretary

Sarah Vandenbroek, First Assistant Secretary, Territories

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s47F - personal privacy (Retail and Tourism Operator, ATA)

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s47F - personal privacy NISBC representative

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s47F - personal privacy s47F - personal privacy NISBC representative and Bounty Museum owner

Outcomes Sought:

- Understand challenges and opportunities for small businesses on Norfolk Island.

Talking points:

- I know first-hand the importance of tourism and local industry to economies like yours – small, family-run businesses are the backbone of communities.
- The past few years have been incredibly difficult for so many people and I understand the impacts COVID-19 has had on individuals and businesses.
- It has been a tough period, even with the range of Government support payments and initiatives made available to help you through the pandemic.
- The economy and broader sustainability of Norfolk Island is a key priority for the Australian Government, as is supporting Norfolk Island on the pathway through COVID to our new normal.
- *Further talking points on a range of topics are in brief TP1.*

DEPARTMENT OF INFRASTRUCTURE, TRANSPORT, REGIONAL DEVELOPMENT, COMMUNICATION AND THE ARTS

Key Issues:

- Representatives of the small business community may raise issues including air passenger services, shipping services and freight pressures, telecommunications, tourism promotion and funding, Council rates and charges.
- Businesses on the island have been impacted by COVID-19 travel restrictions. The Government's tailored economic stimulus program and business support measures have kept businesses operating through the pandemic.
- Freight pressures have suppressed economic growth on the island due to shortages in consumables required for wholesale, trades, and retail consumption.
- The tourism sector are looking for ongoing support to ensure the island remains and develops into a tourist destination of choice attracting a varied demographic.
- The business community are looking for improvements in telecommunications including quality, speed and reliability.

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