

Restart Investment to Sustain and Expand (RISE) Fund RISE Application Form

Document 1

Application RISE2132 From IMAGINATION WORKSHOP PTY LTD

Form Submitted 19 Jun 2021, 1:59pm AEST

Restart Investment to Sustain and Expand (RISE) Program

COVID-19 is having unprecedented effects on communities in Australia and around the world, including on creative and cultural activity. To support the arts and entertainment sector to reactivate, this program provides finance to assist in the presentation of cultural and creative projects, activities and events, and to build confidence amongst investors, producers and consumers. This includes finance to assist with costs of rescheduling projects impacted by ongoing restrictions caused by outbreaks of COVID-19. This will support employment of artists and workers in the arts and entertainment sector and contribute to rebuilding Australia's economy, as well as enhancing community wellbeing and access to cultural experiences across Australia.

Guidelines

Before starting this application you should ensure that you have read and understood the Restart Investment to Sustain and Expand (RISE) [Guidelines](#).

We also recommend reading the [Frequently Asked Questions](#).

Privacy statement

The Department of Infrastructure, Transport, Regional Development and Communications will treat your personal information according to the [Privacy Act 1988](#) and the [Australian Privacy Principles](#). This includes letting you know:

- what personal information we collect
- why we collect your personal information
- who we give your personal information to.

Your personal information can only be disclosed to someone else for the primary purpose for which it was collected, unless an exemption applies.

The Australian Government may also use and disclose information about grant applicants and grant recipients under this grant opportunity in any other Australian Government business or function. This includes disclosing grant information on GrantConnect as required for reporting purposes and giving information to the Australian Taxation Office for compliance purposes.

We may share the information you give us with other Commonwealth entities for purposes including government administration, research or service delivery, according to Australian laws.

As part of your application, you declare your ability to comply with the *Privacy Act 1988* and the Australian Privacy Principles and impose the same privacy obligations on officers, employees, agents and subcontractors that you engage to assist with the activity, in respect of personal information you collect, use, store, or disclose in connection with the activity. Accordingly, you must not do anything, which if done by the department, would breach an Australian Privacy Principle as defined in the Act.

When to submit

You can make an application at any time between now and 5 December 2021 at 11:59pm (subject to allocation of funds). The program cannot fund any activity that has occurred before the execution of a Grant Agreement. Activities under this funding application can take a maximum of two years. Financial commitments cannot be made until execution of the grant agreement, approximately 10-12 weeks after application submission.

Additional assessment recommendations may be made outside of these timeframes. Any updates to this indicative timing will be published at arts.gov.au.

Applicant Information

*** indicates a required field**

Eligibility

To receive funding from the RISE program your primary purpose must be the arts and entertainment, you must also:

- have an Australian Business Number (ABN)
- be registered for the purposes of GST (if applicable)
- have an account with an Australian financial institution
- comply with all regulatory, industry and legal requirements in relation to copyright, licensing and employment
- be located in any part of Australia
- provide a co-contribution to the activity

Please select the entity types relevant to your organisation: *

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Is this an application for funding to reschedule a project, activity or event impacted by COVID-19? *

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Primary purpose

For the purpose of this program – arts and entertainment entities are organisations whose major source of revenue or hours worked are in activities that involve at least one of the following:

- the employment of cultural or creative workers*
- the operation of venues or facilities often used to exhibit or showcase creative and cultural talent
- the organisation of arts and entertainment activities.

*Creatives and support workers are those who work on the following cultural or creative activities (including in technical, administrative and production roles), for example:

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- Dance and physical performance
- Cultural and creative activities
- Literature and language
- Music
- Theatre
- Visual arts and craft

Is the primary purpose of your organisation arts and entertainment? *

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Applicant Organisation Name: *
IMAGINATION WORKSHOP PTY LTD
Must be the full legal name of the applicant organisation

Is your organisation part of a consolidated group? *

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Is your organisation currently at risk of insolvency or insolvent? *

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Certified financial statement proving solvency

You must provide a current financial statement proving solvency, this could include a recent balance sheet. This document must be certified by a CPA (or the Chief Executive Officer or Chief Financial Officer of your client organisation), Board or other relevant senior employee responsible for the business finances attesting to the current solvency of the organisation. Certification must be in the form of a [Commonwealth Statutory Declaration](#).

Upload your Statutory Declaration and financial statement (e.g. a balance sheet) here. The Statutory Declaration must be certified by a senior employee indicating that your organisation is currently solvent. *

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What is the total revenue of your company from 1 July 2020? If you operate on a calendar year, please provide a figure for the 2020 calendar year. *

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ar amount.

Is your organisation an Indigenous or Non-Indigenous organisation? *

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Indigenous organisation: Any organisation where 50 per cent or more of its Board Directors are Aboriginal or Torres Strait Islander people.

Is your organisation a disability-led organisation? *

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Disability-led organisation: Any organisation where 50 per cent or more of its Board Directors identify as having disability

Please provide a brief outline of your organisation or group's history: *

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0 words

Reporting compliance

Do you have any outstanding reports, acquittals, or serious breaches relating to any Australian Government funding? *

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Applicant Details

*** indicates a required field**

Applicant details, including the lead organisation for consortia applications

In this section please provide the details of the organisation undertaking the project.

- Please note that if you receive funding, your contact details will be made available to the Minister for Communications, Urban Infrastructure, Cities and the Arts and other Members of Parliament.

Applicant contact *

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Position title *

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Contact phone number *

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Contact email *

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Address *

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Applicant Website

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ABN *
s 47G

Information from the Australian Business Register

ABN	s 47G
Entity name	s 47G
ABN status	s 47G
Entity type	s 47G
Goods & Services Tax (GST)	s 47G
DGR Endorsed	s 47G
ATO Charity Type	s 47G More information
ACNC Registration	s 47G
Tax Concessions	s 47G
Main business location	s 47G

Information retrieved at 1:16am yesterday

If, on the Australian Business Register (ABN Look Up) you identify as a 'Trust' please upload evidence of incorporation. This could be a certification of registration or equivalent.

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Organisation size

The following information will assist us to understand the size of your organisation. The size of your organisation will be considered in the context of the grant and activity.

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How many paid staff does your organisation employ? (expressed as full-time equivalent): *

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For part time staff, you can use decimal points e.g. someone who works two days per week would be represented as 0.4.

What is your organisation's annual turnover? (to the nearest \$10,000): *

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Turnover is defined as the total income you receive in the financial year in the course of running your business.

Did your Organisation receive the Australian Government's JobKeeper Payments?

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Please tell us how many positions JobKeeper funded in your organisation. *

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Must be a number.

Project Overview

*** indicates a required field**

Eligible grant activities

Funding is available to support cultural and creative events or activities that, in the absence of this funding, would be substantially less likely to proceed (due to constrained availability of funding to the applicant as a consequence of COVID-19).

The program will fund high quality projects irrespective of scale in all art forms, including cross-art form projects, with the exception of screen-based activities, film and television production and interactive games. Eligible projects need to align clearly with the program objectives, outcomes and assessment criteria.

Activities must demonstrate that there is a funding need, contribute to job creation, support Australian artists or performers (or their work), provide experiences to audiences, be of a nature that is likely to be popular with Australian audiences and financial viability. Applications that clearly demonstrate and seek direct investment for significant employment opportunities for artists, managers, crew and other parts of the supply chain will be prioritised.

Type of activity

Which of the following types of activities best describes the activity for which you are seeking funding: *

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Project & Activity dates

Please note that your project start date cannot commence before you receive funding. You have a maximum of 2 years to complete the activity.

Project start date *

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Project end date *

s 47G

What date will your activity become publicly accessible? *

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What date will your activity stop being publicly accessible? *

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Artform

Which artform/s does your activity incorporate? *

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Select all that apply, including the primary artform.

What is the primary artform of your activity? *

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Areas of Focus

Does the project have a focus on Youth? *

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Does the project have a focus on Mental health / wellbeing? *

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Does the project have a focus on Tourism? *

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Does the project have a focus on Innovation? *

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What is the primary area of focus? *

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Project title: *

Rescheduled tour of Roald Dahl and The Imagination Seekers

Short project description: *

A national tour of "Roald Dahl and The Imagination Seekers" through regional and metropolitan Australia.

Must be no more than 25 words.

Must be no more than 25 words and suitable for public release. Please note that should you be successful, this description will be used in media releases and will be published on the Office for the Arts website.

Detailed Project Description *

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Have you previously submitted this project for RISE funding? *

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Please tick yes regardless if the project was successful or unsuccessful.

Project Statistics

*** indicates a required field**

Does your project involve Aboriginal or Torres Strait Islander people or have a focus on Aboriginal or Torres Strait Islander culture? *

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Please provide some projected statistical information on your project's team:

Please put '0' in any fields that are not relevant.

Number of artists that identify as Aboriginal and/or Torres Strait Islander: *

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Number of artists that identify as culturally and linguistically diverse: *

Number of artists that identify as persons with disability: *

Number of other personnel that identify as Aboriginal and/or Torres Strait Islander: *

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Number of other personnel that identify as culturally and linguistically diverse: *

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Number of other personnel that identify as persons with disability: *

Is the project disability-led? *

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A disability-led project is defined as one in which people with disability themselves are leading the creative development process.

Please put '0' in any fields that are not relevant.

Number of female artists: *

1

Number of male artists: *

1

Number of non-specific gendered artists: *

0

Number of female other personnel: *

3

Number of male other personnel: *

1

Number of non-specific gendered other personnel: *

*

1

Project team size:

7

This number/amount is calculated.

Volunteers

Number of volunteers. *

0

Must be a number.

Employment Statistics

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Please provide employment statistics for your project. When selecting the employment status, please note:

- A short-term employee includes those whose employment includes entitlements.
- An independent contractor includes owners and managers of incorporated and unincorporated businesses, including sole-traders.

Example Job-type categories are:

- **Arts professionals** (actors, dancers, musicians)
- **Media professionals** (artistic directors, presenters, authors)
- **Miscellaneous technicians and trades workers** (performing arts, gallery, museum technicians)

Job-type category	Employment status	Number of employees
		Must be a number.
Arts professionals *	Permanent - full time *	2
Contract, program and project administrators	Short-term employees on a fixed contract	3
Media professionals	Independent contractors	2

Total employees

7

This number/amount is calculated.

Projected audience statistics

Gathering statistics about who will access, participate in or benefit from your project, helps us to measure the success of your project and the value of funding for the arts.

We will measure these statistics again in your final project report and acquittal.

Please complete any of the areas below that are relevant to your project.

Location and Participation

Please list the locations where your activity will take place. For multiple locations please enter in chronological order.

- **Attendance** means the number of people who will attend, visit or be in the audience for your project.
- **Participation** means the number of people that will actively participate in the project (other than the project artists and personnel) for example workshop participants or active audience participants.

*Please put '0' in any fields that are not relevant. and a short comment in the **reason for not including statistics** box below the table.*

Location name	Address	Projected Attendance	Projected Participation	Start date	End date
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	Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.	Must be a number.	Must be a number.	If unknown, please indicate expected start date. Must be a date.	If unknown, please indicate expected end date. Must be a date.
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The diagram consists of two identical, vertically stacked rectangular blocks, each labeled 's 47G' in red text. The blocks are separated by a horizontal line. The background is a grid with various gray rectangular shapes, including a large gray block at the top left, a smaller gray block at the top right, and several gray blocks along the bottom edge.

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Total Projected attendance at the project

s 47G

number/amount is calculated.

Total Projected participation in the project

s 47G

number/amount is calculated.

Criterion 1

*** indicates a required field**

The degree to which the grant will contribute to achieving the objectives and outcomes of the program.

This includes demonstrating a plan to develop and present cultural and creative events or activities.

How does your activity contribute to reactivating the arts and entertainment sector?

Please address how your activity will contribute to employment opportunities and the expected economic benefits of your activity for your organisation and other industries such as hospitality and accommodation. *

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than 150 words.

If you are successful, as part of your acquittal, you will be asked to provide statistics on the economic benefits of your activity on allied industries.

What types of audiences will benefit from your activity?

*

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Creative partnerships

Do you have creative partners in this project? *

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A small rectangular area of the document is redacted with a solid grey fill, obscuring the applicant's response to the question about creative partnerships.

Accessibility

It is important to us that Australia's high quality arts experiences are accessible to the whole community. One in every five Australians have disability. Many more do not identify but still experience barriers to access. Parents with prams often experience the same access

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barriers as wheelchair users. Older people with sight or hearing loss often experience the same barriers as people who are Deaf and/or blind/vision impaired.

For tips on how to increase the accessibility of your project or to assist you in thinking about this, visit [Arts Access Australia](#)

Tell us about how you plan to ensure your project is accessible, including to people with disability. Please complete the [Arts Access Australia Project Accessibility template](#) or provide a written response below.

Which of these actions will you complete? *

- ☐ (a) Upload a completed version of the Arts Access Australia Project Accessibility template
☒ (b) Type your response below

Accessibility plan *

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Criterion 2

*** indicates a required field**

Demonstrated expertise and capacity of the organisation to undertake the grant activity, including in a COVID-safe manner.

Work plan

The project work plan below should set out the key deliverables / milestones for your project (including consideration for COVID-safe protocols). If approved, the work plan will form part of your funding agreement. Depending on your project, milestones may have payments linked to the successful achievement of these outcomes.

Please list deliverables chronologically - in order from earliest to latest. Note the timeframe for your work plan must not exceed two years.

Key Deliverables - task/activity to be undertaken	Outcome - What will be achieved by this activity?	Planned date of completion
s 47G	Must be no more than 30 words.	Must be a date.

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Expertise

Demonstrated expertise and capacity of the organisation to undertake the grant activity.

You should demonstrate this through the following:

- prior experience in managing funds and/or acquitting government funding
- appropriate business or governance structures in place
- experience of personnel undertaking the activity.

Please detail the expertise and capacity of your organisation to undertake the grant activity. *

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Key personnel and artist details

Provide information on the key personnel and artists in your project team. You will be able to attach evidence of artist confirmation or willingness to participate from the artist or manager, for key participating artists and/or headline acts under supporting material at the end of this application.

Name	Role in the project	Brief description of experience	Confirmation
		Must be no more than 30 words.	Please attach confirmation documentation in supporting material.
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Risk management

Briefly identify the risks (including COVID-safe protocols) associated with the project and how you will manage and minimise those risks.

Please address how your activity will be adapted to respond to COVID-19 public health requirements? Please consider both innovations and structural adjustments.

Risk	Consequence of the risk occurring	Likelihood of the risk occurring	Management approach
	Must be no more than 30 words.		Must be no more than 30 words.
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Criterion 3

*** indicates a required field**

Funding is available in the 2021-22 financial year. If successful, you must complete your activity within two years of the execution of the grant agreement. The following asks you to set out your budget for the activity. The budget needs to include remuneration details for artists, performers and other workers in accordance with industrial awards and agreements.

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Budget

Please demonstrate financial viability of your grant activity

This includes providing a budget that shows how the grant funding will be expended, and outlines any other income that will be used to support delivery of the activity. You can apply for both a program grant and a Show Starter Loan. A combination of a program grant and Show Starter Loan cannot make up more than 50 per cent of the total budget of an activity or \$5 million, whichever is lesser.

Will your activities occur over 1 or 2 years? *

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Did you apply for a Show Starter Loan? *

s 47G

Grant amount

Amount Requested *

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total financial support you are requesting in this application?

If you are applying for under \$25,000 or over \$2,000,000, please provide a statement of justification.

Please provide financial information for year one of your budget expenditure

Other Income (excluding RISE grant funding)

Please outline the planned income from other sources for your activity for year 1 of your project, including co-investment from other sources, Commonwealth, state, territory or local government.

Applicants are encouraged to include a direct cash or in-kind contribution or funds from other grant programs towards the costs of the project in addition to any earned income such as ticket sales, beverages, merchandise, workshop and registration fees.

If you have applied for a Show Starter Loan, please include the breakdown of year 1 in this section.

Other income source	Amount	Cash or In-kind	Status
	Must be a dollar amount.		
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	s 47G		

Total other income

s 47G

mount is calculated.

Grant Expenditure

The budget below should outline the items that grant funding would be spent on for year 1. If your application is successful, the *Expenditure of Grant Funds* budget will form part of the grant agreement. Figures must be **GST exclusive**.

- *Itemise expenses for the project including artist and project personnel fees*
- *If successful you cannot change how you spend your grant money without getting our formal approval.*

List below only those items that will be paid for with the grant (refer to the Guidelines or the Eligibility section at the beginning of this form for examples of eligible and ineligible activities). Also note the basis for calculations for budget items over \$100,000 should be provided, i.e. venue hire x 25 days, 15 performers x 12 weeks etc.

Expenditure item	Expenditure category	Amount
		Must be a dollar amount.
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		s 47G

Total grant expenditure

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mount is calculated.

Other income expenditure (excluding RISE grant funding)

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List below any expenditure that will be paid for with funds other than the grant for year 1.

If you have applied for a Show Starter Loan, please include the expenditure breakdown for year 1 in this section.

Other expenditure item	Other expenditure category	Amount
		Must be a dollar amount.
s 47G		
License Fee	Project costs	\$25,000.00
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Total other income expenditure

s 47G

mount is calculated.

Financial Balance & Supporting Documentation

*** indicates a required field**

Balance

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The following figures are calculated. The fields below show grant balance (grant amount requested minus total grant expenditure) and other income balance (total other income minus total other income expenditure).

The balances **must equal 0** before you can submit your application.

Grant balance (amount requested - total grant expenditure)

s 47G

umber/amount is calculated.

Other income balance (total other income - total other income expenditure)

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mber/amount is calculated.

Total project cost *

s 47G

amount requested plus other income.

Do you estimate that you will make a profit from this project? *

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What is your estimated net profit from this project? *

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llar amount.

How do you intend to spend your profit? e.g to reinvest in another project, to employ additional staff or to put on more performances. *

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Please provide evidence of funding need in the form of a statement or data about financial status.

*

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150 words.

Please provide evidence of financial co-contribution to your activity. *

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File size: 525.8 kB

Links to other support material

You may wish to upload or provide links to other supporting documentation. Examples of supporting documentation include evidence of artist confirmation or willingness to participate on the artist's or manager, letter of communication / industry support, website, media coverage, a video or images. Provide links, social media handles or upload documents, images etc.

Links to storage sites such as Dropbox, Google Drive or OneDrive cannot be accepted.

Select the **Add More** button to add extra rows.

Provide links or social media handles here,	or upload documents and images	Description
	s 47G	

Certification

All below criteria must be confirmed.

I, the Applicant Contact, am authorised by my group/organisation to complete this application and certify that: *

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Date of Certification: * s 47G
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Imagination Workshop Pty Ltd

P.O. Box 72
HOLLAND PARK WEST
QLD 4121

s 47G

ABN: 25 123 431 274

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**Interactive Theatre International is a Registered Trademark
and Trading Name of Imagination Workshop PTY LTD**

ABN: 25 123 431 274

1/991 Stanley Street, Brisbane, QLD 4169

Phone: +61 3397 4703 | Fax: +61 3844 8104

www.interactivetheatre.com.au

17/06/21

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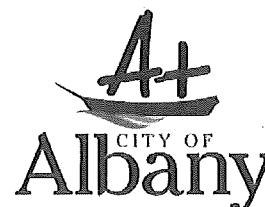
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Our Ref: CS.SPV.46 / LT21234685
Cross Ref: EF21418047
Enquiries: Nathan Watson

9 June 2021

Mr Jared Harford
Interactive Theatre International
1/991 Stanley Street
BRISBANE QLD 4169

Dear Jared

RE: RE: IMAGINATION WORKSHOP - LETTER OF SUPPORT

The City of Albany is pleased to support your application to the Restart Investment to Sustain and Expand (RISE) Fund to tour the Roald Dahl and the Imagination Seekers show to Albany in 2022.

The Roald Dahl and the Imagination Seekers show, aimed at family audiences aged 6 to 10 years, is the type of show that audiences in the Albany and Great Southern region have limited access to. The City of Albany is happy to support the bringing of this show to the Albany Town Hall in 2022, the region's flagship visual arts presentation venue. The City can assist with in-kind support in the shape of venue hire and staff time, as well as assistance with event promotion, ticketing and delivery.

This show aligns closely to the Community Health & Participation theme in the City's Community Strategic Plan. Working with the Arts and Culture and Library teams, supporting this show will help to meet:

- *Objective 4.1: To build resilient and cohesive communities with a strong sense of community spirit*
 - Facilitate and promote arts and cultural activities for all ages by providing a variety of arts and cultural activities that attract local and visiting patrons
- *Objective 4.3: To develop and support a healthy inclusive and accessible community*
 - Develop a range of activities and facilities that connect people, promote a healthy community and are appropriate for all ages

I wish you every success with your funding application and look forward to working with you to deliver this exciting performance to audiences in Albany.

Yours sincerely,

Nathan Watson
Executive Director Community Services

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Document 5

19th June, 2021

To Whom It May Concern,

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[Redacted]

Kind regards,

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s 47F

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