



Norfolk Island Airport Pavement Repair & Resurfacing Q5 Steering Group Meeting (PSG) – 16 July 2020

Project Name	Norfolk Island Airport Pavement Repair and Resurfacing D&C Project	Contract. No.	SPT171819NIRC
		Grant Agreement.	RNIA000001
Contractor	Boral Resources (QLD) Pty Ltd	Date of Meeting	16/07/2020
Time	9:30am to 10: 30am	Location	Tiger Room NIRC & Zoom
Chair	Kieren Moss	Minutes by	Kieren Moss

Attendees:

Name	Role	Organisation
Tim Cotter	Nominated representative of the Australian Government	Aus Industry
Eric Hutchinson	Norfolk Island Administrator	Norfolk Island Administrator
Karen Quintal	Acting Airport Manager	NIA
Alistair Innes-Walker	Invited guest - Commercial Manager	NIRC
Andrew Roach	Norfolk Island Regional Council - General Manager	NIRC (from approx. 10:07 AM)
Claire Quintal	Invited guest - DITCRD	DITCRD
Kieren Moss	NIRC Project Manager	Aileron Edge
Chris Jeffery	Invited guest – Boral Project Manager	Boral (Head Contractor)

Apologies:

Name	Role	Organisation
Bruce Taylor	NIRC Group Manager Services	NIRC (from approx. 10:10 AM)
David Porter	Council representative (an Elected member)	NIRC

Welcome & Project Overview

Kieren Moss welcomed all to the fifth Quarterly Norfolk Island Airport Pavement Repair & Resurfacing Project Steering Group Meeting.

Project Update

Boral Project Manager Chris Jeffery provided a project update as per the June 2020 report attached to the Q5 report:

Occupational Health & Safety



- No incidents or accidents have occurred to date. One noise complaint received from screening at Site 44 A. Screen relocated as a consequence. One dust complaint received from departing aircraft at RWY 11 end.
- Project has had close to 100,000 man hours with no LTI's and no first aid injuries includes all activities both on and off island.

Scope

- Desalination plant has been commissioned at Cascade utilising existing three phase power with back-up generator if required. Will be funded by separate commonwealth funding.
- Additional variations have been approved with three variations yet to be completed including viewing area fence, airside fence and airfield furniture.

Progress

- Apron complete. Runway 11/29, taxiway & Eastern end of Runway 04/22 asphalt is complete. Despite inclement weather delays of 61 days during the unloading phase , and 17 days during the airfield pavement and AGL construction phase.

Cost

- Biosecurity valuation work currently \$4.2M. However, further increases based on conversations with DARW for the return as Port of Brisbane does not have a point of entry location for returning barges. Work in progress for returning point of entry into Australia requirements requiring lifting points and plans to be developed and implemented.
- COVID19 restrictions claim has been approved \$1M.

Quality

- Quality plans, ITP's and methodologies are being completed. Some areas of works required rework as standards expected were not met.

Program

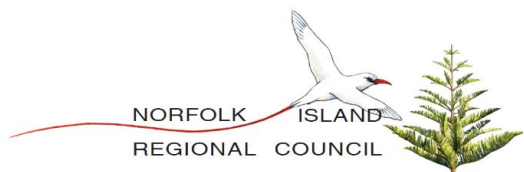
- Works on track for completion by end of August, Asphalt planned for completion at end of July 5 shifts to go.
- Crew off island for a fortnight well deserved break. 5 staff remain undertaking flanking and grooving tasks.
- Demobilisation planning underway. Coordinator commencing on island by end of July 2020. 5-6 weeks to clean returning plant and equipment.

Community

- Local business value is estimated using Boral invoicing only at \$2.55M 30/06/20, Boral credit card, personal and subcontractor local spending not included in above value so this is a conservative estimate only.
- Boral noted that there have been some negative articles in the local newspaper.
- Boral are actively supporting those who request such as informing NIRC personnel in road reconstruction techniques utilising equipment that council will own and operate at contract completion.

Funding Requirements

- The NIRC Project Manager & AIW will submit Schedule 3 Reporting requirements for review prior to the submission date of 31 July 2020.



- Contract value \$43,799,793. Variations issued to date excludes variation price requests such as Bio- security requirements, soil screener, 20kL/day desalination plant, grated drain
- Approved variations \$ 4,092,088.44 - such as Bio- security requirements, soil screener, 20kL/day desalination plant, grated drain, Terminal viewing area fence replacement, 100m Airside boundary fence replacement, Airfield furniture signs, gable markers and cones.

It was agreed that:

- The draft Q5 Quarterly Progress Report with no amendment is accepted.
- The minutes from meeting 16 April 2020 is accepted.

General business

Raised by Boral
<ul style="list-style-type: none"> • Boral asked whether the steering group could assist with ongoing discussions with DAWR. • Pacific Tug RORO facility not yet locked in. Boral working on contingency plan as fall back. \$0.75M costs if RORO facility not available. Andrew/ Ben Ford will hold follow up meeting with PT/DAWR. • Cleaning DAWR local staff can not inspect departing equipment for arrival in BNE and DAWR BNE seem reluctant to assist despite offer by Boral to fly DAWR inspectors to NI to inspect prior to departure. Andrew, Claire & Eric will assist where they are able. Darren on island currently.
Raised by the Steering Group
<ul style="list-style-type: none"> • When will the roads package commence? Boral advised this is dependant on the island receiving fuel and completion of airfield works likely early August 2020. • 16th March fuel arrived however insufficient storage on island due to decreased Jet A1 usage. • Fuel vessel has arrived this week and unloading to commence shortly. • Contract is on budget \$43M Commonwealth funding + \$7M council contribution. • Desalination plant working 80kL produced • Tim recognised the positive highlights including - local spend, no LTI, on program.

Meeting	Issue / task	Actioned by	Due	Comment	Complete
10/10/19	The project be documented through film and photography	CJ, KM	ongoing		Ongoing

Next Meeting and Reporting

- Quarterly Meetings are to be held on Norfolk Island generally a fortnight prior to the lodgement of the quarterly report. In general, these meetings will include nominated representatives from each organisation or their nominated proxy.
- The date proposed for the next PSG Quarterly Meeting is likely to be held mid to late October 2020 to enable as many nominated representatives to attend as possible.