Assessment Summary

Name of Applicant	STAR Community Services Ltd				
Name of Project	Transport sup	Transport support for Redlands Work Youth Program			
Location	QLD - Cleveland	Applicant Type	Australian Public Company		
Brief Description of SCP Funded Project	THe project will purchase two cars for transporting local Work Program participants with limited access to public transport to attend various offices for training and other employability-enhancing activities.				
Project Outcomes	The project will improve local community participation, cohesion, vibrancy and viability by facilitating access to government programs which aim to re-engage long term unemployed or disadvantaged youth and other members of the community into the work world. Important for the many Community programs suffering due to lack of public transport options and specialised disability options.				
Project Commencement	25 April 2016	Project Completion	29 April 2016		

Funding Details

SCP Grant Requested	\$19,340	Total Project Cost	\$38,680
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$19,340	Cash
Total	\$19,340	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
 - costings are detailed quotations and have been independently produced and appear reasonable.

Requested updated quotes for 2 cars received 29 March, slightly different prices from original quotes. Applicant confirmed cars not yet purchased.

Commonwealth funds received by applicant are subsidies to enable them to conduct their assisting disadvantaged people in their area and are not operational costs (refer file note attached).

Application sought SCP funds for \$20,000, total project cost \$40,000 based on original quote which included GST. Revised quotes received 29 March, reduces the total project cost to \$38,680 and SCP funding to \$19,340.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Transport support for Redlands Work Youth Program met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$19,340 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	В	Briswestcare Association Inc				
Name of Project		Traction Workshop Set-up				
Location	QLD - Capalaba	QLD - Capalaba Applicant Type Incorporated Associatio				
Brief Description of SCP Funded Project	The project will set up the Traction workshop, and include the purchase and installation of 8 motorcycle ramps, shelving for storage of tools and work-in-progress inventory. motorcycle trailer, and professionally built multi-function work benches					
Project Outcomes	The project will improve local community participation and cohesion and vibrancy and viability by increasing the capacity to run programs for struggling families and individuals with a greater number of volunteer bike mentors/trainers supporting more participants in each shift of operations and will enable the program to be provided on more days per week.					
Project Commencement	16 February 2016	Project Completion	30 June 2016			

Funding Details

SCP Grant Requested	\$7,535 Total Project Cost	\$15,070
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$7,535	Cash
Total	\$7,535	

Risk Assessment

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
 - designs are completed;
 - costings are detailed quotations and have been independently produced and appear reasonable;
 - the applicant has provided a detailed project timeline which appears reasonable; and
 - leasing arrangements have been confirmed.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Traction Workshop Set-up met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$7,535 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	В	Briswestcare Association Inc			
Name of Project	She	Shed 27 - Purchase of Equipment			
Location	QLD - Capalaba Applicant Type Incorporated Associat				
Brief Description of SCP Funded Project	The project will upgrade the workshop by purchasing and installing a new four post car hoist, welder, high-pressure washer and mechanical tools.				
Project Outcomes	This project will improve community participation & cohesion and vibrancy and viability by doubling the number of participants sharing and utilizing the workshop area. The workshop area is the hub of numerous program activities such as the training in/and servicing of vehicles, trailer manufacturing, and automotive restoration. By increasing our capacity to engage more people in our programs we contribute to the vibrancy of the community.				
Project Commencement	01 January 2016	Project Completion	30 June 2016		

Funding Details

SCP Grant Requested	\$9,134 Total Project Cost	\$18,268
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$9,134	Cash
Total	\$9,134	

Risk Assessment

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
 - designs are completed;
 - costings are detailed quotations and have been independently produced and appear reasonable;
 - the applicant has provided a detailed project timeline which appears reasonable; and
 - leasing arrangements have been confirmed.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Shed 27 - Purchase of Equipment met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$9,134 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Th	The Cage Youth Foundation Ltd			
Name of Project	The	The Cage shipping container pilot			
Location	QLD - Redland Bay Applicant Type Incorporated Associat				
Brief Description of SCP Funded Project	The project will purchase and fitout one or two 40-foot shipping containers as a pilot program for a potential ongoing social enterprise business within Redlands for local youth.				
Project Outcomes	The project will improve local community participation, cohesion, vibrancy and viability by setting up the Pilot shiping containers as a display and utilizing it as an art program and counseling room for the Cage Youth Foundation Community projects. It will up-skill unemployed or disengaged young people under the direction of local qualified supervisors.				
Project Commencement	18 April 2016	Project Completion	12 August 2016		

Funding Details

SCP Grant Requested	\$12,001	Total Project Cost	\$24,003
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$12,002	In-Kind
Total	\$12,002	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
 - costings are detailed quotations and have been independently produced and appear reasonable;
 - applicant advises that statutory approvals are not required for the project.

As some initial quotes were wrongly submitted as inclusive of GST, the total project cost was revised downwards to \$26,003 (from \$26,742). SCP funding was also reduced accordingly by \$739.

Application initially contained an activity expenditure line relating to Marketing: Activities that are not directly related to capital projects, such as provision of services and support activities are ineligible for funding under the Programme Guidelines (4.1.2). Applicant's proposed \$2,000 inkind for Marketing and Promotion activities for the Cage project fall into this category. Applicant advised of this and suggested either de-scoping or cash contribution.

Applicant replied 22 March that they would contribute cash instead of \$2,000 inkind. Revised expenditure list accepted with cash contribution incorporated into fitout items such as gyprock, battens etc. and a reduced SCP funding contribution.

Based on this, the total project cost has been further reduced to \$24,003 and SCP funding reduced by a further \$632. Compared with initial application, the SCP funding has been reduced by a total of \$1,371 and project total reduced by \$2,739.

Applicant also advised they may be able to purchase a second container included in the price quoted for

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the The Cage shipping container pilot met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$12,001 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Australian Volunteer Coast Guard Association Inc.			
Name of Project	Rescue Vessel Engine Replacement			
Location	QLD - Redland Bay Applicant Type Incorporated Associa			
Brief Description of SCP Funded Project	The project will replace the main engines of rescue vessel "Coast Guard 73" and includes purchase and installation of two outboard engines and controls.			
Project Outcomes	The project will improve local community participation and cohesion and vibrancy and viability by continuing to provide Marine assistance and emergency response to the Boating community of Redland City including support directly to Queensland Police Service, Queensland Ambulance Service, Queensland Fire and Emergency Service, State Emergency Service and assist in Search and Rescues to save lives.			
Project Commencement	14 March 2016	Project Completion	29 April 2016	

Funding Details

SCP Grant Requested	\$15,477 Total Project Cost	\$30,954
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$15,477	Cash
Total	\$15,477	

Risk Assessment

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
 - costings are detailed quotations and have been independently produced and appear reasonable.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Rescue Vessel Engine Replacement met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$15,477 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Volunteer Marine Rescue Raby Bay Inc					
Name of Project	Primary Rescue Vessel Engine Upgrade					
Location	QLD - Cleveland	QLD - Cleveland Applicant Type Incorporated Association				
Brief Description of SCP Funded Project	The project will replace current engines and controls on one boat with new equipment to maintain the high reliability required.					
Project Outcomes	The project will improve local community participation, cohesion, and viability by ensuring the continuous safe operations of vessels and crew to maintain availability to the local and surrounding community 24/7.					
Project Commencement	25 April 2016	Project Completion	27 May 2016			

Funding Details

SCP Grant Requested	\$20,000	Total Project Cost	\$51,596
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$31,596	Cash
Total	\$31,596	

Risk Assessment

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
- costings are detailed quotations and have been independently produced and appear reasonable;
 and
- project is a capital purchase only therefore no statutory approvals or insurance evidence is required.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Primary Rescue Vessel Engine Upgrade met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$20,000 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Redlands Fellowship Property Limited				
Name of Project	Food Relief	Food Relief recreational site and waterproof cover			
Location	QLD - Thornlands Applicant Type Australian Public Company				
Brief Description of SCP Funded Project	The project will clear and pave a recreational area and purchase and install a shade sail over the paved area and purchase and install a framed awning over the front entry.				
Project Outcomes	The project will improve local community participation, cohesion, vibrancy and viability by supporting local businesses, employment agencies and local services requiring work experience for clients, the numbers and quality of experience will be enhanced by these upgraded facilities.				
Project Commencement	20 April 2016	Project Completion	20 June 2016		

Funding Details

SCP Grant Requested	\$5,535	Total Project Cost	\$12,387
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	s 47G	Cash
s 47G	s 47G	In-Kind
s 47G	s 47G	In-Kind
Total	\$6,852	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
 - costings are quotations and have been independently produced and appear reasonable;
 - statutory approvals are not required for this landscaping project.

Minor rescoping during discussions with applicant has resulted in a total project cost increase from \$11,070 to \$12,387. SCP funding has NOT changed.

Based on the information provided by the applicant and additional analysis undertaken by the Department during the assessment, the Department has identified one risk to the successful implementation of the project which can be mitigated when negotiating the Funding Agreement, that being the Applicant's public liability insurance expires 31 March 2016..

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Food Relief recreational site and waterproof cover met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$5,535 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	The Bay Islands Men's Shed Inc				
Name of Project	Bay Islands Men's Shed electrical work and paving				
Location	QLD - Macleay Island Applicant Type Incorporated Association				
Brief Description of SCP Funded Project	The project will purchase material and undertake work to pave the Bay Islands Mens' Shed pathway and access points to the site and connect electricity to the new shed.				
Project Outcomes	The overall project will improve local community participation, cohesion, vibrancy and viability by attracting and servicing new groups with differing interests thus helping to build community spirit and belonging. Electrical fitout and driveway access are integral components of the overall outcome.				
Project Commencement	20 April 2016	Project Completion	30 June 2017		

Funding Details

SCP Grant Requested	\$20,000	Total Project Cost	\$45,068
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	S	Cash
s 47G	s 47G	In-Kind
s 47G	s 47G	In-Kind
Total	\$25,068	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
 - designs are completed;
- costings are quotations and one estimate and have been independently produced and appear reasonable;
 - applicant has provided evidence of insurance currency; and
 - statutory approvals have been identified but not yet received.

The project was re-scoped following discussions with the applicant. Original scope was to implement the entire Bay Islands Mens Shed MasterPlan, of which this project comprises part of stage 1 and stage 3. Original total project cost was \$265,300, now reduced to \$45,068. There is no change to the SCP funding of \$20,000.

Based on the information provided by the applicant and additional analysis undertaken by the Department during the assessment, the Department has identified one risk to the successful implementation of the project. The risk that the applicant has not yet received their statutory approvals can be mitigated through the Grant Agreement, where they will need to provide evidence that approvals have been granted prior to payment of grant funding.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Bay Islands Men's Shed electrical work and paving met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$20,000 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Jobs Association Inc				
Name of Project	JAI Community Workshop				
Location	QLD - Cleveland Applicant Type Incorporated Association				
Brief Description of SCP Funded Project	The project will purchase new welding and carpentry equipment for an existing community based workshop.				
Project Outcomes	The project will improve local community participation, cohesion, vibrancy and viability by providing a better equipped workshop to support community needs whilst increasing employment prospects for the unemployed and underemployed.				
Project Commencement	28 March 2016	Project Completion	04 April 2016		

Funding Details

SCP Grant Requested	\$9,422 Total Project Cost	\$20,467
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	S	Cash
s 47G	s 47G	In-Kind
Total	\$11,045	

Risk Assessment

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
- costings are detailed quotations and have been independently produced and appear reasonable;
 and
- Applicant has advised that statutory approvals are not required, as the proposed fitout is self assessable building work in accordance with the Building Act 1975 and will be undertaken in accordance with sections 5.3 and 6.1 (2) of the lease.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the JAI Community Workshop met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$9,422 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Australian Finnish Rest Home Association Inc.					
Name of Project	Construc	Construction of a Sensory Garden and Shed				
Location	QLD - Thornlands	Applicant Type	Incorporated Association			
Brief Description of SCP Funded Project	The project will install raised garden beds with plants, fencing and a shed measuring 5.22 metres x 2.26 metres.					
Project Outcomes	The project will improve local community participation and cohesion and vibrancy and viability by enhancing the well-being of people with dementia.					
Project Commencement	16 August 2016	, , , , , , , , , , , , , , , , , , , ,				

Funding Details

SCP Grant Requested	\$12,000	Total Project Cost	\$25,983
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$13,983	Cash
Total	\$13,983	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
- o costings are detailed quotations and have been independently produced and appear reasonable;
- o statutory approvals are not required;
- o the applicant owns the premises; and
- o details of insurance and certificates of currency have been provided.

The total project cost has been varied to reflect current project scope which has resulted in an increase in the total project cost from \$24,000 to \$25,983. There is no impact on the SCP funding request. The applicant has agreed to these changes and has capacity to cover the increased project cost.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Construction of a Sensory Garden and Shed met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$12,000 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Guides Queensland				
Name of Project	Construction of Activity Areas at the Kindilan Outdoor Education Centre				
Location	QLD - Redland Bay Applicant Type Incorporated Association				
Brief Description of SCP Funded Project	The project will install two new activity areas (monkey hardware and lily pads) at the Kindilan Centre.				
Project Outcomes	The project will improve local community participation, cohesion and vibrancy and viability by expanding the capacity of the Centre to offer outdoor activities to school camp participants and the community.				
Project Commencement	15 August 2016	Project Completion	19 August 2016		

Funding Details

SCP Grant Requested	\$8,360	Total Project Cost	\$16,734
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Name of Partner	Value of Partnership Funding	Cash / In-Kind	
s 47G	\$8,374	Cash	
Total	\$8,374		

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
- o costings are detailed quotations and have been independently produced and appear reasonable;
- o statutory approvals are not required;
- o details of insurance and certificates of currency have been provided but expired at the end of June.

Based on the information provided by the applicant and additional analysis undertaken by the Department during the assessment, the Department has identified one risk to the successful implementation of the project. The risk that appropriate insurances are not in place when the project commences can be mitigated through the Grant Agreement with the applicant required to provide evidence of renewal prior to the payment of grant funding.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Construction of Activity Areas at the Kindilan Outdoor Education Centre met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$8,360 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	ASD Learning Ltd						
Name of Project	Purc	Purchase of Interactive LCD Screens					
Location	QLD - Alexandra Hills Applicant Type Australian Public Company						
Brief Description of SCP Funded Project	The project will purchase six interactive LCD screens mounted on electronic trolleys.						
Project Outcomes	The project will improve local community participation and cohesion and vibrancy and viability by providing equipment to students with autism to encourage their communication and learning and by providing access to the equipment to students from other schools as part of a regular program of inclusion, diversity and engagement.						
Project Commencement	30 September 2016						

Funding Details

Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$17,951	Cash
Total	\$17,951	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:

o costings are detailed quotations and have been independently produced and appear reasonable;

o The total project cost has been varied to reflect the quote provided which has resulted in an increase in the total project cost from \$35,880 to \$35,891. There is no impact on the SCP funding request. The applicant has been notified of this change.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Purchase of Interactive LCD Screens met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$17,940 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Redland Museum Incorporated		
Name of Project	Supply and Installation of Air-Conditioning		
Location	QLD - Cleveland	Applicant Type	Incorporated Association
Brief Description of SCP Funded Project	This project will supply and install air-conditioning in three rooms at the Redland Museum.		
Project Outcomes	The project will improve local community participation and cohesion and contribute to vibrant and viable communities by improving the viability of the facility and will result in greater usage throughout the year by members of the community.		
Project Commencement	01 August 2016	Project Completion	31 August 2016

Funding Details

SCP Grant Requested	\$9,000	Total Project Cost	\$22,269
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	s 47G	In-Kind
s 47G	s 47G	Cash
Total	\$13,269	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
- o costings are detailed quotations and have been independently produced and appear reasonable;
- o statutory approvals are not required;
- o the applicant owns the premises; and

o details of insurance and certificates of currency have been provided but are not current, applicant has committed to renewal on same basis;

Based on the information provided by the applicant and additional analysis undertaken by the Department during the assessment, the Department has identified one risk to the successful implementation of the project. The risk that appropriate insurances are not in place can be mitigated through the Grant Agreement with the applicant required to provide copies of renewal of insurance prior to the payment of grant funding.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Supply and Installation of Air-Conditioning met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$9,000 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	The Bay Islands Men's Shed Inc		
Name of Project	Construction of Reinforced Concrete Slab and Associated Works		
Location	QLD - Macleay Island	Applicant Type	Incorporated Association
Brief Description of SCP Funded Project	The project will demolish part of an existing structure and construct a reinforced concrete slab.		
Project Outcomes	The project will improve local community participation and cohesion and vibrancy and viability by providing an area for small groups of like-minded people to be involved in activities.		
Project Commencement	15 September 2016	Project Completion	31 December 2016

Funding Details

Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	s 47G	In-Kind
s 47G	s 47G	Cash
Total	\$18,000	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
- o costings are detailed quotations and have been independently produced and appear reasonable;
- o statutory approvals have been identified and received;
- o applicant has provided a copy of its lease with the Catholic Archdiocese of Brisbane;
- o details of insurance and certificates of currency have been provided.

The total project cost has been varied to reflect to reflect the quotes provided. There is no impact on the SCP funding request.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Construction of Reinforced Concrete Slab and Associated Works met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$18,000 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Australian Volunteer Coast Guard Association Incorporated		
Name of Project	Upgrade of Weinam Creek Pontoon		
Location	QLD - Redland Bay Applicant Type Incorporated Association		
Brief Description of SCP Funded Project	The project will upgrade the existing Coast Guard pontoon by adding a new piled pontoon and gangway.		
Project Outcomes	The project will improve local community participation and cohesion and vibrancy and viability by improving the berthing infrastructure for use by emergency services and volunteers.		
Project Commencement	01 December 2016	Project Completion	28 February 2017

Funding Details

SCP Grant Requested	\$20,000	Total Project Cost	\$40,545
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$20,545	Cash
Total	\$20,545	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
- o costings are detailed quotations and have been independently produced and appear reasonable;
- o statutory approvals have been identified and have not been received;
- o lease is with Council who are supportive of the project;
- o details of insurance and certificates of currency have been provided but expire on 30 November 2016.

Based on the information provided by the applicant and additional analysis undertaken by the Department during the assessment, the Department has identified two risks to the successful implementation of the project. The risk that insurance is not renewed and the risk that development approval could delay project implementation can be mitigated through the Grant Agreement with the applicant required to confirm approvals and insurances prior to the payment of grant funding.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Upgrade of Weinam Creek Pontoon met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$20,000 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Volunteer Marine Rescue Raby Bay Inc.			
Name of Project	Purchase an	Purchase and Fit-Out of Community Training Room		
Location	QLD - Cleveland	QLD - Cleveland Applicant Type Incorporated Association		
Brief Description of SCP Funded Project	The project will fit-out a designated training room and purchase training tools, motors and other marine equipment.			
Project Outcomes	The project will improve local community participation and cohesion and vibrancy and viability by establishing a community workshop and providing training equipment to enhance marine rescue capabilities.			
Project Commencement	21 November 2016	Project Completion	21 February 2017	

Funding Details

SCP Grant Requested	\$18,000	Total Project Cost	\$40,724
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	s 47G	In-Kind
s 47G	s 47G	Cash
Total	\$22,724	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
- o costings are detailed quotations and have been independently produced and appear reasonable;
- o statutory approvals have been identified and have not been received;
- o the applicant has provided a copy of its lease agreement with the Queensland Department of Natural Resources which has consented to the work;
- o details of insurance and certificates of currency have been provided but are scheduled to expire before project commencement.

The total project cost has been varied to match quotes provided which has resulted in a increase in the total project cost from \$38,056 to \$40,724. There is no impact on the SCP funding request. The applicant has agreed to these changes and has the capacity to cover the increased project cost.

Based on the information provided by the applicant and additional analysis undertaken by the Department during the assessment, the Department has identified one risk to the successful implementation of the project. The risk that the current insurance arrangements will expire before project completion can be mitigated through the Grant Agreement with the applicant required to provide evidence of current insurances prior to the payment of grant funding.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Purchase and Fit-Out of Community Training Room met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$18,000 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	Bayside Kindergarten and Childcare		
Name of Project	Construction of Multi-Purpose Community Room		
Location	QLD - Alexandra Hills Applicant Type Incorporated Association		
Brief Description of SCP Funded Project	The project will create a new multi-purpose room in the centre by upgrading a vacant space.		
Project Outcomes	The project will improve local community participation and cohesion and vibrancy and viability by creating a room at the child care centre for community training, medical consultations and special education.		
Project Commencement	30 November 2016	Project Completion	02 January 2017

Funding Details

SCP Grant Requested	\$12,000 Total Project Cost	\$54,535
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$42,535	Cash
Total	\$42,535	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
- o costings are detailed quotations and have been independently produced and appear reasonable;
- o statutory approvals have been identified but have not been received;
- o details of insurance and certificates of currency have been provided but have expired; and
- o following discussions with Council the applicant understands that the property is owned by (or vested in) the adjoining TAFE but landowner consent has not yet been received.

The total project cost has been varied because of incorrect application of GST which has resulted in a reduction in the total project cost from \$59,988 to \$54,535. There is no impact on the SCP funding request.

Based on the information provided by the applicant and additional analysis undertaken by the Department during the assessment, the Department has identified three risks to the successful implementation of the project. The risk that the landholder withholds consent to the project and the risk that development approval is not received and the risk that insurance is not renewed can be mitigated through the Grant Agreement with the applicant required to provide evidence of landowner consent, development approval and insurance renewal prior to the payment of grant funding.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Construction of Multi-Purpose Community Room met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$12,000 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	New Way Lawyers				
Name of Project	Purchase of Office Furniture				
Location	QLD - Capalaba Applicant Type Australian Public Company				
Brief Description of SCP Funded Project	The project will purchase furniture and equipment to fit out the recently relocated office including desks, chairs and storage.				
Project Outcomes	The project will improve local community participation, cohesion and contribute to vibrant and viable communities by enabling the expansion of community legal services.				
Project Commencement	01 August 2016	Project Completion	31 August 2016		

Funding Details

SCP Grant Requested	\$6,000 Total Project Cost	\$14,030
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$8,030	Cash
Total	\$8,030	

Risk Assessment

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:

o costings are detailed quotations and have been independently produced and appear reasonable;

Based on the information provided by the applicant and additional analysis undertaken by the Department during the assessment, the Department has not identified any risks to the successful implementation of the project.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Purchase of Office Furniture met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$6,000 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.

Assessment Summary

Name of Applicant	The Cage Youth Foundation Ltd				
Name of Project	Upgrade of The Cage Community Centre				
Location	QLD - Redland Bay Applicant Type Australian Public Company				
Brief Description of SCP Funded Project	The project will construct a concrete pathway, replace a graveled undercover area with concrete, add side panels and roofing to a balcony area and plant out a garden.				
Project Outcomes	The project will improve local community participation, cohesion and contribute to vibrant and viable communities by refurbishing amenities and improving pram, wheelchair and general access at the Community Centre.				
Project Commencement	01 August 2016	Project Completion	01 December 2016		

Funding Details

SCP Grant Requested	\$9,136 To	otal Project Cost	\$20,712
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Name of Partner	Value of Partnership Funding	Cash / In-Kind
s 47G	\$11,576	In-Kind
Total	\$11,576	

Outcome of Assessor's Appraisal

Assessment of the application and supporting documents has identified that:

- all partner funding is confirmed;
- the proponent is viable, and has capacity to fund the project;
- project planning is commensurate with the scope and stage of the project:
- o costings are detailed quotations and have been independently produced and appear reasonable;
- o statutory approvals are not required;
- o the applicant has provided a copy of its lease agreement with Redland Bay Business Park Pty Ltd for the premises and, in addition, the applicant has entered into a contract to purchase the property and has the landlord's approval to make improvements.
- o details of insurance and certificates of currency have been provided.

The total project cost has been varied to exclude ineligible items which has resulted in a reduction in the total project cost from \$27,000 to \$20,712 and subsequent reduction to the SCP funding request from \$11,200 to \$9,136 a difference of \$2,064. The applicant has agreed to these changes.

Based on the information provided by the applicant and additional analysis undertaken by the Department during the assessment, the Department has not identified any risks to the successful implementation of the project.

Summary of Application

Eligible Applicant	Eligible Project	Eligible Amount	Partner Funding Confirmed \$ for \$	Viable and Sustainable
Yes	Yes	Yes	Yes	Yes

The application for funding of the Upgrade of The Cage Community Centre met the requirements for each eligibility criterion and risk assessment and was assessed as a proper use of relevant money.

Recommendation

That you:

Approve under Section 23 of the *Public Governance, Performance and Accountability Act 2013,* grant funding of up to \$9,136 be made available on the basis the project, in its current form and after making reasonable enquiries, is not inconsistent with Government policy and represents efficient, effective, economical and ethical use with relevant money, subject to the Department imposing the risk treatments identified and any conditions requested by you in writing.