

PROGRAM PROCEDURES FOR THE ROADS TO RECOVERY PROGRAM

**For projects under
Part 8 of the National Land Transport Act 2014**
Roads to Recovery Program

**Issued
July 2019**

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1 INTRODUCTION

1.1 Scope of Procedures

These Procedures are designed to provide Local Government Authorities (LGAs) with practical advice about the operation of the Roads to Recovery Program, including the requirements with which they must comply in order to obtain their funding, and the obligations that they have toward the Australian Government for the funding provided.

1.2 Related documents

The legal basis for the Program is the *National Land Transport Act 2014* (the Act) and the funding conditions determined by the Minister under section 90(1) of that Act.

The funding conditions are available at

http://investment.infrastructure.gov.au/funding/r2r/r2r_funding_conditions.aspx

In addition, please see:

- ☐ Roads to Recovery Circulars (see 2.5 Roads to Recovery Circulars)
- ☐ IMS User's Manual (available on IMS)
- ☐ Signage Guidelines (see 10 Information and Recognition) and
<http://investment.infrastructure.gov.au/publications/administration/>

1.3 Commencement

These Procedures apply to payments made after 1 July 2019.

The Procedures that applied to the Program which operated between July 2014 and June 2019 still apply to payments made in that period.

1.4 Definitions

The definitions set out in Section 4 of the Act and in Part 1 of the Funding Conditions apply to these Procedures.

Table 1: Definitions of terms used in the Procedures

Term	Definition
(the) Act	<i>National Land Transport Act 2014</i>
reference amount	means the reference amount applicable to the funding recipient (as defined in the Funding Conditions 2019)
own source funds	funds available to the LGA other than funds provided by the Commonwealth, a State or Territory government, or project specific private sector contributions (as defined in the Funding Conditions 2019)
Minister	The Australian Government Minister administering the Act
IMS	Infrastructure Management System – the secure website used to capture Council and project information and processing of payments.

1.5 Administration and contact information

The Program is administered on behalf of the Australian Government by the Department of Infrastructure, Transport, Cities and Regional Development (the Department).

The principal contacts in the Department for Roads to Recovery matters are:

s22(1)(a)(ii) 02 6274 s22(1) or s22(1)(a)(ii) [@infrastructure.gov.au](mailto:s22(1)(a)(ii)@infrastructure.gov.au)
 s22(1)(a)(ii) 02 6274 s22(1) or s22(1)(a)(ii) [@infrastructure.gov.au](mailto:s22(1)(a)(ii)@infrastructure.gov.au)
 s22(1)(a)(ii) 02 6274 s22(1) or s22(1)(a)(ii) [@infrastructure.gov.au](mailto:s22(1)(a)(ii)@infrastructure.gov.au)

Correspondence should be addressed to:

Director, National Subprograms, Infrastructure Investment Division
 GPO Box 594, CANBERRA ACT 2601

2 REQUIREMENTS FOR ROADS TO RECOVERY

2.1 Objective

The objective of Roads to Recovery is to contribute to the Australian Government Infrastructure Investment Program through supporting maintenance of the nation's local road infrastructure asset, which facilitates greater access for Australians and improved safety, economic and social outcomes.

It does this by providing grant funding to LGAs for the maintenance and/or construction of roads in order to help maintain the local road network, essential to Australia's social and economic infrastructure.

2.2 Eligibility to receive funding

The Roads to Recovery Program provides Australian Government grants in Australia and certain state/territory agencies, including:

- (a) the ACT and NT Governments;
- (b) LGAs in receipt of the roads component of Australian Government Financial Assistance Grants;
- (c) state agencies responsible for roads in the unincorporated areas of NSW, Vic and SA; and
- (d) the Shires of Christmas and Cocos (Keeling) Islands, the Lord Howe Island Board and the Norfolk Island Regional Council.

Funding is not provided to non-government organisations under this Program.

2.3 Funding allocations

LGAs were advised of their Roads to Recovery 'life of Program funding allocations' by letter from the Deputy Prime Minister and the Assistant Minister for Roads and Transport in April 2019. These allocations cannot be reduced during the life of the Program.

2.4 Information required from LGAs

LGAs should inform the Department of any planned LGA amalgamations, abolitions, boundary changes, or name changes to enable allocations for the new LGA(s) to be determined and arrangements made.

The Department requires information from LGAs to manage the Program effectively, make payments, analyse outcomes, provide information to the public and satisfy accountability requirements.

Four types of information are required from LGAs, to be provided and maintained via the secure website, IMS:

- (a) contact details: This information must be kept up to date as it is used by the Department to know who can discuss the Program finances etc and to disseminate information;
- (b) work schedule: This is a listing of projects proposed for funding under the Program. LGAs enter this information as projects are identified and are required to keep it up to date;
- (c) expenditure reports: These contain project by project information on expenditure to date and forecast expenditure which is used to calculate payments; and
- (d) annual reports: A report audited by an independent auditor as required by the funding conditions. The report format for the Roads to Recovery Program is at **Appendix A**.

The address of the IMS Roads to Recovery portal is only available to LGAs.

LGA projects will also be posted on the Department's public website, via the searchable site at <http://investment.infrastructure.gov.au/projects/>.

The Department should also be informed of any changes to the bank account details in writing preferably on LGA letterhead or email.

2.5 Roads to Recovery Circulars

The information in these procedures is augmented by circulars issued by the Department to address issues as they emerge. They are emailed to LGA contact officers (listed as Manager on IMS contacts) and posted on the IMS secure website. Please ensure your IMS contact details are up to date so delivery of these emails to the one point of contact in your organisation is not delayed.

3 PROJECT CRITERIA

3.1 Eligibility of projects

Payments under the Program may be used on any project for the construction and/or maintenance of a road. As defined by the Act, the term ‘roads’, includes each of the following when in association with a road:

- (a) traffic signs and control equipment;
- (b) street lighting equipment;
- (c) vehicular ferries;
 - ☐ is works relating to the repair or maintenance of the actual ferry but does not include services that are in place where the ferry is off-line.
- (d) bridges or tunnels, including pedestrian bridges (for the purpose of crossing from one side of the road to the other – not from one public area to another eg parks etc);
- (e) bicycle paths;

A bicycle path ‘associated with a road’ is one that:

- ☐ is located within the road reservation; or
- ☐ where removed from the road reservation, provides a route between points on the road that is shorter than or broadly similar in distance to the road route.

To list a bicycle path on your work schedule, with the exception of on-road delineated cycle paths, you must first contact a Roads to Recovery team member providing detailed evidence including plans and maps to confirm eligibility.

Footpaths are only eligible where they are part of a wider road project. A project to solely upgrade a footpath will not be considered.

Drainage projects are allowed where the purpose of the project is connected with the road, e.g. to stop flooding in wet weather or to stop pooling of water which affects the road’s sub-structure. Projects will not always be in the road reserve. Where a project has several objectives, only one of which is the road, it can be partially funded. The project would need to be entered as a jointly funded road with an appropriate proportion listed against the road.

The purchase of land for compensatory habitat, where required by an environmental permit, is an allowable expense but should be listed against the project to which it relates and not shown as a separate item.

3.2 Excluded items

For further advice about whether an intended project can be funded by the Program, the LGA should contact the R2R Section. Examples of items that cannot be funded under this Program include:

- (a) transport planning studies (except road planning studies relating to a specific project);
- (b) street scaping;
- (c) rehabilitation studies;
- (d) general administrative overheads and staff salaries not connected with specific projects funded under the Program;
- (e) road building plant or other capital equipment especially moveable equipment (e.g. graders). However, note that bores for water for road building in remote areas have been allowed in association with complying projects;
- (f) training;
- (g) footpaths which are not part of the construction or upgrade of the road itself;
- (h) off road car parks;
- (i) street furniture;
- (j) landscaping such as beatification of roundabouts, verges etc
- (k) public liability insurance;
- (l) fringe benefits tax;
- (m) LGA normal operating expenses such as light, power, stationery, IT support, telephone, cleaning and all other expenses which the LGA would have incurred anyway, regardless of whether or not the Roads to Recovery Program was underway;
- (n) finance leases on equipment;
- (o) operating lease charges where the rental expense cannot be directly linked to the Roads to Recovery project, e.g. a grader may be hired for a period for a variety of tasks. Only the component that relates specifically to Roads to Recovery jobs can be charged against Roads to Recovery funds;
- (p) depreciation, except for depreciation of plant and equipment directly attributable to a Roads to Recovery funded project;
- (q) resealing of regional airport tarmacs; and
- (r) stand-alone design and preliminary works (refer clause 4.5(d)).

3.3 Labour Costs

Labour costs for work done by LGA workforces should be derived from timesheets or via an equally acceptable method. Management time should be considered in light of the comments above i.e. a clear and definable model needs to be in place to apportion these costs. However, 'management costs' or 'labour' should not be entered as a single item. They should be allocated to specific jobs.

3.4 Multiple funding sources

Funds under this Program may be used to fund a project in conjunction with funds from other sources, (e.g. a State Government, the LGA itself, the Black Spot Program). Where this occurs, the project should be shown as jointly funded in the work schedule. It is the responsibility of the LGA to ensure the other funding source requirements allow this.

4 PROJECT SELECTION AND WORK SCHEDULES

4.1 Project selection and standards

LGAs are entitled to select the projects to be funded within their jurisdiction according to their own priorities, with the exception as set out under clause 4.2. LGAs are encouraged to focus on improving road safety outcomes when selecting projects, and to consider the likelihood they will reduce fatalities and serious injuries.

LGAs are responsible for all aspects of each project including the scope, design, the technical standards to which they are built, their construction and the subsequent management of the works involved.

Additionally, LGAs are encouraged to maintain an appropriate balance between funding for urban and rural roads. Where funding is provided for LGAs in remote areas, the needs of Indigenous communities should be considered.

Councils are encouraged to lodge a small number of larger projects rather than a larger number of small projects (eg less than \$10,000).

4.2 WA Bridge and Aboriginal Access Roads

A component of the WA funding is for a program of bridges and Aboriginal access roads. The arrangements which apply specifically to these projects will be advised by letter to the LGAs involved. In particular, where these projects are completed for less than the funds allocated, the Department's agreement is required before the surplus funds can be used for other projects.

4.3 Tendering arrangements

There is no requirement under the Program for works to be put to tender, although LGAs will need to comply with any state or territory requirements on this matter.

4.4 Nomination by Members of the Public

Projects can only be nominated for funding by LGAs and members of the public wanting a project funded under this Program should contact the relevant LGA.

4.5 Work Schedules

There are two types of projects, small funded projects and normal projects. The former are projects costing, or expected to cost, under \$10,000. The latter are all other projects. This clause deals with normal projects. See clause 5.3 of the funding conditions for small funded projects.

Projects to be funded under Roads to Recovery must be listed on the electronic work schedule in the secure website IMS. This list must be kept up to date.

Projects that have been completed must be left on the work schedule. Projects should not be overwritten or withdrawn once they have been completed.

The ID number at the left of the screen is generated by the project management system. The information required from LGAs is:

- (a) the location of the project in enough detail for a member of the public to locate it without the assistance of the LGA. Mapping data is also required (see 4.7);
- (b) a clear description of the problem being addressed for each proposed work allocation, to the satisfaction of the Department;
- (c) the work proposed to address the problem;
- (d) the start and completion dates of work (physical not financial). This may include design and preliminary works providing the whole project is being funded in whole or part by R2R and will go ahead. Expenditure associated with investigation and associated engineering studies (including design work) will only be eligible for reimbursement under the Program once the associated construction works have been completed. If the design and preliminary works were funded in a previous financial year and do not proceed the LGA will have to have their annual reports re-audited.
- (e) whether the project is fully funded under Roads to Recovery (e.g. if part of the funding is to be provided by the LGA, the entry would be 'no');
- (f) the total project cost of the work, i.e. from all sources. This figure should be the most accurate figure available at any time. At the planning stage, it will be purely an estimate, but as the project progresses, its accuracy should be improved, so that at completion it is the actual cost of the project; and
- (g) cost to the Roads to Recovery Program. This figure equals the total cost for projects fully funded under Roads to Recovery but will be less than that figure for jointly funded projects.

Once projects are lodged, they are checked by the Department for Program eligibility to ensure that they involve the construction and/or maintenance of roads within the meaning of the Act, that the location and description of the project are adequate, and that the required maps have been submitted.

Project details are listed on the Department's public website and are publicly accessible. The project description should contain enough information to be informative. The 'problem being addressed' should describe the issue that made the project necessary ie. 'pavement in need of renewal' does not say what is wrong with the pavement whereas 'pavement cracking and potholed' does. Similarly, the work proposed should say what the LGA is doing to fix the problem. The work schedules should be updated at least quarterly, including the figures entered under 'Total project cost' and 'Cost to Roads to Recovery program'. These figures should reflect the estimate when the project begins but should be refined as the project progresses so by completion the figures reflect actual outturn cost.

The start and completion dates of projects should be realistic and updated as projects proceed. Where a project is listed well in advance of commencement, the dates provided should be realistic based on historical precedent on when they would normally be done, for example reseals are generally undertaken in the hotter months but once the LGA seeks funding for the project, more precise commencement and completion dates should be shown.

Where a project has been listed for funding and it is decided not to proceed with the project or to fund it from another source, either:

- (a) the project should be withdrawn, using the facility in the work schedule or expenditure report; or
- (b) the actual expenditure figure in the expenditure report should be reduced to zero.

The project will continue to be listed; LGAs cannot remove projects once they have listed them. LGAs are entitled to change the projects listed at their own discretion up to the point where a project has been fully constructed, the funding allocated for it fully spent and the project marked as 'completed' in a expenditure report. Once this occurs, the project is 'locked in' and the funds used for it cannot be transferred to other projects.

4.6 Small funded projects

As advised at 4.1 Project Selection and Standards, Councils are encouraged to lodge larger projects rather than a number of small projects (eg. less than \$10,000). However, it is understood that on occasion this may not be practical.

Several projects of the same type (ie. same work schedule category) and each costing less than \$10,000, e.g. general maintenance and resheeting, can be grouped together to appear as one project on the website. Where this is done, the information required is:

- (a) a general description of the projects;
- (b) the location of each project, (e.g. Bay St) with the estimated cost in the grid behind it;
- (c) the total Roads to Recovery cost for the projects in the estimated cost field;
- (d) the estimated start date of the first of the projects to begin and the scheduled completion date of the last of the projects to be completed in the date fields.

4.7 Mapping

The Program requires maps for all projects \$10,000 and above. Information required on maps will include data for use in a Geographical Information System in a form specified by the Department unless the LGA is exempted by the Department. This information is detailed in **Appendix B**.

5 PAYMENT AND ACQUITTAL ARRANGEMENTS

5.1 Total funding available

Each LGA is guaranteed its full life of Program allocation by 30 June 2024 subject to compliance with the funding conditions. Payments to an LGA over the life of the Program will not exceed the life of Program allocation in any circumstances.

5.2 Annual allocations

The LGA's nominal annual allocation is one fifth of its life of Program allocation. This is the amount that LGAs are guaranteed each year, subject to compliance with the normal administrative requirements (ie. provision of annual reports). The full nominal annual allocation will be available to the LGA from the first payment (August) of each year, based on submission of the relevant reports.

The Department aims to match the funding requested by each LGA but, as the total funding available in any one financial year is limited to the Parliamentary appropriation, funding is determined on an annual basis. Smaller LGAs will have priority to access available funds. Those with life of Program allocations of up to \$500,000 will be allowed to draw down their full life of Program allocation in any one year to enable them to undertake larger projects in an economically efficient way.

Where an LGA fails to draw down its full annual allocation in the last quarter of any financial year, the amount not drawn down may be reallocated to other LGAs at the discretion of the Department. Additional funding allocated to an LGA, in any one year, will only result in bringing forward later year funding, so total funding to any LGA will not exceed the life of Program allocation. The timing of the reallocation is at the discretion of the Department.

5.3 Goods and Services Tax (GST)

LGAs are eligible for an input tax credit for the GST paid. Consequently, expenditure reported by LGAs in their quarterly expenditure reports must exclude the GST component on goods and services and the payments made to LGAs will not include GST.

5.4 Expenditure of Program funds

Funds are generally provided to LGAs up to three months in advance, on the basis of the information provided in expenditure reports, ie. (cumulative) expenditure to date and projected expenditure for the next three months for nominated projects.

Funding recipients should spend the funds received within six months of receipt. LGAs holding R2R funds for longer than six months will be asked for an explanation, although it is recognised that delays can occur, e.g. in obtaining State Government planning permission, problems with contractors or equipment, early onset of the wet season, drought.

LGAs must ensure that the projected expenditure in their expenditure reports reflects the actual situation for each project. The funding formula will then accommodate any funds to be re-allocated to projects listed on the work schedule.

Funding recipients must spend all Roads to Recovery payments received by 31 December 2024 unless they have the agreement of the Department to do otherwise.

5.5 Interest

The funding conditions (clause 2.5) require LGAs with life of Program allocations of over \$1.25m and which earn interest on payments in one financial year of the Program, to spend an amount equal to the interest earned on road works in the next financial year.

The interest earned is own sources funding for the purposes of the Program's expenditure maintenance requirements.

LGAs are not required to report the amount of interest earned but are required to be able to demonstrate compliance (e.g. to auditors visiting at the request of the Department) in any reasonable way. They may do this in several ways i.e., they may:

- (i) calculate the exact amount of interest earned and show that their own sources of expenditure exceeds this amount;
- (ii) provide an estimate which can be based on the interest rates and the period for which the funds were held and again show that their own sources of expenditure exceed this amount; or
- (iii) show that they spend more money from their own sources on road works than they receive from Roads to Recovery. In such cases, the interest on Roads to Recovery funds will be less than what is spent on the LGA's own sources roads program.

5.6 Payment schedules

The expenditure reporting component of IMS is only open during the periods detailed below and expenditure information for the previous quarter must be entered during that period. It is recommended that councils submit an expenditure report each quarter, even if not seeking funds, so as to account for funds previously provided and yet to be acquitted. This is supported by clause 4.5 which requests that councils keep their projects up to date at least quarterly.

Provided an expenditure report has been submitted as required, payments will be made as soon as possible in the following month after the end of the lodgement period as follows.

Lodgement Period for expenditure reports	Approximate date of corresponding payment	Context to be covered
1-31 July	August	Actual expenditure to 30 June, projected expenditure to 30 September
1-31 October	November	Actual expenditure to 30 September, projected expenditure to 31 December
1 January - 15 February	March	Actual expenditure to 31 December, projected expenditure to 31 March
1-30 April	May	Actual expenditure to 31 March, projected expenditure to 30 June

5.7 Payment calculations

Subject to clause 6.2 of the funding conditions, payments will be calculated via the following formula (capped at the LGA's nominal annual allocation) which is stated in terms of the first payment after 1 July 2019:

$$\begin{array}{ccccccc}
 \text{Payment} & & \text{cumulative} & & \text{projected} & & \text{total} \\
 \text{Due} & = & \text{expenditure by} & & \text{expenditure} & & \text{payments} \\
 & & \text{LGA on} & & \text{for months} & & \text{to LGA} \\
 & & \text{projects from} & \text{plus} & \text{of October,} & \text{minus} & \text{under the} \\
 & & \text{1 July 2019} & & \text{November,} & & \text{Program} \\
 & & \text{until 30} & & \text{December} & & \\
 & & \text{September} & & \text{2019} & & \\
 & & \text{2019} & & & &
 \end{array}$$

The first two items of this formula (cumulative expenditure and projected expenditure), are the totals for the columns 'cumulative expenditure to date' and 'forecast expenditure during next quarter' which can be seen at the bottom of your IMS expenditure report.

The figure reported under 'expenditure to date' is the cumulative expenditure since the inception of the Program, not just the amount spent during the last quarter. In the case of LGAs that have been created after the commencement of the Program due to amalgamations, this amount is the total expenditure to date since Roads to Recovery funds were first received.

Only the Roads to Recovery component of expenditure on jointly funded projects should be shown (also see section 3.2). All expenditure reported must exclude GST.

Many LGAs spend money on Roads to Recovery projects before they receive funding from the Australian Government for them. This can result in a situation where, at the end of a financial year, the LGA has a negative carry forward. There is no issue with a negative carry forward as this allows flexibility in managing the Program, however, in the final year of the Program LGAs

cannot show negative carry forwards as this negative amount is LGA expenditure that cannot be reimbursed from the following Program.

The stated 'estimated cost' is not part of the payment calculation. Where projects are jointly funded, the estimated cost should be the amount to be funded under the program; the total estimated cost and the shares being provided by the other parties should be shown in the project description.

Please note that, where a calculated payment is less than \$50, this will normally be held over and paid as part of the next payment.

6 ANNUAL REPORTING REQUIREMENTS

6.1 Annual Reports

An LGA is required to submit an Annual Report to the Department covering the previous financial year by no later than 31 October each year. Annual Reports are initially prepared on-line via IMS, and then a signed hard copy of the form must be mailed to the Roads to Recovery Section (it can be scanned and emailed). Reports that have not been audited will not be accepted.

The report covers:

Part 1 - the financial statement;

Part 2 - a statement of accountability;

Part 3 - a statement of expenditure maintenance; and

Part 4 - a statement of outcomes.

The financial statement (Part 1 of the annual report) must be signed by an external auditor.

Please note that the figures provided must be shown on a accrued basis. All expenditure reported must exclude GST.

The format required is set out in **Appendix A**.

7 EXPENDITURE MAINTENANCE REQUIREMENTS

7.1 Basic requirements

The Program's expenditure maintenance requirements are designed to ensure that LGAs do not substitute Roads to Recovery funds for their own funding. Roads to Recovery funding is intended to enable LGAs to undertake road work additional to what they could undertake using their own funds.

The requirement states that, for each financial year in which an LGA receives, spends or retains a Roads to Recovery payment, it must spend, on the construction and/or maintenance of roads, funds from its own source funds equal to or greater than the reference amount applicable to the LGA.

As the name implies, ‘own source funding’ is funding from an LGA’s own sources. It therefore excludes all State and Commonwealth funds, whether tied or untied. Project specific private sector contributions are also excluded.

When a council wishes to calculate its own source expenditure on roads, the word ‘road’ has the meaning that it is given in the Act and in the funding conditions and elsewhere in these Procedures.

7.2 Treatment of Financial Assistance Grants

Financial Assistance Grants are not own source funding under the definition above. The preferred approach is to trace the funds to the uses to which they have been put and report accordingly. However, where a LGA places its Financial Assistance Grants funds in a general account and cannot trace their use to specific projects, the following convention should be adopted:

- ☐ the general component of Financial Assistance Grants should be deemed to be used for non-roads purposes; and
- ☐ the roads component of Financial Assistance Grants should be deemed to have been used on roads.

7.3 Project specific private sector contributions

Developer contributions linked to specific projects is not own source funding. Similarly, where a LGA receives funding from landowners for work on roads serving their property, these contributions are not own source funding.

7.4 Interest on Roads to Recovery funds

The interest earned on Roads to Recovery payments is own sources funding for the purposes of the Program’s expenditure maintenance requirements.

Note, while loan repayments including interest can be considered Own Source Expenditure, it is only as the money is being repaid, as that is when it is being expended.

7.5 Treatment of loans

Loan repayments (including interest) for eligible road projects, as defined at clause 3.1 and 3.2, can be considered as part of councils own source expenditure.

7.6 Part 3 of the Annual Report

Part 3, the Statement on Expenditure Maintenance by the CEO, must be completed in each year of the Program (see **Appendix A** Part 3). It enables LGAs to demonstrate that they have complied with the expenditure maintenance requirements.

The own source expenditure for the year on which the LGA is reporting is entered into Part 1 of the annual report and, when Part 1 is saved, the amount will be replicated at 1(a) of Part 3.

The reference amount at point 1(b) is entered by IMS and is the reference amount applicable to the funding recipient on 30 June 2019.

If the amount at 1(a) exceeds the amount at 1(b), then the own sources expenditure in that year exceeds the reference amount and the LGA is complying and Part 3 is complete for that year.

If 1(b) is greater than 1(a), IMS will show the LGA's own sources expenditure from the previous financial year at 2(a) and will show the average of 1(a) and 2(a) at 2(b).

If 2(b) exceeds 1(b) ie. if the average of the LGA's own sources expenditure in the report year and the previous year exceeds the reference amount, the LGA is complying and Part 3 is complete for that year.

If, however, 1(b) is greater than 2(b), IMS will show the LGA's own sources expenditure from two years prior to the report year at 3(a) and will show the average of 1(a), 2(a) and 3(a) at 3(b). Part 3 is now complete. If 3(b) exceeds 1(b), the LGA is complying. If not, it is non-complying.

7.7 Noncompliance with the expenditure maintenance conditions

If, in any particular financial year, an LGA does not satisfy the expenditure maintenance requirements as set out above, an explanation will be requested by the Department. If:

- (a) the explanation is acceptable; and
- (b) the LGA gives a commitment to make up the shortfall;

the requirement will either be waived for that financial year, or a replacement condition issued, and the LGA will be eligible to receive funding in the standard manner.

8 BUILDING AND CONSTRUCTION REQUIREMENTS

The *Code for the Tendering and Performance of Building Work 2016* (Building Code), as updated from time to time, is the standard of practice for building and construction work, setting out the responsibilities of all parties on construction projects funded by the Australian Government.

The Building Code applies to all construction projects indirectly funded by the Australian Government through grant or other programs where:

- ☐ the Australian Government funding contribution is at least \$5 million and represents at least 50 per cent of the total construction value; or
- ☐ the Australian Government contribution to the project is \$10 million or more irrespective of the proportion of Australian Government funding.

For further information on the Building Code, refer to: <https://www.abcc.gov.au/building-code> or contact the Building Code Hotline on 1800 003 338.

The **Work Health and Safety Accreditation Scheme** administered by the Office of the Federal Safety Commissioner places requirements on recipients of Australian Government funding in regards to workplace health and safety standards. The *Building and Construction Industry (Improving Productivity) Act 2016* provides the legislative basis for the OFSC and its officers.

If a Roads to Recovery project crosses the threshold for indirectly funded building work (see <http://www.fsc.gov.au/sites/fsc/needaccredited/accreditationscheme/pages/theaccreditationscheme>) a commitment will be required from the LGA regarding the builder and/or civil contractor being accredited under the Scheme. This requirement will need to be considered when awarding contracts, and assurance will be sought before a payment may be made on a project that crosses the threshold.

9 ENVIRONMENTAL ISSUES

Projects must adhere to Australian Government environment and heritage legislation. For most projects, the relevant legislation will be the *Environment Protection and Biodiversity Conservation Act 1999* and its subsidiary regulations and agreements.

The Department recommends that, before starting an environmental study for a project, proponents contact the Australian Government Department of the Environment <http://www.environment.gov.au/epbc/index.html>. They can provide advice about Australian Government requirements and ensure that the Australian Government's legislative requirements are properly addressed by the study. This will reduce the likelihood of cost and time delays before construction can commence.

10 INFORMATION AND RECOGNITION

Formal statements, media releases, displays or publications (including brochures) and newspaper advertising of any work funded by the Program must acknowledge the Australian Government's contribution.

10.1 Media Releases and Plaques

If a funding recipient proposes to issue any media release or plaques relating to a funded project, the funding recipient must consult with and obtain approval of the proposed release from the Department.

Media releases etc should refer to the *Australian Government / Australian Government funded not Federal Government / Federally funded*.

10.2 Opening and Completion Ceremonies

LGAs must advise the Department of opening or completion ceremonies well in advance, at least two weeks before the event, and should organise joint ceremonies when requested. Local Federal Members and/or Senators should be invited to these ceremonies, plus others requested by the Minister. Details of the proposed arrangements, including invitations and order of proceedings, must be sent to the Department well before the event.

These details should include:

- a) ☐ Event Title (including the name of the road);

- b) ☐ Day, Date and Time of the event;
- c) ☐ Total cost of the project (including if there is a funding split, the amounts and name of the contributor/s);
- d) ☐ Description of the event including background of the project;
- e) ☐ Current project status including start and completion dates; and
- f) ☐ A map; eg. Google map highlighting the location of the project.

If requested by the Minister's office or the Department, a funding recipient must arrange for an Australian Government representative to attend any planned opening ceremony.

10.3 Signage

Signs, as specified in the latest Signage Guidelines (available from the Department website at <http://investment.infrastructure.gov.au/publications/administration/>) must be erected when physical work on a project begins, in plain view of passing motorists, and be maintained for a year after the project is finished:

- (a) normally, one sign must be erected at the place where the funded project starts, and one sign must be erected at the place where the funded project ends;
- (b) however, where the project is on a cul-de-sac or on a one way road, only one sign is required. The sign must be erected at the entrance to the cul-de-sac and on one way roads, where the project begins;
- (c) signs must be erected in a prominent but safe position facing oncoming traffic and be plainly visible to passing motorists; and
- (d) except where the Australian Government contribution is less than 50%, signs must have greater prominence, in size and visibility, than other signs which relate to the project in the immediate vicinity of the project.

Signs may be reused for subsequent projects if the format is still current. Small funded projects (see section 4.6) need not have individual signs.

11 PROGRAM MONITORING AND EVALUATION

The Department and LGAs are accountable for results in terms of outcomes for the Program. The Department may undertake a program of random checks of LGA activities to ensure compliance with the funding conditions.

Types of checks that may be undertaken include but are not limited to:

- ☐ 'in person visits' where Departmental officers or contractors visit the LGA to view projects and ensure that they match the scope as described in the work schedule; and
- ☐ 'assurance assessments' undertaken by auditing firms on behalf of the Department which will include the detailed examination of LGA program administration including accounting practices and reporting. LGAs must co-operate with these assessments.

ROADS TO RECOVERY PROGRAM ANNUAL REPORT PROFORMA

ROADS TO RECOVERY PROGRAM ANNUAL REPORT PROFORMA

NATIONAL LAND TRANSPORT ACT 2014, PART 8

PART 1 - CHIEF EXECUTIVE OFFICER'S FINANCIAL STATEMENT AND AUDITOR'S REPORT

Chief Executive Officer's financial statement
(see subclause 6.2(a) of the funding conditions)

The following financial statement is a true statement of the receipts and expenditure of the Roads to Recovery payments received by [Insert name of funding recipient] under Part 8 of the *National Land Transport Act 2014* in the financial year 20XX-XX.

[1]	[2]	[3]	[4]	[5]
Amount brought forward from previous financial year \$	Amount received in report year \$	Total amount available for expenditure in report year \$	Amount expended in report year \$	Amount carried forward to next financial year \$
		[1]+[2]		[3]-[4]

The own source expenditure for (name of funding recipient) in 20XX-XX was: \$.....

.....(signature of Chief Executive Officer/General Manager)

dd/mm/yyyy

.....(name of Chief Executive Officer/General Manager)

Auditor's report

(Conditions cl.6.2(b))

In my opinion:

- (i) the financial statement above is based on proper accounts and records; and
- (ii) the financial statement above is in agreement with proper accounts and records; and
- (iii) the amount reported as expended during the year was used solely for expenditure on the maintenance or construction of roads.

- (iv) the amount certified by the Chief Executive Officer in the Chief Executive Officer's financial statement above as the funding recipient's own source expenditure on roads during the year is based on, and in agreement with, proper accounts and records.

I am an "appropriate auditor" as defined in section 4 of the *National Land Transport Act 2014*.

.....(signature of auditor)

dd/mm/yyyy

.....(name of auditor)

.....(name of auditor's company)

Note: Under s.4 of the Act, "appropriate auditor" means:

- (a) in relation to a funding recipient whose accounts are required by law to be audited by the Auditor-General of a State — the Auditor-General of the State; or
- (b) in relation to a person or body whose accounts are required by law to be audited by the Auditor-General of the Commonwealth — the Auditor-General of the Commonwealth; or
- (c) in relation to any other funding recipient — a person (other than an officer or employee of the person or body) who is:
 - (i) registered as a company auditor or a public accountant under a law in force in a State; or
 - (ii) a member of the Institute of Chartered Accountants in Australia or of the Australian Society of Accountants.

ROADS TO RECOVERY PROGRAM ANNUAL REPORT PROFORMA**PART 2 - STATEMENT OF ACCOUNTABILITY BY CHIEF EXECUTIVE OFFICER**

(see subclauses 6.3(a), (c) and (d) of the Funding Conditions)

I,[Insert name]....., Chief Executive Officer or General Manager, of[name of funding recipient], hereby certify, in accordance with the funding conditions determined under section 90 of the *National Land Transport Act 2014* (the Act), that:

- ☒ (a) ☐ Roads to Recovery funds received by [Insert name of funding recipient] during the year [Insert financial year] which have been spent, have been spent on the construction or maintenance of roads;
- ☒ (b) [Name of funding recipient] complied with the signage and other public information requirements as set out in Part 3 of the funding conditions; and
- ☒ (c) during the financial year [name of funding recipient] complied with other conditions of the grant as set out in clause 6.3(d) of the funding conditions.

.....(signature of Chief Executive Officer/General Manager)

dd/mm/yyyy

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ROADS TO RECOVERY PROGRAM ANNUAL REPORT PROFORMA**PART 3 – STATEMENT ON EXPENDITURE MAINTENANCE BY CHIEF EXECUTIVE OFFICER**

(see subclause 6.3(b) of the funding conditions)

I,[insert name]....., Chief Executive Officer/General Manager of [insert name of funding recipient], state that, in accordance with the funding conditions determined under section 90 of the *National Land Transport Act 2014*:

- 1(a) expenditure on the construction or maintenance of roads by [insert name of funding recipient] using its own sources funds in the year to which this report refers was \$XX [insert amount].
- 1(b) the reference amount for [insert name of funding recipient] is \$XX [insert amount].

The following information need only be provided if the expenditure shown in 1(a) is less than the reference amount as shown in 1(b) above:

- 2(a) expenditure on the construction or maintenance of roads by [insert name of funding recipient] using its own sources funds for the year prior to the year to which this report refers was \$XX [fill in amount].
- 2(b) the average of expenditure on the construction or maintenance of roads by [insert name of funding recipient] using its own source funds for the year to which this report refers and the previous year was \$XX [fill in amount].

The following information need only be provided if the expenditure shown in 2(b) is less than the reference amount as shown in 1(b) above:

- 3(a) expenditure on the construction or maintenance of roads by [insert name of funding recipient] using its own sources funds in the year two years before the year to which this report refers was \$XX [fill in amount].
- 3(b) the average of expenditure on the construction and maintenance of roads by [insert name of funding recipient] using its own source funds for the year to which this report refers and the previous two years was \$XX [fill in amount].

Note 2: The definition of ‘own source revenue’ corresponds to the definition of ‘own source funds’ in clause 3.1(b).

.....(signature of Chief Executive Officer/General Manager)

dd/mm/yyyy

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ROADS TO RECOVERY PROGRAM ANNUAL REPORT PROFORMA**PART 4 – STATEMENT OF OUTCOMES BY CHIEF EXECUTIVE OFFICER**

(see subclause 6.3(e) of the funding conditions)

...[insert name of funding recipient] ... has achieved the following outcomes under the Roads to Recovery Program in [insert financial year]:

Key outcomes

Outcome	Estimated % of Roads to Recovery Expenditure (all projects)
1. <input type="checkbox"/> Road safety	
2. <input type="checkbox"/> Regional economic development	
3. <input type="checkbox"/> Achievement of asset maintenance strategy	
4. <input type="checkbox"/> Improved access for heavy vehicles	
5. <input type="checkbox"/> Promotion of tourism	
6. <input type="checkbox"/> Improvements of school bus routes	
7. <input type="checkbox"/> Access to remote communities	
8. <input type="checkbox"/> Access to intermodal facilities	
9. <input type="checkbox"/> Traffic management	
10. <input type="checkbox"/> Improved recreational opportunities	
11. <input type="checkbox"/> Amenity of nearby residents	
12. <input type="checkbox"/> Equity of access (remote areas)	
13. <input type="checkbox"/> Other	
TOTAL	100.0

.....(signature of Chief Executive Officer/General Manager)

dd/mm/yyyy

☐

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ROADS TO RECOVERY

Roads to Recovery funding is conditional on LGAs providing clear project descriptions and location information for each project specified in the works schedule, including mapped project location details for use in a Geographical Information System which is then publicly available and searchable see <http://investment.infrastructure.gov.au/projects/>.

- ☐ A map showing projects nominated for funding under Roads to Recovery is required when you enter your projects into your work schedule in IMS (other than small funded projects).
- ☐ A new map is required for each new project listed.
- ☐ Maps should be emailed to **mapping@infrastructure.gov.au** within a few days of the project being listed on the website. If satisfactory maps are not received within three days of the end of the quarterly reporting period, this will result in funding for the un-mapped projects being withheld.
- ☐ The preferred format for maps is either “pdf” or “jpeg” files. Please do not email maps embedded into Microsoft Word.
- ☐ Councils can produce these maps from a variety of sources including UBDs, Gregory’s, Google Maps, Google Earth, WhereIs, Travellers Atlas’ etc.
- ☐ Maps sent electronically must conform to the following:

Email Subject: Council Name: eg Flinders Ranges Project ID: 031232-08VIC-RTR

The attached file must be labelled with the project ID eg 031232-08VIC-RTR.pdf /jpg

Council may choose to have one map with multiple projects. If this is the case the subject would read: Flinders Ranges Project ID: Multiple

The body of the email MUST list each project ID eg

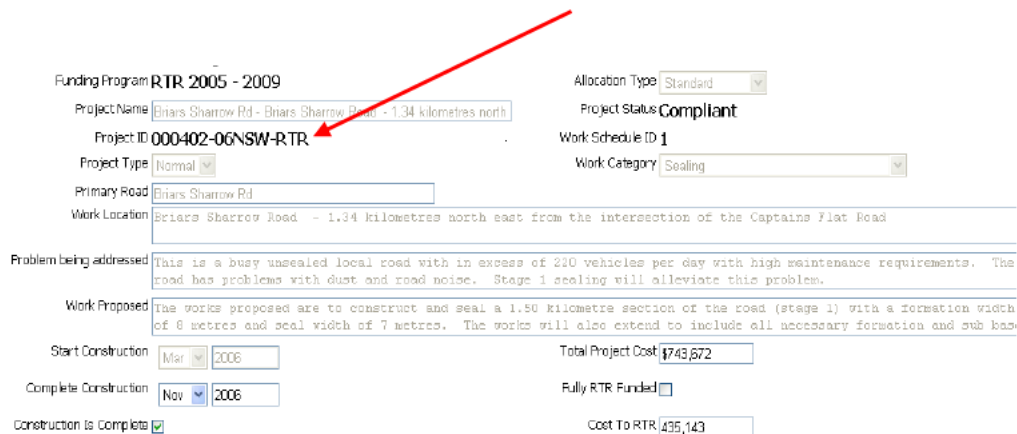
031234-08VIC-RTR
031651-08VIC-RTR

In this instance the attached pdf or jpeg file should be labelled:

Flinders_Ranges_Multiple.pdf (or jpg)

- ☐ Councils need to supply maps with enough detail for our mapping officers to identify the location of the road(s) for mapping on the Department’s electronic mapping system.

- ☐ Maps must be in accordance with the following.
 - ✓ ☐ Must be no smaller than A4 but must be large enough to show the information clearly and meet the minimum requirements as demonstrated in the examples.
 - ✓ ☐ clearly show the council's name and the road being funded
 - ✓ ☐ the relevant project(s) should be highlighted
 - ✓ ☐ details such as surrounding suburbs, roads etc so as to clearly identify the location of the road – this includes surrounding road names with enough road names (i.e. 3) to enable us to locate the project on our system
 - ✓ ☐ each project must be labelled with its unique Project ID exactly as it appears in the system (eg 000402-06NSW-RTR). This ID is created when you add and save a new project in your works schedule, you can only view this number when you view the full project details.



Funding Program: RTR 2005 - 2009

Project Name: Briars Sharrow Rd - Briars Sharrow Road - 1.34 kilometres north

Project ID: 000402-06NSW-RTR

Project Type: Normal

Primary Road: Briars Sharrow Rd

Work Location: Briars Sharrow Road - 1.34 kilometres north east from the intersection of the Captains Flat Road

Problem being addressed: This is a busy unsealed local road with in excess of 220 vehicles per day with high maintenance requirements. The road has problems with dust and road noise. Stage 1 sealing will alleviate this problem.

Work Proposed: The works proposed are to construct and seal a 1.50 kilometre section of the road (stage 1) with a formation width of 6 metres and seal width of 7 metres. The works will also extend to include all necessary formation and sub base

Start Construction: Mar 2006

Complete Construction: Nov 2006

Construction Is Complete: ☒

Allocation Type: Standard

Project Status: Compliant

Work Schedule ID: 1

Work Category: Sealing

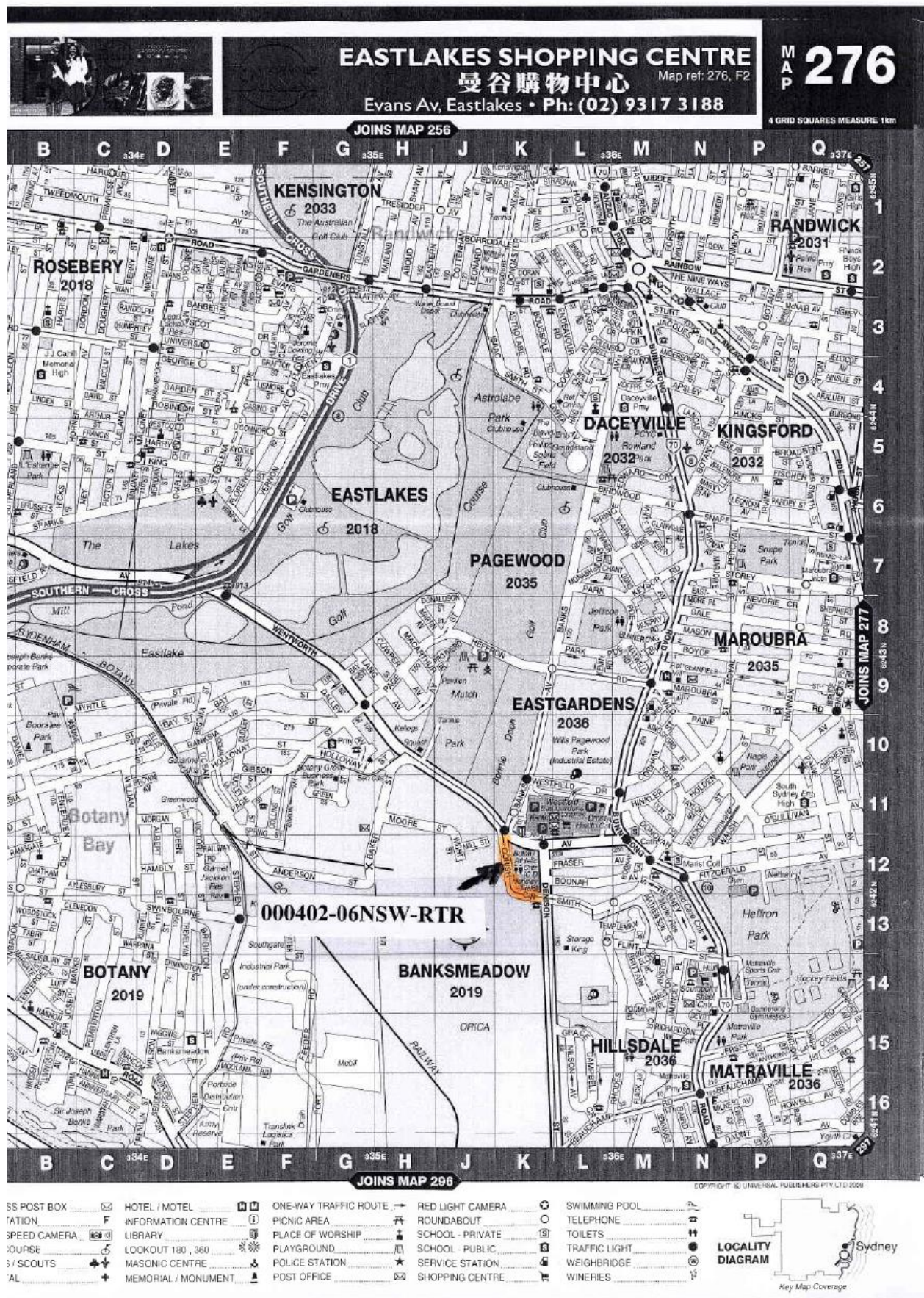
Total Project Cost: \$743,672

Fully RTR Funded: ☐

Cost To RTR: 435,143

Examples of maps that are acceptable are shown on the following pages. Onus is placed on the council to provide us with maps similar to the two examples provided.

Mapping Example 1



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 Transport, Regional Development, Communications, Sport and the Arts

[illegible]



Roads to Recovery Funding Conditions 2019

as amended

made under subsection 90(1) of the

National Land Transport Act 2014

Compilation Number One

Compilation start date:

29 November 2019

Includes amendments up to:

The Roads to Recovery Funding
Conditions 2019 Variation Instrument
No. 2019/2

Prepared by the Department of Infrastructure, Transport, Cities and Regional Development

About this compilation

This compilation

This is a compilation of the *Roads to Recovery Funding Conditions 2019* as in force on 29 November 2019. It includes any commenced amendment affecting the legislation to that date.

The notes at the end of this compilation (the *endnotes*) include information about amending laws and the amendment history of each amended provision.

Uncommenced amendments

The effect of uncommenced amendments is not reflected in the text of the compiled law but the text of the amendments is included in the endnotes.

Application, saving and transitional provisions for provisions and amendments

If the operation of a provision or amendment is affected by an application, saving or transitional provision that is not included in this compilation, details are included in the endnotes.

Modifications

If a provision of the compiled law is affected by a modification that is in force, details are included in the endnotes.

Provisions ceasing to have effect

If a provision of the compiled law has expired or otherwise ceased to have effect in accordance with a provision of the law, details are included in the endnotes.

National Land Transport Act 2014

ROADS TO RECOVERY Funding Conditions 2019

Instrument No. 2

I, **MICHAEL MCCORMACK**, Minister for Infrastructure, Transport and Regional Development, determine the following conditions under section 90(1) of the *National Land Transport Act 2014*.

Part 1: Preliminary

Name of Determination

- 1.1 This Determination is the *Roads to Recovery Funding Conditions 2019*.

Commencement

- 1.2 This Determination commences on the day after registration.

Application

- 1.3 The conditions in this Determination apply to payments under Part 8 of the Act for the Roads to Recovery funding period.

Note: The term 'Roads to Recovery funding period' in this Determination refers to the period commencing on 1 July 2019 and ending on 30 June 2024.

Definitions

- 1.4 In this Determination, unless the contrary intention appears:
- Chief Executive Officer**, in relation to a funding recipient, means the Chief Executive Officer or equivalent office holder of the funding recipient;
- funded project** means a project in respect of which a Roads to Recovery payment has been received; ☐
- funding recipient** means a person or body that is to receive or has received a Roads to Recovery payment;
- old conditions** means the conditions determined under section 90(1) of the Act that apply to payments under Part 8 of the Act for the funding period starting on 1 July 2014 and ending on 30 June 2019;
- own source funds**, in respect of a funding recipient, means funds available to the funding recipient other than funds provided by the

Commonwealth, a State or Territory government or by the private sector for specific projects;

own source expenditure means the amount spent from a funding recipient's own source funds;

relevant documents means, in relation to a funding recipient, documents relating to Roads to Recovery payments received by the funding recipient, including documents relating to projects in respect of which Roads to Recovery payments were spent and documents relating to expenditure by the funding recipient on the construction and/or maintenance of roads, whether out of Roads to Recovery payments or otherwise;

reference amount applicable to a funding recipient means the reference amount applicable to the funding recipient on 30 June 2019 under the old conditions;

Roads to Recovery funding period means the Roads to Recovery funding period specified in the *Roads to Recovery List 2019*;

Note: The Roads to Recovery funding period specified in the *Roads to Recovery List 2019* is the period commencing on 1 July 2019 and ending on 30 June 2024.

Roads to Recovery List means the *Roads to Recovery List 2019* determined under subsection 87(1) of the Act on 31 October 2018;

Roads to Recovery payment means a payment of Commonwealth funds provided under Part 8 of the Act for the Roads to Recovery funding period;

Signage Guidelines means the document entitled 'Signage Guidelines', which has been made available to funding recipients by the Department, and any later amendment or replacement of that document by the Department;

small funded project means a project relating to the construction and/or maintenance of roads, the total cost of which is, or is expected to be, less than \$10,000;

the Act means the *National Land Transport Act 2014*.

- 1.5 Terms that are defined in the Act have the same meaning in this Determination.

Part 2: Conditions relating to expenditure of payments

- 2.1 A funding recipient must ensure that Roads to Recovery payments are:
- (a) spent only on the construction and/or maintenance of roads; and
 - (b) spent only on projects which are identified in the works schedule submitted by the funding recipient in accordance with Part 5; and
 - (c) spent only on work on projects which are in progress on or after 1 July 2019 and for which payment is required on or after 1 July 2019; and
 - (d) not spent on meeting any part of a price paid by the funding recipient for a supply acquired by the funding recipient where:
 - (i) the supply is a supply within the meaning of the *A New Tax System (Goods and Services Tax) Act 1999*; and
 - (ii) the part of the price represents the amount of GST payable on the supply by the entity which is making or which made, the supply.

Note: The terms 'road', 'construction' and 'maintenance' are defined in section 4 of the Act. The Department has issued Guidelines which give a more detailed explanation of these terms.

- 2.2 If:
- (a) the Commonwealth has specified that a Roads to Recovery payment is to be spent in relation to:
 - (i) a particular project in Western Australia involving the construction and/or maintenance of bridges; or
 - (ii) a particular project in Western Australia involving the construction and/or maintenance of Aboriginal access roads; and
 - (b) the project does not proceed or the project costs the funding recipient less than the amount of the Roads to Recovery payment; and
 - (c) the funding recipient wishes to spend the unspent amount of the Roads to Recovery payment on another project relating to the construction and/or maintenance of roads;
- then the funding recipient must first obtain the approval of the Department for the expenditure of the unspent amount on the other project, and the other project must be included in the funding recipient's works schedule.

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- 2.3 A funding recipient must ensure that each Roads to Recovery payment is spent within six months of receipt of the payment.
Note: The Minister has the power under section 91 of the Act to exempt a funding recipient from a condition.
 - 2.4 A funding recipient must spend all Roads to Recovery payments it receives by 31 December 2024.
 - 2.5 If a funding recipient receives an amount as interest in respect of a Roads to Recovery payment in one financial year, the recipient must spend an amount equal to that amount on the construction and/or maintenance of roads in the next financial year and must be able to demonstrate that it has done so. This condition does not apply to funding recipients which are to receive total funding of less than \$1.25 million according to the Roads to Recovery List.
Note: Interest earned in respect of a Roads to Recovery payment is own source funds for the purposes of Part 3.
 - 2.6 If a funding recipient distributes Roads to Recovery payments which it receives to local government authorities for expenditure by those authorities on the construction and/or maintenance of roads, the funding recipient must ensure that the authorities are subject to the same obligations in respect of those payments as those to which the funding recipient is subject under clause 5.8 and Part 6.

Part 3: Own source roads expenditure obligation

- 3.1 Subject to clause 3.2, for each financial year in which a funding recipient receives, spends or retains any amount of a Roads to Recovery payment, the funding recipient must spend on the construction and/or maintenance of roads an amount of own source funds equal to or greater than the reference amount applicable to the funding recipient.
- 3.2 If a funding recipient does not fulfil the condition in clause 3.1 for a financial year, but the average expenditure of its own source funds in that year and the previous financial year, or in that year and the two previous financial years, exceeds the reference amount applicable to the funding recipient, the funding recipient is taken to have fulfilled the condition in clause 3.1 in respect of the first-mentioned financial year.

Part 4: Public information conditions

- 4.1 In all formal public statements, media releases or statements, displays, publications and advertising generated by a funding recipient relating to a funded project, the funding recipient must

acknowledge and give appropriate recognition to the contribution of the Australian Government to that project.

- 4.2 If a funding recipient proposes to issue any media release relating to a funded project, the funding recipient must consult with and obtain approval of the proposed release from the Department.
- 4.2a If a funding recipient proposes to issue any media release or conduct any media event relating to a funded project, the funding recipient must provide the relevant local Federal Member of Parliament with the opportunity to participate in the media release and/or media event.
- 4.2b If a funding recipient is seeking a payment for a particular quarter, they must provide via email a summary of projects commencing, in progress, or completing within the following quarter in a Federal Electorate, and the funds claimed against those projects, to the relevant local Federal Member of Parliament. The funding recipient must copy the Department into this email and must send the email within seven calendar days of the payment being made to them.

Example: Where a funding recipient submits a quarterly report under the program for the July to September quarter by 31 October that results in receiving a payment, it must provide details of projects commencing, progressing or completing in October, November, or December of that year within seven calendar days of the payment being made.
- 4.3 Subject to clause 4.4, a funding recipient must ensure that signs are erected for each funded project, other than small funded projects, at the time work on the project commences, as follows:
 - (a) except where the funded project relates to a cul-de-sac or a one-way road, one sign must be erected at the place where the funded project starts, and one sign must be erected at the place where the funded project ends. Where the funded project relates to a cul-de-sac, one sign must be erected at the entrance to the cul-de-sac. Where the funded project relates to a one-way road, one sign must be erected at the place where the project begins.
 - (b) all signs must be erected in a prominent but safe position facing oncoming traffic, in any event so that they are plainly visible to passing motorists;
 - (c) signs erected as required by this clause must have greater prominence, in size and frequency and visibility, than any other signs which relate to the funded project or which are erected in the immediate vicinity of the funded project.

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- 4.4 The signs erected for a funded project must be in the form (including size and content) specified in the Signage Guidelines.
 - 4.5 A funding recipient must ensure that all signs erected as required by these conditions remain in place for the duration of the project to which they relate and for a minimum period of one year commencing on the day on which the project is completed.
 - 4.6 If a funding recipient proposes to hold a works commencement ceremony, opening ceremony or any other event in relation to a funded project, the funding recipient must inform the Department and the relevant local Federal Member of Parliament of the proposed ceremony or event at least two weeks before the proposed ceremony or event is to be held, and provide details of the proposed ceremony or event, including proposed invitees and order of proceedings. If requested by the Department or the relevant local Federal Member of Parliament, the funding recipient must arrange a joint Australian Government/funding recipient works commencement ceremony, opening ceremony or any other event.
 - 4.7 If requested by the Minister, a member of the Minister's staff, the relevant local Federal Member of Parliament, or the Department, a funding recipient must invite and, if the invitation is accepted, arrange for an Australian Government representative (nominated by the Minister or a member of the Minister's staff) to participate in any works commencement ceremony, opening ceremony or any other event which the funding recipient proposes to hold in relation to a funded project.

Part 5: Conditions relating to planning and reporting

Works schedule

- 5.1 A funding recipient must prepare and submit, as soon as practical after 1 July 2019, but in any event prior to the time the recipient submits its first quarterly report under clause 5.7 or clause 5.8, a works schedule to the Department in the manner and form specified by the Department.
 - 5.2 Subject to clause 5.3, a funding recipient must ensure that its works schedule:
 - (a) specifies each project on which the funding recipient proposes to spend, on or after 1 July 2019, Roads to Recovery payments received by the funding recipient;
 - (b) specifies each project which has been completed and for which Roads to Recovery payments were received;
 - (c) specifies the location of each project (other than small funded projects) specified in the works schedule by means
-

-
- including data for use in a Geographical Information System in the manner and form required by the Department;
 - (d) includes a description of each project specified in the works schedule and the funding recipient's reason for undertaking the project;
 - (e) specifies the estimated start and completion date for each project specified in the works schedule;
 - (f) specifies the estimated total amount of Roads to Recovery payments to be spent on each project specified in the works schedule;
 - (g) in relation to projects specified in the works schedule not funded wholly from Roads to Recovery payments or other Australian Government payments, specifies the estimated total cost of the project, excluding GST;
 - (h) specifies the main expected outcome from each project; and
 - (i) for a completed project, specifies whether or not the expected outcome was achieved.
- 5.3 Funding recipients may group a series of small funded projects of the same or similar nature in their works schedules as one 'group project'. In these circumstances, the funding recipient must ensure that its works schedule includes the following details:
- (a) a general description of each group project;
 - (b) the location and cost (excluding GST) of each small funded project in each group;
 - (c) the amount of Roads to Recovery payments to be expended on each group project;
 - (d) in relation to each group project, the estimated start date of the first of the small funded projects in the group project to begin and the scheduled completion date of the small funded project in the group expected to be completed last;
 - (e) specifies the main expected outcome from each group project; and
 - (f) for a completed group project, specifies whether or not the expected outcome was achieved.
- 5.4 Only projects in respect of which the funding recipient proposes to expend Roads to Recovery payments on or after 1 July 2019 may be included in the works schedule.
- 5.5 If the Department provides details of, and access to, the Department's secure Roads to Recovery website, a funding recipient must submit its works schedule to the Department electronically by using that website. However, if a funding
-

recipient is not able to access the website, it may submit its works schedule in some other form agreed by the Department.

- 5.6 A funding recipient must keep its works schedule current and submit an updated works schedule to the Department immediately prior to preparing each quarterly report.

Quarterly reports

- 5.7 A funding recipient may, for each project in its works schedule, submit a report by 31 July 2019, in the form specified by the Department, which specifies the amount of Roads to Recovery payments which the funding recipient intends to spend on the project in the quarter 1 July 2019 to 30 September 2019.
- 5.8 Where a funding recipient wishes to receive a Roads to Recovery payment in a particular quarter (other than the first quarter in the Roads to Recovery funding period), it must submit a quarterly report in the form specified by the Department:
- (a) in respect of the quarter 1 January to 31 March: by the following 30 April;
 - (b) in respect of the quarter 1 April to 30 June: by the following 31 July;
 - (c) in respect of the quarter 1 July to 30 September: by the following 31 October;
 - (d) in respect of the quarter 1 October to 31 December : by the following 15 February.

Example: Where a funding recipient wants to receive a Roads to Recovery payment in the quarter 1 October to 31 December 2019, it must submit a quarterly report in respect of the previous quarter (1 July to 30 September 2019) and that report must be submitted by 31 October 2019.

Note: Where a funding recipient does not wish to receive a Roads to Recovery payment during a particular quarter, it is not required to provide a quarterly report in respect of the previous quarter. However, it is strongly encouraged to do so, to enable the Department to monitor progress on individual projects.

- 5.9 The funding recipient must in each quarterly report submitted specify in respect of each project:
- (a) the amount of Roads to Recovery payments spent during the period commencing on 1 July 2019 and ending on the last day of the quarter to which the quarterly report relates; and
 - (b) the amount of Roads to Recovery payments which the funding recipient intends to spend on that project in the following quarter.

Note: The figures in the quarterly reports should be prepared on an accrual basis.

Part 6: Accountability

- 6.1 A funding recipient must properly account for Roads to Recovery payments.

Annual report

- 6.2 For each financial year in the Roads to Recovery funding period, the Chief Executive Officer of the funding recipient must give to the Department by 31 October after the end of the financial year:

- (a) a written financial statement of the Chief Executive Officer in the form specified by the Department as to:

- (i) the amount of Roads to Recovery payments which remained unspent from the previous financial year;

Note: This amount is to be shown in column 1 of the Chief Executive Officer's financial statement as 'Amount brought forward from previous financial year'.

- (ii) the amount of Roads to Recovery payments received by the funding recipient in the financial year to which the statement relates;

- (iii) the amount of Roads to Recovery payments available for expenditure by the funding recipient on the construction and/or maintenance of roads in that year;

- (iv) the amount spent by the funding recipient during that year out of Roads to Recovery payments available for expenditure by the funding recipient during that year;

- (v) the amount (if any) retained at the end of that year by the funding recipient out of Roads to Recovery payments available for expenditure by the funding recipient during that year and which remained unspent at the end of that year; and

Note: This amount is to be shown in column 5 of the Chief Executive Officer's financial statement as 'Amount carried forward to next financial year'.

- (vi) the amount of own source expenditure on roads expended by the funding recipient during the year to which the statement relates.

Note: The figures in the Chief Executive Officer's financial statement should be calculated on an accrual basis.

- (b) a report in writing and signed by an appropriate auditor stating whether, in the auditor's opinion:

-
- (i) the Chief Executive Officer's financial statement is based on proper accounts and records; and
 - (ii) the Chief Executive Officer's financial statement is in agreement with the accounts and records; and
 - (iii) the expenditure referred to in subparagraph (a)(iv) has been on the construction and/or maintenance of roads; and
 - (iv) the amount certified by the Chief Executive Officer in the Chief Executive Officer's financial statement as the funding recipient's own source expenditure is based on, and in agreement with, proper accounts and records.

Note: The term 'appropriate auditor' is defined in the Act.

Other annual report requirements

6.3 For each financial year in which a funding recipient receives, spends or retains any Roads to Recovery payment, the Chief Executive Officer of the funding recipient must give to the Department by 31 October after the end of the financial year a report in the form specified by the Department which includes a statement as to whether:

- (a) Roads to Recovery payments received during the financial year which have been spent by the funding recipient have been spent on the construction and/or maintenance of roads;
- (b) the funding recipient has fulfilled its obligation under Part 3 for the financial year (the own source roads expenditure obligation);
- (c) the funding recipient has fulfilled its obligations under Part 4 during the financial year (the public information conditions);
- (d) the funding recipient has otherwise fulfilled the conditions in this Determination during the financial year; and
- (e) summarises and describes the outcomes achieved during the financial year with those Roads to Recovery payments received during the financial year.

Note: Where a funding recipient does not receive, spend or retain any Roads to Recovery payments in a financial year, the funding recipient must still provide a report in the form set out in Part 1 of the annual report.

6.4 Despite paragraphs (b), (c) and (d) of clause 6.3, the report referred to in that clause is not required to state whether the funding recipient complied with a condition in this Determination from which the funding recipient was exempt during the financial year.

Note: The Minister has the power under section 91 of the Act to exempt a funding recipient from a condition and, if considered appropriate, to impose a replacement condition on the funding recipient.

- 6.5 If the funding recipient was exempt from a condition in this Determination during the financial year, the report referred to in clause 6.3 must:
- (a) identify the condition from which the funding recipient was exempt;
 - (b) set out any replacement condition that the funding recipient was required to fulfil during the financial year; and
 - (c) state whether the funding recipient fulfilled the replacement condition.

Part 7: Other accountability requirements

- 7.1 A funding recipient must create and keep accurate and comprehensive records relating to Roads to Recovery payments it has received after 1 July 2019 and retain those records for a minimum of seven years.
- 7.2 A funding recipient must allow Australian Public Service employees or persons nominated by the Commonwealth to inspect, on request:
- (a) work on projects being undertaken by the funding recipient which are funded by Roads to Recovery payments; and
 - (b) any or all of the records referred to in clause 7.1.
- 7.3 A funding recipient must, when requested to do so by the Department, provide, in the manner and form requested by the Department:
- (a) copies of any or all of the records referred to in clause 7.1; and
 - (b) photographs of projects completed using Roads to Recovery payments.

Part 8: Non-compliance with conditions

- 8.1 If the Secretary or a delegate of the Secretary notifies a funding recipient in writing that the Secretary is satisfied that the funding recipient has, in relation to a Roads to Recovery payment, failed to comply with the Act or to fulfil any of the conditions in this Determination, the funding recipient must repay to the Commonwealth an amount equal to so much of the payment as the Secretary or delegate specifies in the notice.

- 8.2 Clause 8.1 does not apply in relation to a failure to fulfil a condition during a period when the funding recipient was exempt from the condition.

Note: The Minister has the power under section 91 of the Act to exempt a funding recipient from a condition and, if considered appropriate, to impose a replacement condition on the funding recipient.

- 8.3 If the Secretary or a delegate of the Secretary notifies a funding recipient in writing that the Secretary is satisfied that the funding recipient has, in relation to a Roads to Recovery payment, failed to fulfil any replacement condition that the funding recipient was required to fulfil, the funding recipient must repay to the Commonwealth an amount equal to so much of the payment as the Secretary or delegate specifies in the notice.

Part 9: Compliance with other laws

Building Code

- 9.1 A funding recipient that spends a Roads to Recovery Payment on building work described in Schedule 1 to the Building Code must:
- (a) if the building work is carried out by the funding recipient—comply with the Building Code to the extent that the Building Code binds the funding recipient; and
 - (b) if the building work is carried out by a building contractor—take all reasonable measures to ensure that the building contractor complies with the Building Code.

- 9.2 In clause 9.1:

Building Code means the *Code for the Tendering and Performance of Building Work 2016*, as in force from time to time;

building contractor has the same meaning as in the *Building Code*;

building work has the meaning given by section 6 of the *Building and Construction Industry (Improving Productivity) Act 2016*.

Note: The Building Code applies to construction projects indirectly funded by the Australian Government through grant or other programs where:

- the Australian Government funding contribution to the project is at least \$5 million and represents at least 50 per cent of the total construction project value; or
- the Australian Government funding contribution to the project is \$10 million or more.

For further information on the Building Code, refer to:
<https://www.abcc.gov.au/building-code> or contact the Building Code Hotline on 1800 003 338.

Australian Government Building and Construction OHS Accreditation Scheme

9.3 A funding recipient that spends a Roads to Recovery Payment on building work to which subsection 43(4) of the *Building and Construction Industry (Improving Productivity) Act 2016* applies must not enter into a contract for the building work with a builder who is not an accredited person.

9.4 In clause 9.3:

accredited person has the meaning given by section 5 of the *Building and Construction Industry (Improving Productivity) Act 2016*;

builder has the meaning given by subsection 43(8) of the *Building and Construction Industry (Improving Productivity) Act 2016*;

building work has the meaning given by section 6 of the *Building and Construction Industry (Improving Productivity) Act 2016*;

Note: Under the *Building and Construction Industry (Improving Productivity) Act 2016* and the *Building and Construction Industry (Consequential and Transitional Provisions) Act 2016*, Australian Government agencies can only fund building work when, subject to certain value thresholds, an accredited builder is engaged as the head contractor. This scheme, known as the Australian Government Building and Construction OHS Accreditation Scheme (the Scheme), extends to building work that is indirectly funded by the Australian Government.

For further information on the Scheme, refer to:

<http://www.fsc.gov.au/sites/fsc/needaccredited/accreditationscheme/pages/theaccreditationscheme> or contact the Federal Safety Commissioner Assist Line on 1800 652 500.

9.5 Funding recipients are required to comply with all other relevant laws.

Note: For example, projects on which Roads to Recovery payments are spent must adhere to Australian Government environment and heritage legislation including the *Environment Protection and Biodiversity Conservation Act 1999*. Construction cannot start unless the relevant obligations are met.

The Department strongly recommends that, before starting an environmental study for a project, proponents contact the Australian Government Department of the Environment

(<http://www.environment.gov.au/epbc/index.html>). They can provide advice about Australian Government requirements and ensure that the Australian Government's legislative requirements are properly addressed by the study. This will reduce the likelihood of cost and time delays before construction can commence.

Funding recipients must also meet other statutory requirements where relevant. These may include, but are not limited to:

Native title legislation;

State government legislation - for example, environment and heritage; and
Local government planning approvals.

Part 10: Transitional provisions

- 10.1 A funding recipient that received a payment under Part 8 of the Act for the funding period starting on 1 July 2014 and ending on 30 June 2019 is not eligible to receive any Roads to Recovery payment after 31 October 2019 if the funding recipient has not given to the Department all of the annual reports that the funding recipient is required to give under the old conditions.

Endnotes

Endnotes

Endnote 1—About the endnotes

The endnotes provide details of the history of this legislation and its provisions. The following endnotes are included in each compilation:

- Endnote 1—About the endnotes
- Endnote 2—Abbreviation key
- Endnote 3—Legislation history
- Endnote 4—Amendment history
- Endnote 5—Uncommenced amendments
- Endnote 6—Modifications
- Endnote 7—Misdescribed amendments
- Endnote 8—Miscellaneous

If there is no information under a particular endnote, the word “none” will appear in square brackets after the endnote heading.

Abbreviation key—Endnote 2

The abbreviation key in this endnote sets out abbreviations that may be used in the endnotes.

Legislation history and amendment history—Endnotes 3 and 4

Amending laws are annotated in the legislation history and amendment history.

The legislation history in endnote 3 provides information about each law that has amended the compiled law. The information includes commencement information for amending laws and details of application, saving or transitional provisions that are not included in this compilation.

The amendment history in endnote 4 provides information about amendments at the provision level. It also includes information about any provisions that have expired or otherwise ceased to have effect in accordance with a provision of the compiled law.

Uncommenced amendments—Endnote 5

The effect of uncommenced amendments is not reflected in the text of the compiled law, but the text of the amendments is included in endnote 5.

Modifications—Endnote 6

If the compiled law is affected by a modification that is in force, details of the modification are included in endnote 6.

Misdescribed amendments—Endnote 7

An amendment is a misdescribed amendment if the effect of the amendment cannot be incorporated into the text of the compilation. Any misdescribed amendment is included in endnote 7.

Miscellaneous—Endnote 8

Endnote 8 includes any additional information that may be helpful for a reader of the compilation.

Endnotes

Endnote 2—Abbreviation key

ad = added or inserted	pres = present
am = amended	prev = previous
c = clause(s)	(prev) = previously
Ch = Chapter(s)	Pt = Part(s)
def = definition(s)	r = regulation(s)/rule(s)
Dict = Dictionary	Reg = Regulation/Regulations
disallowed = disallowed by Parliament	reloc = relocated
Div = Division(s)	renum = renumbered
exp = expired or ceased to have effect	rep = repealed
hdg = heading(s)	rs = repealed and substituted
LI = legislative instrument	s = section(s)
LIA = <i>Legislative Instruments Act 2003</i>	Sch = Schedule(s)
mod = modified/modification	Sdiv = Subdivision(s)
No = Number(s)	SLI = Select Legislative Instrument
o = order(s)	SR = Statutory Rules
Ord = Ordinance	Sub-Ch = Sub-Chapter(s)
orig = original	SubPt = Subpart(s)
par = paragraph(s)/subparagraph(s) /sub-subparagraph(s)	

Endnotes

Endnote 3—Legislation history

Name	FRLI registration or gazettal	Commencement	Application, saving and transitional provisions
Roads to Recovery Funding Conditions 2019	F2019L00373	20 March 2019	-
Variation of the Roads to Recovery Funding Conditions 2019 Instrument No. 2019/2	F2019L01514	29 November 2019	-

Endnotes

Endnote 4—Amendment history

Provision affected	How affected
Insertion of clause 4.2a after clause 4.2	ad. F2019L01514
Insertion of clause 4.2b after clause 4.2a	ad F2019L01514
Clause 4.6	am F2019L01514
Clause 4.7	am F2019L01514

Endnotes

Endnote 5—Uncommenced amendments [None]

Endnote 6—Modifications [None]

Endnote 7—Misdescribed amendments [None]

Endnote 8—Miscellaneous [None]

s22(1)(a)(ii)

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Tuesday, 27 June 2023 12:43 PM
To: s22(1)(a)(ii) mp@aph.gov.au
Cc: Roads toRecovery; s22(1)(a)(ii) s22(1)(a)(ii) s22(1)(a)(ii)
Subject: Roads to Recovery - Shoalhaven City Council - Quarterly Report - January to March 2023
Attachments: Roads to Recovery - Expenditure Report - January 2023 to March 2023.doc

Dear s22(1)(a)(ii)

Please find attached Shoalhaven Council's Roads to Recovery quarterly report for January to March 2023.

Regards,



s22(1)(a)(ii)
Asset Engineer

1300 293 111
Bridge Road (PO Box 42) Nowra NSW 2541
shoalhaven.nsw.gov.au

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION

Standard Expenditure Report for period to 31 Mar 2023 - Payment Approved**Last Update: 25 May 2023 by INTERNAL \s22(1)(a)(ii)****Shoalhaven City Council**

Sched ID	Work Location	Cost to RTR	Complete	Start Works	Complete Works	Funding Type	Cml Exp to Date	Forecast Exp Next Period
s22(1)(a)(ii)								
10	Meroo Road, Bomaderry - 300m South of Princes Highway (Ch0.300km) to 100m South of Banool Circuit (C	\$2,000,000	No	Mar 2023	Sep 2023		\$28,930	\$10,970

s22(1)(a)(ii)

Comment: Due to natural Disaster Events in March, July & September 2022 program has been delayed. s22(1)(a)(ii)

new project 10 (Meroo Road, Bomaderry); s22(1)(a)(ii)

s22(1)(a)(ii)

s22(1)(a)(ii)

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Thursday, 21 September 2023 11:09 AM
To: Roads toRecovery
Subject: RE: Roads to Recovery circular 6 [SEC=OFFICIAL]

Good Morning,

Unfortunately, we missed lodging a return for Q4 2022/23 (I don't recall seeing any circulars about deadlines for lodging Q4, and we missed lodging a return). We have also missed the deadline for Q1 2023/24, s22(1)(a)(ii).

Can you please check where correspondence is going for reminders/notifications as the last correspondence I can find is from 30/06/2023? I don't have any correspondence relating to the treatment of the FA grant, or the Annual Return for 2022/23.

I believe the next reporting period for Q2 2023/24 will be open around 1/10/2023, could you please confirm so that we don't miss this again.

I have completed and downloaded our Annual Return and this is with the CEO for sign off before handing to the Auditors.



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)

Bridge Road (PO Box 42) Nowra NSW 2541

shoalhaven.nsw.gov.au

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From: Roads toRecovery
Sent: Friday, June 30, 2023 4:42 PM
Subject: Roads to Recovery circular 6 [SEC=OFFICIAL]

OFFICIAL

Good afternoon

Roads to Recovery Circular 2023/6

IMS Managers, please remember you are the only person who receives this email and it is your role to circulate this information to everyone in your organisation that needs it – this includes technical, financial and administrative personnel.

For action: Quarterly Reports open in IMS from 1 July 2023

The first quarterly report period for the 2023-24 financial year will open on 1 July 2023 and closes on 31 July 2023.

Payment details

The next payment will be made in August 2023 using the following formula:

Payment = cumulative expenditure [of Roads to Recovery funds] by the funding recipient on Roads to Recovery projects from the inception of the program life on 1 July 2019 until 30 June 2023

plus projected expenditure [of Roads to Recovery funds] to 30 September 2023

less total Roads to Recovery payments already made to the funding recipient by the Commonwealth.

For action: Review your organisation's contact details in IMS

IMS Contact Details: Please review your organisation's contact details listed in IMS to ensure the names, positions and contact details of individuals are correct.

The IMS secure portal is used for all administrative functions of the Roads to Recovery program. It is important that funding recipients periodically review access requirements for their organisation including the contact details for Access Managers and Chief Executive Officers.

If any updates are required, please email IMSHelp@infrastructure.gov.au.

Regards

Roads to Recovery (RTR) Team

Roads to Recovery Program • Targeted Infrastructure Programs • Road and Vehicle Safety

Roads.toRecovery@infrastructure.gov.au

GPO Box 594 Canberra, ACT 2601

Department of Infrastructure, Transport, Regional Development, Communications and the Arts

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infrastructure.gov.au



*I would like to acknowledge the traditional custodians of this land on which we meet, work and live.
I recognise and respect their continuing connection to the land, waters and communities.
I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islanders.*

OFFICIAL

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s22(1)(a)(ii)

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Thursday, 12 October 2023 3:19 PM
To: Roads toRecovery
Subject: RE: Annual Audit [SEC=OFFICIAL]

Hi s22(1)(a)(ii)

Apologies, to clarify

We claimed as per below

Q1 \$23,872

Q2 \$0.00

Q3 \$155,370

Q4 \$0.00

Total \$179,337

s22(1)(a)(ii)

s22(1)(a)(ii)



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)
Bridge Road (PO Box 42) Nowra NSW 2541
shoalhaven.nsw.gov.au

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From: Roads toRecovery
Sent: Thursday, October 12, 2023 3:04 PM
To: s22(1)(a)(ii)
Cc: s22(1)(a)(ii)
Subject: RE: Annual Audit [SEC=OFFICIAL]

OFFICIAL

Hi s22(1)(a)(ii)

As discussed each FY annual report should only include expenditure from that FY s22(1)(a)(ii)

Thanks and regards,

s22(1)(a)
(ii)

Roads to Recovery Team

Roads to Recovery Program • Targeted Infrastructure Programs • Road and Vehicle Safety

Roads.toRecovery@infrastructure.gov.au

GPO Box 594 Canberra, ACT 2601

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We pay our respects to Elders past and present and to all Aboriginal and Torres Strait Islanders.

OFFICIAL

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Thursday, 12 October 2023 1:47 PM
To: Roads toRecovery <Roads.toRecovery@infrastructure.gov.au>
Cc: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Subject: RE: Annual Audit [SEC=OFFICIAL]

Hi s22(1)(a)(ii)

s22(1)(a)(ii)



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)
Bridge Road (PO Box 42) Nowra NSW 2541
shoalhaven.nsw.gov.au

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION

From: Roads toRecovery <Roads.toRecovery@infrastructure.gov.au>
Sent: Thursday, October 12, 2023 11:52 AM
To: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Cc: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Subject: RE: Annual Audit [SEC=OFFICIAL]

OFFICIAL

Hi s22(1)(a)(ii)

s22(1)(a)(ii)

s22(1)(a)(ii)

Whatever was spent on RTR projects for FY 2022/23 should be listed in the annual report, even if this does not match the amount paid.

This should not be an issue as this happens often with amounts in minus or amounts being carried over. Please note both the quarterly report and annual report is due to RTR by 31 October 2023.

Thanks and regards,

s22(1)(a)
(ii)

Roads to Recovery Team

Roads to Recovery Program • Targeted Infrastructure Programs • Road and Vehicle Safety

Roads.toRecovery@infrastructure.gov.au

GPO Box 594 Canberra, ACT 2601

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OFFICIAL

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>

Sent: Thursday, 12 October 2023 11:35 AM

To: Roads toRecovery <Roads.toRecovery@infrastructure.gov.au>

Cc: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>

Subject: Annual Audit

Importance: High

Good Afternoon,

We are currently completing the Annual Audit Return for 2022/23FY s22(1)(a)(ii)

s22(1)(a)(ii)

Expenditure Report

Standard Expenditure Report for period to 31 March 2023 - Payment Approved Shoalhaven City Council

Filter Projects by: All (Active + Construction Complete) ▼

Schedule Number	Work Location
s22(1)(a)(ii)	
10	Meroo Road, Bomaderry - 300m South of Princes Highway (Ch0.300km) to 100m South of Bancol Circle
s22(1)(a)(ii)	
Total:	

Comments



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)

Bridge Road (PO Box 42) Nowra NSW 2541

shoalhaven.nsw.gov.au

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Released under the FOI Act 1982 by the Department of Infrastructure,
Transport, Regional Development, Communications, Sport and the Arts

s22(1)(a)(ii)

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Wednesday, 1 November 2023 12:09 PM
To: Roads toRecovery
Cc: s22(1)(a)(ii) s22(1)(a)(ii) s22(1)(a)(ii)
Subject: HPE CM: Annual Audited Return 22-23FY
Attachments: FA1785 R2R Annual Report 2023.pdf; FA1785 Roads to Recovery IAR 2023 31 Oct 23.pdf

Good Afternoon,

Please find attached the Roads to Recovery Annual Audited Return 22-23FY

If you require anything else, please don't hesitate to contact us.

Kind Regards,



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(iii)

Bridge Road (PO Box 42) Nowra NSW 2541

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Australian Government

Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**NATIONAL LAND TRANSPORT ACT 2014, PART 8****PART 1 - CHIEF EXECUTIVE OFFICER'S FINANCIAL STATEMENT AND
AUDITOR'S REPORT**

Chief Executive Officer's financial statement
(see subclause 6.2(a) of the funding conditions)

The following financial statement is a true statement of the receipts and expenditure of the Roads to Recovery payments received by Shoalhaven City Council under Part 8 of the *National Land Transport Act 2014* in the financial year 2022-23.

[1]	[2]	[3]	[4]	[5]
Amount brought forward from previous financial year \$	Amount received in report year \$	Total amount available for expenditure in report year \$	Amount expended in report year \$	Amount carried forward to next financial year \$
		[1]+[2]		[3]-[4]
189,583	1,494	191,077	83,611	107,466

The own source expenditure on roads for Shoalhaven City Council in 2022-23 was: \$20,230,881

s22(1)(a)(ii)

(signature of Chief Executive Officer/General Manager)

/ / 2023

Stephen Dunshea

(name of Chief Executive Officer/General Manager)



Auditor's report

(Conditions cl.6.2(b))

In my opinion:

- (i) the financial statement above is based on proper accounts and records;
and
- (ii) the financial statement above is in agreement with proper accounts and records; and
- (iii) the amount reported as expended during the year was used solely for expenditure on the maintenance and/or construction of roads; and
- (iv) the amount certified by the Chief Executive Officer in the Chief Executive Officer's financial statement above as the funding recipient's own source expenditure on roads during the year is based on, and in agreement with proper accounts and records.

I am an “appropriate auditor” as defined in section 4 of the *National Land Transport ACT 2014*.

..... (signature of auditor)

..... / / 2023

..... (name of auditor)

..... (name of auditor's company)

Note: Under s.4 of the Act, “appropriate auditor” means:

- (a) in relation to a funding recipient whose accounts are required by law to be audited by the Auditor-General of a State — the Auditor-General of the State; or
- (b) in relation to a person or body whose accounts are required by law to be audited by the Auditor-General of the Commonwealth — the Auditor-General of the Commonwealth; or
- (c) in relation to any other funding recipient — a person (other than an officer or employee of the person or body) who is:
 - (i) registered as a company auditor or a public accountant under a law in force in a State; or
 - (ii) a member of the Institute of Chartered Accountants in Australia or of the Australian Society of Accountants.



PART 2 - STATEMENT OF ACCOUNTABILITY BY CHIEF EXECUTIVE OFFICER

(see subclauses 6.3(a), (c) and (d) of the funding conditions)

I, Stephen Dunshea, Chief Executive Officer or General Manager, of
Shoalhaven City Council, hereby certify, in accordance with the conditions
determined under section 90 of the *National Land Transport ACT 2014* (the Funding Conditions),
that:

- ☒ (a) Roads to Recovery funds received by Shoalhaven City Council during the year 2022-23 which have been spent on the construction and/or maintenance of roads;
- ☒ (b) Shoalhaven City Council has fulfilled the signage and other public information conditions in Part 3 of the Funding Conditions; and
- ☒ (c) during the financial year Shoalhaven City Council has otherwise fulfilled all of the Funding Conditions.

s22(1)(a)(ii)

(signature of Chief Executive Officer/General Manager)

/ / 2023



PART 3 – STATEMENT ON EXPENDITURE MAINTENANCE BY CHIEF EXECUTIVE OFFICER

(see subclause 6.3(b) of the funding conditions)

I, Stephen Dunshea, Chief Executive Officer/General Manager, of
Shoalhaven City Council, state that, in accordance with the funding
conditions determined under section 90 of the *National Land Transport ACT 2014* :

- 1(a) expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own sources funds in the year to which this report refers was \$20,230,881.
- 1(b) the reference amount for Shoalhaven City Council is \$11,100,244.

The following information need only be provided if the expenditure shown in 1(a) is less than the reference amount as shown in 1(b) above:

- 2(a) expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own sources funds for the year prior to the year to which this report refers was \$34,569,381.
- 2(b) the average of expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own source funds for the year to which this report refers and the previous year was \$27,400,131.

The following information need only be provided if the expenditure shown in 1(a) is less than the reference amount as shown in 1(b) above:

- 3(a) expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own sources funds in the year two years before the year to which this report refers was \$25,947,417.
- 3(b) the average of expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own source funds for the year to which this report refers and the previous two years was \$26,915,893.

s22(1)(a)(ii)

(signature of Chief Executive Officer/General Manager)

/ / 2023

**PART 4****STATEMENT OF EXPECTATIONS RELATING TO ROAD SAFETY**

The following projects completed year ending 30 June 2023 have been formally evaluated as per the work schedule:

STATEMENT OF OUTCOMES BY CHIEF EXECUTIVE OFFICER

(see subclause 6.3(e) of the funding conditions)

Shoalhaven City Council has achieved the following outcomes under the Roads to Recovery Program in 2022-23:

Whilst project goals have been identified as Asset Maintenance Strategy and Road Safety there have been associated improvements in road safety achieved in conjunction with finished projects

Key outcomes

Outcome	Estimated % of Roads to Recovery Expenditure (all projects)
1. Road Safety	30
2. Regional economic development	0
3. Achievement of asset maintenance strategy	70
4. Improved access for heavy vehicles	0
5. Promotion of tourism	0
6. Improvements of school bus routes	0
7. Access to remote communities	0
8. Access to intermodal facilities	0
9. Traffic management	0
10. Improved recreational opportunities	0
11. Amenity of nearby residents	0
12. Equity of access (remote areas)	0
13. Other	0
TOTAL	100

/ / 2023

§22(1)(a)(ii)

(signature of Chief Executive Officer/General Manager)



INDEPENDENT AUDITOR'S REPORT

Part 1 - Chief Executive Officer's Financial Statement for the Roads to Recovery Program under the *National Land Transport Act 2014*

Shoalhaven City Council

To the Chief Executive Officer of Shoalhaven City Council

Opinion

I have audited the accompanying special purpose financial statement presented in Part 1 - Chief Executive Officer's Financial Statement for the Roads to Recovery Program (the Program), which comprises a statement of receipts and expenditure (the Statement) for the year ended 30 June 2023.

The Statement has been prepared by Shoalhaven City Council (the Council) in accordance with the requirements of section 90 of the *National Land Transport Act 2014* (the Act) and the Roads to Recovery Funding Conditions 2019 (the Conditions).

In my opinion, in all material respects:

- the Statement is based on, and in agreement with proper accounts and records
- the amount reported in the Statement as expended during the year was used solely for expenditure on the maintenance or construction of roads
- the amount certified by the Chief Executive Officer of the Council in the Statement as its own source expenditure on roads during the year is based on, and in agreement with proper accounts and records.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Statement' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Statement. The Statement has been prepared for the purpose of fulfilling the Council's reporting obligations to the Australian Government Department of Infrastructure, Transport, Regional Development, Communications and the Arts under the Act and Conditions. As a result, the Statement may not be suitable for another purpose.

Other Information

Other information comprises the information accompanying the Statement, such as Parts 2, 3 and 4 for the year ended 30 June 2023. The Chief Executive Officer is responsible for the other information.

My opinion on the Statement does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information.

In connection with my audit of the Statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Statement, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement in the other information, I must report that fact.

I have nothing to report in this regard.

The Chief Executive Officer's Responsibilities for the Statement

The Chief Executive Officer is responsible for the preparation of the Statement in accordance with the requirements of the Act and Conditions, and for such internal control as the Chief Executive Officer determines is necessary to enable the preparation of the Statement that is free from material misstatement, whether due to fraud or error.

In preparing the Statement, the Chief Executive Officer is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Statement

My objectives are to:

- obtain reasonable assurance about whether the Statement is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements.


Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Statement.

A description of my responsibilities for the audit of the Statement is located at the Auditing and Assurance Standards Board website at www.auasb.gov.au/auditors_responsibilities/ar8.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Statement on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Statement.

s22(1)(a)(ii)



David Daniels
Delegate of the Auditor-General for New South Wales

31 October 2023
SYDNEY

Standard Expenditure Report for period to 30 Sep 2023 - Payment Approved**Last Update: 26 Nov 2023 by INTERNAL \s22(1)(a)(ii)****Shoalhaven City Council**

Sched ID	Work Location	Cost to RTR	Complete	Start Works	Complete Works	Funding Type	Cml Exp to Date	Forecast Exp Next Period
s22(1)(a)(ii)								
10	Meroo Road, Bomaderry - 300m South of Princes Highway (Ch0.300km) to 100m South of Banool Circuit (C	\$2,300,000	No	Mar 2023	Jun 2024		\$102,469	\$2,168,601

s22(1)(a)(ii)

s22(1)(a)(ii)

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Tuesday, 26 March 2024 8:52 AM
To: Roads toRecovery
Subject: FW: Quarter 2 2023/24 - Roads to Recovery Payment
Attachments: Expenditure Report (10).doc

Good Morning,

Please find below copy of correspondence recently sent to our local MP regarding the 2nd Quarter payment

Kind Regards,



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)
 Bridge Road (PO Box 42) Nowra NSW 2541
[shoalhaven.nsw.gov.au](mailto:s22(1)(a)(ii)@shoalhaven.nsw.gov.au)

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION

From: s22(1)(a)(ii)
Sent: Monday, March 18, 2024 10:27 AM
To: s22(1)(a)(ii) mp@aph.gov.au' <s22(1)(a)(ii)@aph.gov.au>
Cc: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>; s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Subject: Quarter 2 2023/24 - Roads to Recovery Payment

Dear s22(1)(a)(ii)

Please find attached Shoalhaven Council's Quarterly Report for 2nd quarter 2023/24, payment of \$394,991 was received on 15/03/2024

Kind Regards,



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)
 Bridge Road (PO Box 42) Nowra NSW 2541
[shoalhaven.nsw.gov.au](mailto:s22(1)(a)(ii)@shoalhaven.nsw.gov.au)

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION

Standard Expenditure Report for period to 31 Dec 2023 - Payment Approved
Last Update: 13 Mar 2024 by INTERNAL \s22(1)(a)(ii)
Shoalhaven City Council

Sched ID	Work Location	Cost to RTR	Complete	Start Works	Complete Works	Funding Type	Cml Exp to Date	Forecast Exp Next Period
s22(1)(a)(ii)								
10	Meroo Road, Bomaderry - 300m South of Princes Highway (Ch0.300km) to 100m South of Banool Circuit (C	\$2,500,000	No	Mar 2023	Jun 2024		\$2,242,685	\$257,315
s22(1)(a)(ii)								

Released under the FOI Act 1982 by the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

s22(1)(a)(ii)

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Friday, 21 June 2024 9:33 AM
To: s22(1)(a)(ii)@aph.gov.au; Roads toRecovery
Cc: s22(1)(a)(ii)
Subject: Roads To Recovery Payment - Q3 2023/24
Attachments: Expenditure Report Q3 2023-24.doc

Dear s22(1)(a)(ii)

Please find attached Shoalhaven Council's Quarterly Report for 3rd quarter 2023/24, payment of \$1,769,475 was received on 20/06/2024.

This is our final payment for the 2019-2024 Roads to Recovery Program

Kind Regards,



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)
Bridge Road (PO Box 42) Nowra NSW 2541
shoalhaven.nsw.gov.au

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION

Standard Expenditure Report for period to 31 Mar 2024 - Payment Approved
Last Update: 18 Jun 2024 by INTERNAL \s22(1)(a)(ii)
Shoalhaven City Council

Sched ID	Work Location	Cost to RTR	Complete	Start Works	Complete Works	Funding Type	Cml Exp to Date	Forecast Exp Next Period
s22(1)(a)(ii)								
10	Meroo Road, Bomaderry - 300m South of Princes Highway (Ch0.300km) to 100m South of Banool Circuit (C	\$2,528,166	No	Mar 2023	Jun 2024		\$2,454,987	\$73,179

s22(1)(a)(ii)

s22(1)(a)(ii)

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Thursday, 31 October 2024 4:08 PM
To: Roads toRecovery
Subject: Shoalhaven City Council - Annual Audited return 2023/24FY
Attachments: SCC Roads to Recovery Program IAR 2024.pdf; FA1785 Roads to Recovery Program Annual Report 2024.pdf

Categories: s22(1)(a)(ii)

Good Afternoon,

Please find attached the Roads to Recovery Annual Audited Return 2023/24FY

We are still completing the final stages of 2019-2024 program and will need to submit a Q1 and Q2 claim can you please confirm what the deadlines are for Q1, I can't see anything to access in the portal to be able to submit anything,

Kind Regards



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)
Bridge Road (PO Box 42) Nowra NSW 2541
shoalhaven.nsw.gov.au

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION



INDEPENDENT AUDITOR'S REPORT

Part 1 - Chief Executive Officer's Financial Statement for the Roads to Recovery Program under the *National Land Transport Act 2014*

Shoalhaven City Council

To the Chief Executive Officer of Shoalhaven City Council

Opinion

I have audited the accompanying special purpose financial statement presented in Part 1 - Chief Executive Officer's Financial Statement for the Roads to Recovery Program (the Program), which comprises a statement of receipts and expenditure (the Statement) for the year ended 30 June 2024.

The Statement has been prepared by the Shoalhaven City Council (the Council) in accordance with the requirements of section 90 of the *National Land Transport Act 2014* (the Act) and the Roads to Recovery Funding Conditions 2019 (the Conditions).

In my opinion, in all material respects:

- the Statement is based on, and in agreement with proper accounts and records
- the amount reported in the Statement as expended during the year was used solely for expenditure on the maintenance or construction of roads
- the amount certified by the Chief Executive Officer of the Council in the Statement as its own source expenditure on roads during the year is based on, and in agreement with proper accounts and records.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Statement' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Statement. The Statement has been prepared for the purpose of fulfilling the Council's reporting obligations to the Australian Government Department of Infrastructure, Transport, Regional Development, Communications and the Arts under the Act and Conditions. As a result, the Statement may not be suitable for another purpose.

Other Information

Other information comprises the information accompanying the Statement, such as Parts 2, 3 and 4 for the year ended 30 June 2024. The Chief Executive Officer is responsible for the other information.

My opinion on the Statement does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information.

In connection with my audit of the Statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Statement or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement in the other information, I must report that fact.

I have nothing to report in this regard.

The Chief Executive Officer's Responsibilities for the Statement

The Chief Executive Officer is responsible for the preparation of the Statement in accordance with the requirements of the Act and Conditions, and for such internal control as the Chief Executive Officer determines is necessary to enable the preparation of the Statement that is free from material misstatement, whether due to fraud or error.

In preparing the Statement, the Chief Executive Officer is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Statement

My objectives are to:

- obtain reasonable assurance about whether the Statement is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.


Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Statement.

A description of my responsibilities for the audit of the Statement is located at the Auditing and Assurance Standards Board website at www.auasb.gov.au/auditors_responsibilities/ar8.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Statement on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Statement.

s22(1)(a)(ii)



Delegate of the Auditor-General for New South Wales

31 October 2024
SYDNEY



Australian Government

Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**NATIONAL LAND TRANSPORT ACT 2014, PART 8****PART 1 - CHIEF EXECUTIVE OFFICER'S FINANCIAL STATEMENT AND
AUDITOR'S REPORT**

Chief Executive Officer's financial statement
(see subclause 6.2(a) of the funding conditions)

The following financial statement is a true statement of the receipts and expenditure of the Roads to Recovery payments received by Shoalhaven City Council under Part 8 of the *National Land Transport ACT 2014* in the financial year 2023-24.

[1]	[2]	[3]	[4]	[5]
Amount brought forward from previous financial year \$	Amount received in report year \$	Total amount available for expenditure in report year \$	Amount expended in report year \$	Amount carried forward to next financial year \$
		[1]+[2]		[3]-[4]
107,466	4,282,194	4,389,660	3,515,560	874,100

The own source expenditure on roads for Shoalhaven City Council in 2023-24 was: \$4,767,725

s22(1)(a)(ii)

(signature of Chief Executive Officer/General Manager)

05 / 09 / 2024

Robyn Stevens

(name of Chief Executive Officer/General Manager)

Auditor's report(Conditions cl.6.2(b))

In my opinion:

- (i) the financial statement above is based on proper accounts and records;
and



Australian Government

Department of Infrastructure, Transport,
Regional Development, Communications and the Arts

- (ii) the financial statement above is in agreement with proper accounts and records; and
- (iii) the amount reported as expended during the year was used solely for expenditure on the maintenance and/or construction of roads; and
- (iv) the amount certified by the Chief Executive Officer in the Chief Executive Officer's financial statement above as the funding recipient's own source expenditure on roads during the year is based on, and in agreement with proper accounts and records.

I am an “appropriate auditor” as defined in section 4 of the *National Land Transport ACT 2014*.

..... (signature of auditor)

..... / / 2024

..... (name of auditor)

..... (name of auditor's company)

Note: Under s.4 of the Act, “appropriate auditor” means:

- (a) in relation to a funding recipient whose accounts are required by law to be audited by the Auditor-General of a State — the Auditor-General of the State; or
- (b) in relation to a person or body whose accounts are required by law to be audited by the Auditor-General of the Commonwealth — the Auditor-General of the Commonwealth; or
- (c) in relation to any other funding recipient — a person (other than an officer or employee of the person or body) who is:
 - (i) registered as a company auditor or a public accountant under a law in force in a State; or
 - (ii) a member of the Institute of Chartered Accountants in Australia or of the Australian Society of Accountants.



Australian Government

Department of Infrastructure, Transport,
Regional Development, Communications and the Arts

PART 2 - STATEMENT OF ACCOUNTABILITY BY CHIEF EXECUTIVE OFFICER

(see subclauses 6.3(a), (c) and (d) of the funding conditions)

I, Robyn Stevens, Chief Executive Officer or General Manager, of
Shoalhaven City Council, hereby certify, in accordance with the conditions
determined under section 90 of the *National Land Transport ACT 2014* (the Funding Conditions),
that:

- ☒ (a) Roads to Recovery funds received by Shoalhaven City Council during the year 2023-24 which have been spent on the construction and/or maintenance of roads;
- ☒ (b) Shoalhaven City Council has fulfilled the signage and other public information conditions in Part 3 of the Funding Conditions; and
- ☒ (c) during the financial year Shoalhaven City Council has otherwise fulfilled all of the Funding Conditions.

s22(1)(a)(ii)

(signature of Chief Executive Officer/General Manager)

05 / 09 / 2024



PART 3 – STATEMENT ON EXPENDITURE MAINTENANCE BY CHIEF EXECUTIVE OFFICER

(see subclause 6.3(b) of the funding conditions)

I, Robyn Stevens, Chief Executive Officer/General Manager, of
Shoalhaven City Council, state that, in accordance with the funding
conditions determined under section 90 of the *National Land Transport ACT 2014* :

- 1(a) expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own sources funds in the year to which this report refers was \$4,767,725.
- 1(b) the reference amount for Shoalhaven City Council is \$11,100,244.

The following information need only be provided if the expenditure shown in 1(a) is less than the reference amount as shown in 1(b) above:

- 2(a) expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own sources funds for the year prior to the year to which this report refers was \$20,230,881.
- 2(b) the average of expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own source funds for the year to which this report refers and the previous year was \$12,499,303.

The following information need only be provided if the expenditure shown in 1(a) is less than the reference amount as shown in 1(b) above:

- 3(a) expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own sources funds in the year two years before the year to which this report refers was \$34,569,381.
- 3(b) the average of expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own source funds for the year to which this report refers and the previous two years was \$19,855,996.

s22(1)(a)(ii)

(signature of Chief Executive Officer/General Manager)



PART 4

STATEMENT OF EXPECTATIONS RELATING TO ROAD SAFETY

The following projects completed year ending 30 June 2024 have been formally evaluated as per the work schedule:

STATEMENT OF OUTCOMES BY CHIEF EXECUTIVE OFFICER

(see subclause 6.3(e) of the funding conditions)

Shoalhaven City Council has achieved the following outcomes under the Roads to Recovery Program in 2023-24:

Whilst the project goals have been identified as Asset Maintenance Strategy there have been associated improvements in road safety achieved in conjunction with the finished projects

Key outcomes

Outcome	Estimated % of Roads to Recovery Expenditure (all projects)
1. Road Safety	0
2. Regional economic development	0
3. Achievement of asset maintenance strategy	100
4. Improved access for heavy vehicles	0
5. Promotion of tourism	0
6. Improvements of school bus routes	0
7. Access to remote communities	0
8. Access to intermodal facilities	0
9. Traffic management	0
10. Improved recreational opportunities	0
11. Amenity of nearby residents	0
12. Equity of access (remote areas)	0
13. Other	0
TOTAL	100

05 / 09 / 2024



Australian Government

Department of Infrastructure, Transport,
Regional Development, Communications and the Arts

s22(1)(a)(ii)

(signature of Chief Executive Officer/General Manager)

Released under the FOI Act 1982 by the Department of Infrastructure,
Transport, Regional Development, Communications, Sport and the Arts

s22(1)(a)(ii)

From: Roads toRecovery
Sent: Friday, 28 February 2025 1:37 PM
To: s22(1)(a)(ii)
Subject: Shoalhaven City Council - End Of Life Report 2019-2024 [SEC=OFFICIAL]

OFFICIAL

Good afternoon

Thank you for your email, the changes have been made. In the task list with the "Incomplete Standard Expenditure Report - End of Program Life" you just need to update the cost of project 12, Lake Conjola Entrance Rd and submit the report, both tasks will then disappear.

Regards

s22(1)(a)(ii)

Roads to Recovery (RTR) Team

Roads to Recovery Program • Targeted Infrastructure Programs • Road and Vehicle Safety Division
 Roads.toRecovery@infrastructure.gov.au
 GPO Box 594 Canberra, ACT 2601

Department of Infrastructure, Transport, Regional Development, Communications and the Arts
 CONNECTING AUSTRALIANS • ENRICHING COMMUNITIES • EMPOWERING REGIONS

infrastructure.gov.au


*I acknowledge the traditional custodians of this land on which we meet, work and live.
 I recognise and respect their continuing connection to the land, waters and communities.
 I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islander people.*

OFFICIAL

From: s22(1)(a)(ii)
Sent: Friday, 28 February 2025 11:09 AM
To: Roads toRecovery
Subject: Shoalhaven City Council - End Of Life Report 2019-2024
Importance: High

Good Morning,

I am just completing the End of Life report and would like to request an update be made to the Final Costs the below projects:

10. Meroo Road Bomaderry

Total Project Cost \$2,453,125 fully funded by RTR

s22(1)(a)(ii)

Released under the FOI Act 1982 by the Department of Infrastructure,
 Transport, Regional Development, Communications, Sport and the Arts

Could you please advise once this has been updated in the portal so that I can finalise our End of life Report for the auditors

Kind Regards,



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)

Bridge Road (PO Box 42) Nowra NSW 2541

shoalhaven.nsw.gov.au

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION

s22(1)(a)(ii)

From: Roads toRecovery
Sent: Thursday, 6 March 2025 10:11 AM
To: s22(1)(a)(ii)
Subject: Shoalhaven City Council - End Of Life Report 2019-2024 [SEC=OFFICIAL]

OFFICIAL

Good morning

The updates have been made, let me know if any issues.

Regards

s22(1)(a)(ii)

Roads to Recovery Team

Roads to Recovery Program • Targeted Infrastructure Programs • Road and Vehicle Safety Division
 Roads.toRecovery@infrastructure.gov.au
 GPO Box 594 Canberra, ACT 2601

Department of Infrastructure, Transport, Regional Development, Communications and the Arts
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infrastructure.gov.au



*I acknowledge the traditional custodians of this land on which we meet, work and live.
 I recognise and respect their continuing connection to the land, waters and communities.
 I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islander people.*

OFFICIAL

From: s22(1)(a)(ii)
Sent: Thursday, 6 March 2025 9:37 AM
To: Roads toRecovery
Subject: RE: Shoalhaven City Council - End Of Life Report 2019-2024 [SEC=OFFICIAL]

Hi s22(1)(a)(ii)

Apologies could you please amend as per below:

10. Meroo Road Bomaderry

Total Project Cost \$2,470,070 funded by RTR \$2,453,125

s22(1)(a)(ii)

I only have the 2 tasks as per below,

- The End of Life Program report only takes me into where I report the balance of the funds spent, s22(1)(a)(ii)

• s22(1)(a)(ii)

Could you please assist in updating the total project costs so that I can download the new work schedule for the auditors to review

Roads to Recovery In Tray Items

Name	Desc
End of Program Life Annual Report Is Incomplete	Period
s22(1)(a)(ii)	

Kind Regards,



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)
 Bridge Road (PO Box 42) Nowra NSW 2541
shoalhaven.nsw.gov.au

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION

From: Roads toRecovery <Roads.toRecovery@infrastructure.gov.au>

Sent: Friday, 28 February 2025 1:37 PM

To: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>

Subject: Shoalhaven City Council - End Of Life Report 2019-2024 [SEC=OFFICIAL]

EXTERNAL: Be cautious opening links or attachments.

OFFICIAL

Good afternoon

Thank you for your email, the changes have been made. s22(1)(a)(ii)

Regards

s22(1)(a)(ii)

Roads to Recovery (RTR) Team

Roads to Recovery Program • Targeted Infrastructure Programs • Road and Vehicle Safety Division

Roads.toRecovery@infrastructure.gov.au

GPO Box 594 Canberra, ACT 2601

Department of Infrastructure, Transport, Regional Development, Communications and the Arts

CONNECTING AUSTRALIANS • ENRICHING COMMUNITIES • EMPOWERING REGIONS

infrastructure.gov.au



I acknowledge the traditional custodians of this land on which we meet, work and live.
I recognise and respect their continuing connection to the land, waters and communities.
I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islander people.

OFFICIAL

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Friday, 28 February 2025 11:09 AM
To: Roads toRecovery <Roads.toRecovery@infrastructure.gov.au>
Subject: Shoalhaven City Council - End Of Life Report 2019-2024
Importance: High

Good Morning,

I am just completing the End of Life report and would like to request an update be made to the Final Costs the below projects:

10. Meroo Road Bomaderry

Total Project Cost \$2,453,125 fully funded by RTR

s22(1)(a)(ii)

Could you please advise once this has been updated in the portal so that I can finalise our End of life Report for the auditors

Kind Regards,



s22(1)(a)(ii)

Senior Financial Business Partner

+61 2 4429 s22(1)(a)(ii)
Bridge Road (PO Box 42) Nowra NSW 2541
[shoalhaven.nsw.gov.au](mailto:s22(1)(a)(ii)@shoalhaven.nsw.gov.au)

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION

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s22(1)(a)(ii)

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Thursday, 15 May 2025 9:50 AM
To: Roads toRecovery
Subject: RE: Shoalhaven City Council - End of Program Life Report 2019-2024 [SEC=OFFICIAL]
Attachments: SCC Roads to Recovery IAR 2025 - Final acquittal report (1).pdf; FA1785 Roads to Recovery Program Final Acquittal Report 2024 - 2025 (1).pdf

Categories: s22(1)(a)(ii)

Hi Apologies,

Please find attached

Kind Regards



s22(1)(a)(ii)

Manager - Budgeting & Analysis

+61 2 4429 s22(1)(a)(ii)

Bridge Road (PO Box 42) Nowra NSW 2541

shoalhaven.nsw.gov.au

RESPECT | INTEGRITY | ADAPTABILITY | COLLABORATION



From: Roads toRecovery

Sent: Thursday, 15 May 2025 9:44 AM

To: s22(1)(a)(ii)

Subject: Shoalhaven City Council - End of Program Life Report 2019-2024 [SEC=OFFICIAL]

EXTERNAL: Be cautious opening links or attachments.

OFFICIAL

Good morning

Thank you for the email, there isn't however anything attached.

Regards

s22(1)(a)(ii)

Roads to Recovery Team

Roads to Recovery Program • Targeted Infrastructure Programs • Road and Vehicle Safety Division

Roads.toRecovery@infrastructure.gov.au

GPO Box 594 Canberra, ACT 2601

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OFFICIAL

From: s22(1)(a)(ii) <s22(1)(a)(ii)> shoalhaven.nsw.gov.au
Sent: Thursday, 15 May 2025 8:19 AM
To: Roads toRecovery <Roads.toRecovery@infrastructure.gov.au>
Subject: Shoalhaven City Council - End of Program Life Report 2019-2024

Good morning,

Please find attached the Roads to Recovery End of Program Life audited Return 2019-2024 Program.

Kind Regards,



s22(1)(a)(ii)

Manager - Budgeting & Analysis

+61 2 4429 s22(1)(a)(ii)
Bridge Road (PO Box 42) Nowra NSW 2541
shoalhaven.nsw.gov.au

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INDEPENDENT AUDITOR'S REPORT

Part 1 - Chief Executive Officer's Financial Statement for the Roads to Recovery Program under the *National Land Transport Act 2014*

Shoalhaven City Council

To the Chief Executive Officer of the Shoalhaven City Council

Opinion

I have audited the accompanying special purpose financial statement presented in Part 1 - Chief Executive Officer's Financial Statement (the Statement) in the Final Acquittal Report for the Roads to Recovery Program (the Program). The Statement comprises of funds received in the 2023–24 financial year that were spent during the period 1 July 2024 to 31 December 2024 (referred to in the Statement as the 2023–24 financial year).

The Statement has been prepared by the Shoalhaven City Council (the Council) in accordance with the requirements of section 90 of the *National Land Transport Act 2014* (the Act), Roads to Recovery Funding Conditions 2019 (the Conditions) and the National Land Transport (Roads to Recovery Conditions) Determination 2024 (the Determination).

In my opinion, in all material respects:

- the Statement is based on, and in agreement with proper accounts and records
- the amount reported in the Statement as expended during the period was used solely for expenditure on the maintenance or construction of roads
- the amount certified by the Chief Executive Officer of the Council in the Statement as its own source expenditure on roads during the 2023–24 financial year agrees to the amount of own source expenditure on roads reported in the audited Part 1 - Chief Executive Officer's Financial Statement' for 2023–24.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Statement' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Statement. The Statement has been prepared for the purpose of fulfilling the Council's reporting obligations to the Australian Government Department of Infrastructure, Transport, Regional Development, Communications and the Arts under the Act, Conditions and Determination. As a result, the Statement may not be suitable for another purpose.

Other Information

The Council's Final Acquittal Report for the period 1 July 2024 to 31 December 2024 includes other information (Parts 2, 3 and 4) in addition to the Statement and my Independent Auditor's Report thereon. The Chief Executive Officer is responsible for the other information.

My opinion on the Statement does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information.

In connection with my audit of the Statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Statement or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement in the other information, I must report that fact.

I have nothing to report in this regard.

The Chief Executive Officer's Responsibilities for the Statement

The Chief Executive Officer is responsible for the preparation of the Statement in accordance with the requirements of the Act, Conditions and the Determination, and for such internal control as the Chief Executive Officer determines is necessary to enable the preparation of the Statement that is free from material misstatement, whether due to fraud or error.

In preparing the Statement, the Chief Executive Officer is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Statement

My objectives are to:

- obtain reasonable assurance about whether the Statement is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.


Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Statement.

A description of my responsibilities for the audit of the Statement is located at the Auditing and Assurance Standards Board website at www.auasb.gov.au/auditors_responsibilities/ar8.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Statement on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Statement.

s22(1)(a)(ii)



Delegate of the Auditor-General for New South Wales

29 April 2025
SYDNEY



Australian Government

Department of Infrastructure, Transport,
Regional Development, Communications and the Arts

NATIONAL LAND TRANSPORT ACT 2014, PART 8

PART 1 - CHIEF EXECUTIVE OFFICER'S FINANCIAL STATEMENT AND AUDITOR'S REPORT

Chief Executive Officer's financial statement
(see subclause 6.2(a) of the funding conditions)

The following financial statement is a true statement of the receipts and expenditure of the Roads to Recovery payments received by Shoalhaven City Council under Part 8 of the *National Land Transport ACT 2014* in the financial year 2023-24.

[1]	[2]	[3]	[4]	[5]
Amount brought forward from previous financial year \$	Amount received in report year \$	Total amount available for expenditure in report year \$	Amount expended in report year \$	Amount carried forward to next financial year \$
		[1]+[2]		[3]-[4]
874,100	0	874,100	874,100	0

The own source expenditure on roads for Shoalhaven City Council in 2023-24 was: \$4,767,725

s22(1)(a)(ii)



(signature of Acting Chief Executive Officer/General Manager)

06 / 03 / 2025

JAMES RUPRAI

(name of Acting Chief Executive Officer/General Manager)



Auditor's report

(Conditions cl.6.2(b))

In my opinion:

- (i) the financial statement above is based on proper accounts and records;
and
- (ii) the financial statement above is in agreement with proper accounts and records; and
- (iii) the amount reported as expended during the year was used solely for expenditure on the maintenance and/or construction of roads; and
- (iv) the amount certified by the Chief Executive Officer in the Chief Executive Officer's financial statement above as the funding recipient's own source expenditure on roads during the year is based on, and in agreement with proper accounts and records.

I am an “appropriate auditor” as defined in section 4 of the *National Land Transport ACT 2014*.

..... (signature of auditor)

..... / / 2025

..... (name of auditor)

..... (name of auditor's company)

Note: Under s.4 of the Act, “appropriate auditor” means:

- (a) in relation to a funding recipient whose accounts are required by law to be audited by the Auditor-General of a State — the Auditor-General of the State; or
- (b) in relation to a person or body whose accounts are required by law to be audited by the Auditor-General of the Commonwealth — the Auditor-General of the Commonwealth; or
- (c) in relation to any other funding recipient — a person (other than an officer or employee of the person or body) who is:
 - (i) registered as a company auditor or a public accountant under a law in force in a State; or
 - (ii) a member of the Institute of Chartered Accountants in Australia or of the Australian Society of Accountants.



PART 2 - STATEMENT OF ACCOUNTABILITY BY CHIEF EXECUTIVE OFFICER

(see subclauses 6.3(a), (c) and (d) of the funding conditions)

I, JAMES RUPRAI, Acting Chief Executive Officer or General
Manager, of
Shoalhaven City Council, hereby certify, in accordance with the conditions
determined under section 90 of the *National Land Transport ACT 2014* (the Funding Conditions),
that:

- ☒ (a) Roads to Recovery funds received by Shoalhaven City Council during the year 2023-24 which have been spent on the construction and/or maintenance of roads;
- ☒ (b) Shoalhaven City Council has fulfilled the signage and other public information conditions in Part 3 of the Funding Conditions; and
- ☒ (c) during the financial year Shoalhaven City Council has otherwise fulfilled all of the Funding Conditions.

s22(1)(a)(ii)

(signature of Acting Chief Executive Officer/General
Manager)

06 / 03 / 2025



PART 3 – STATEMENT ON EXPENDITURE MAINTENANCE BY CHIEF EXECUTIVE OFFICER

(see subclause 6.3(b) of the funding conditions)

I, JAMES RUPRAI, Acting Chief Executive Officer/General Manager, of Shoalhaven City Council, state that, in accordance with the funding conditions determined under section 90 of the *National Land Transport ACT 2014* :

- 1(a) expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own sources funds in the year to which this report refers was \$4,767,725.
- 1(b) the reference amount for Shoalhaven City Council is \$11,100,244.

The following information need only be provided if the expenditure shown in 1(a) is less than the reference amount as shown in 1(b) above:

- 2(a) expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own sources funds for the year prior to the year to which this report refers was \$20,230,881.
- 2(b) the average of expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own source funds for the year to which this report refers and the previous year was \$12,499,303.

The following information need only be provided if the expenditure shown in 1(a) is less than the reference amount as shown in 1(b) above:

- 3(a) expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own sources funds in the year two years before the year to which this report refers was \$34,569,381.
- 3(b) the average of expenditure on the construction and/or maintenance of roads by Shoalhaven City Council using its own source funds for the year to which this report refers and the previous two years was \$19,855,996.

s22(1)(a)(ii)

(signature of Acting Chief Executive Officer/General Manager)

**PART 4****STATEMENT OF EXPECTATIONS RELATING TO ROAD SAFETY**

The following projects completed year ending 30 June 2024 have been formally evaluated as per the work schedule:

STATEMENT OF OUTCOMES BY CHIEF EXECUTIVE OFFICER

(see subclause 6.3(e) of the funding conditions)

Shoalhaven City Council has achieved the following outcomes under the Roads to Recovery Program in 2023-24:

Whilst the project goals have been identified as Asset Maintenance Strategy there have been associated improvements in road safety in conjunction with the finished projects

Key outcomes

Outcome	Estimated % of Roads to Recovery Expenditure (all projects)
1. Road Safety	0
2. Regional economic development	0
3. Achievement of asset maintenance strategy	100
4. Improved access for heavy vehicles	0
5. Promotion of tourism	0
6. Improvements of school bus routes	0
7. Access to remote communities	0
8. Access to intermodal facilities	0
9. Traffic management	0
10. Improved recreational opportunities	0
11. Amenity of nearby residents	0
12. Equity of access (remote areas)	0
13. Other	0
TOTAL	100

06 / 03 / 2025

s22(1)(a)(ii)

(signature of Acting Chief Executive Officer/General Manager)

Standard Expenditure Report for period to 30 Jun 2024 - Complete
Last Update: 28 May 2025 by s22(1)(a)(ii) shoalhaven.nsw.gov.au
Shoalhaven City Council

Sched ID	Work Location	Cost to RTR	Complete	Start Works	Complete Works	Funding Type	Cml Exp to Date	Forecast Exp Next Period
<div>s22(1)(a)(ii)</div>								
10	Meroo Road, Bomaderry - 300m South of Princes Highway (Ch0.300km) to 100m South of Banool Circuit (C	\$2,453,125	Yes	Mar 2023	Jun 2024	JF	\$2,453,125	\$0
<div>s22(1)(a)(ii)</div>								

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PJ20 - Project Details

Organisation	Shoalhaven City Council			Last Update: 28/05/2025 by s22(1)(a) shoalhaven.nsw.gov.au	
Funding Programme	RTR 2019 - 2024		Allocation Type	Standard	
Project Name	Meroo Road, Bomaderry - 300m South of I		Project Status	Compliant	
Project ID	121725-22NSW-RTR		Work Schedule ID	10	
Project Type	Normal		Work Category	Reconstruction, Rehabilitation, Widening	
Primary Road	Meroo Road, Bomaderry				
Work Location	300m South of Princes Highway (Ch0.300km) to 100m South of Banool Circuit (Ch1.540km). Works will also extend approximately 25m into the adjoining streets				
Problem being addressed	Extensive failure of road pavement				
Work Proposed	Pavement rehabilitation and resurfacing				
Start Construction	Mar 2023	Total Project Cost	\$2,470,070	Organisation Allocation	\$10,709,218
Complete Construction	Jun 2024	Fully RTR Funded	<input type="checkbox"/>	Available Allocation	\$0
Construction Is Complete	<input checked="" type="checkbox"/>		Cost To RTR	2,453,125	

Project Goal

Main Project Goal Achievement Of Asset Maintenance Strategy

Is Project Goal Achieved? ☒ Yes ☐ No

If NO, what was primary outcome and why did outcome change?

Project Assessment

Criteria 1 : Project Eligibility

Reason

Compliant

[Search for Duplicates](#)

Criteria 2 : Description Adequate

Reason

Compliant

Criteria 3 : Map Adequate

Reason

Compliant

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Work Schedule as at 29 Jul 2025

Roads to Recovery

Standard RTR 2019 - 2024 Work Schedule for Shoalhaven City Council

		Allocation	Paid To Date	Balance	Total RTR Cost	Total Cost			
		s22(1)(a)(ii)							
ID	Work Location	Problem Being Addressed			Work Proposed				
	Project Status	Project Type	Fully RTR Funded	Cost To RTR	Total Project Cost	Construction Start Date	Construction End Date	Construction Is Complete	
s22(1)(a)(ii)									



Work Schedule as at 29 Jul 2025

Standard RTR 2019 - 2024 Work Schedule for Shoalhaven City Council

Allocation	Paid To Date	Balance	Total RTR Cost	Total Cost
s22(1)(a)(ii)				

<u>ID</u>	<u>Work Location</u>	<u>Problem Being Addressed</u>	<u>Work Proposed</u>					
	<u>Project Status</u>	<u>Project Type</u>	<u>Fully RTR Funded</u>	<u>Cost To RTR</u>	<u>Total Project Cost</u>	<u>Construction Start Date</u>	<u>Construction End Date</u>	<u>Construction Is Complete</u>
s22(1)(a)(ii)								

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Work Schedule as at 29 Jul 2025

Standard RTR 2019 - 2024 Work Schedule for Shoalhaven City Council

		Allocation	Paid To Date	Balance	Total RTR Cost	Total Cost			
		s22(1)(a)(ii)							
<u>ID</u>	<u>Work Location</u>	<u>Problem Being Addressed</u>			<u>Work Proposed</u>				
	<u>Project Status</u>	<u>Project Type</u>	<u>Fully RTR Funded</u>	<u>Cost To RTR</u>	<u>Total Project Cost</u>	<u>Construction Start Date</u>	<u>Construction End Date</u>	<u>Construction Is Complete</u>	
s22(1)(a)(ii)									



Work Schedule as at 29 Jul 2025

Standard RTR 2019 - 2024 Work Schedule for Shoalhaven City Council

		Allocation	Paid To Date	Balance	Total RTR Cost	Total Cost			
		s22(1)(a)(ii)							
ID	Work Location	Problem Being Addressed			Work Proposed				
	Project Status	Project Type	Fully RTR Funded	Cost To RTR	Total Project Cost	Construction Start Date	Construction End Date	Construction Is Complete	
s22(1)(a)(ii)									
10	Meroo Road, Bomaderry, 300m South of Princes Highway (Ch0.300km) to 100m South of Banool Circuit (Ch1.540km). Works will also extend approximately 25m into the adjoining streets	Extensive failure of road pavement				Pavement rehabilitation and resurfacing			
	Compliant	Normal	No	\$2,453,125	\$2,470,070	Mar 2023	Jun 2024	Yes	
s22(1)(a)(ii)									



Work Schedule as at 29 Jul 2025

Standard RTR 2019 - 2024 Work Schedule for Shoalhaven City Council

Allocation	Paid To Date	Balance	Total RTR Cost	Total Cost
s22(1)(a)(ii)				

<u>ID</u>	<u>Work Location</u>	<u>Problem Being Addressed</u>			<u>Work Proposed</u>			
	<u>Project Status</u>	<u>Project Type</u>	<u>Fully RTR Funded</u>	<u>Cost To RTR</u>	<u>Total Project Cost</u>	<u>Construction Start Date</u>	<u>Construction End Date</u>	<u>Construction Is Complete</u>

s22(1)(a)(ii)							
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s22(1)(a)(ii)

From: mapping
Sent: Tuesday, 29 July 2025 2:10 PM
To: s22(1)(a)(ii)
Subject: FW: Shoalhaven City Council Project ID: 121725-22NSW-RTR [SEC=OFFICIAL]
Attachments: 121725-22NSW-RTR Meroo.pdf

OFFICIAL

Kind regards

s22(1)(a)(ii)

Senior Program Manager • Targeted Infrastructure Programs • Road and Vehicle Safety Division
John.Farrugia@infrastructure.gov.au
 P +61 2 6136 7751
 GPO Box 594 Canberra, ACT 2601



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OFFICIAL

From: s22(1)(a)(ii) <s22(1)(a)(ii)@shoalhaven.nsw.gov.au>
Sent: Monday, 27 February 2023 2:37 PM
To: mapping <mapping@infrastructure.gov.au>
Subject: Shoalhaven City Council Project ID: 121725-22NSW-RTR

Hi Mapping Team,

Please find attached map for Shoalhaven City Council Project ID: 121725-22NSW-RTR Meroo Rd Bomaderry

Regards,

s22(1)(a)(ii)

Asset Engineer



1300 293 111
Bridge Road (PO Box 42) Nowra NSW 2541
shoalhaven.nsw.gov.au

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