



Norfolk Island Airport Pavement Repair & Resurfacing Q4 Steering Group Meeting (PSG)

– 16 April 2020

Project Name	Norfolk Island Airport Pavement Repair and Resurfacing D&C Project	Contract. No.	SPT171819NIRC
		Grant Agreement.	RNIA000001
Contractor	Boral Resources (QLD) Pty Ltd	Date of Meeting	16/04/2020
Time	9:30am to 10: 24am	Location	Zoom
Chair	Kieren Moss	Minutes by	Kieren Moss

Attendees:

Name	Role	Organisation
Tim Cotter	Nominated representative of the Australian Government	Aus Industry
David Porter	Council representative (an Elected member)	NIRC
Karen Quintal	Acting Airport Manager	NIA
Alistair Innes-Walker	Invited guest - Commercial Manager	NIRC
Andrew Roach	Norfolk Island Regional Council - General Manager	NIRC
Claire Quintal	Invited guest - DITCRD	DITCRD
Kieren Moss	NIRC Project Manager	Aileron Edge
Bruce Taylor	NIRC Group Manager Services	NIRC (from approx. 10:10 AM)
Chris Jeffery	Invited guest – Boral Project Manager	Boral (Head Contractor)

Apologies:

Name	Role	Organisation
Eric Hutchinson	Norfolk Island Administrator	Norfolk Island Administrator

Welcome & Project Overview

Kieren Moss welcomed all to the third Quarterly Norfolk Island Airport Pavement Repair & Resurfacing Project Steering Group Meeting.

Project Update

Boral Project Manager Chris Jeffery provided a project update as per the March 2020 report attached to the Q4 report:



Occupational Health & Safety

- No incidents or accidents have occurred to date. One noise complaint received from screening at Site 44 A. Screen relocated as a consequence.

Scope

- Road contract has been signed
- Desalination plant has been procured, will be installed at Cascade utilising existing three phase power with back-up generator if required. Will be funded by separate commonwealth funding. Desal unit equipment was delivered by defence.
- Additional variation approved for trench grate on edge of apron

Time

- Replacement unloading barge arrived 21 December, Poor or unsuitable weather conditions have plagued the unloading process – discharge rate of about 30% from bulk vessel. Boral has lost approximately 4 months, Only 6 suitable days in March 2020, Cyclone swell lost all but 10m of the groyne. Rebuilt in 11 days. Overall completion should remain unaffected as separable portions will overlap to achieve completion date.

Progress

- Concrete lean mix completed on Apron. Concrete team demobilised now need to return with 14day COVID19 self isolation (18th April – 2 May 2020).
- AC sesoda bulk ship 24 January arrival. unloading commenced late February. 7kt of product remaining on board

Cost

- Biosecurity valuation work currently \$3.7M. However, further increases based on conversations with DARW for the return as Port of Brisbane does not have a point of entry location for returning barges. Work in progress for returning point of entry into Australia requirements requiring lifting points and plans to be developed and implemented.
- COVID19 restrictions claim has been lodge. Boral are to provide further details on out-turn cost & time associated with this change in statute law.

Quality

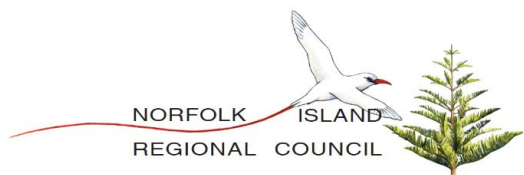
- Quality plans, ITP's and methodologies have been finalised.

Design

- Pavement and airfield lighting 90% designs have been finalised. Issued For Construction drawings being finalised.

Community

- Local business value is estimated using Boral invoicing only at \$1M 31/03/20, Boral credit card, personal and subcontractor local spending not included in above value so this is a conservative estimate only.
- Boral are actively supporting those who request such as informing NIRC personnel in road reconstruction techniques utilising equipment that council will own and operate at contract completion.



Funding Requirements

- The NIRC Project Manager & AIW had submitted Schedule 3 Reporting requirements for review prior to the submission date of 31 January 2020.
- Contract value \$44,898,007 excludes variation price requests such as Bio- security requirements, soil screener, 20kL/day desalination plant, grated drain
- Approved variations \$ 2,111,438.

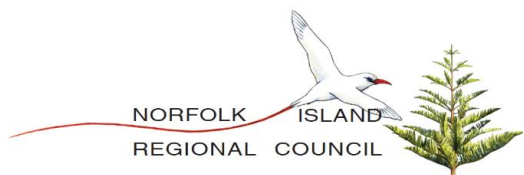
It was agreed that:

- The draft Q4 Quarterly Progress Report with no amendment is accepted.
- The minutes from meeting 30 January 2020 is accepted.

General business

Raised by Boral
<p>Boral requested Assistance</p> <ul style="list-style-type: none"> • Boral asked whether the steering group could assist with ongoing discussions with DAWR. <p>Andrew, Claire & Eric will assist where they are able.</p>
Raised by the Steering Group
<ul style="list-style-type: none"> • Biosecurity point of entry requirements discussed. Andrew offered assistance and will discuss further with Clare and Eric for roll on /roll off. • Boral are reviewing questions raised by Andrew at the meeting held on Sunday 5th April re savings due dayworks. Boral senior team working on a response. • Clarification of Acronyms provided <ul style="list-style-type: none"> ○ EOT – Extension Of Time ○ BEP – Biosecurity Entry Point ○ MOWP – Method of Works Plan ○ ALER – Airfield Lighting Equipment Room ○ ACO drain – Supplier brand of grated drain

Meeting	Issue / task	Actioned by	Due	Comment	Complete
10/10/19	The project be documented through film and photography	CJ, KM	ongoing		Ongoing
16/04/20	Boral to provide an overview of DAWR discussions to date.	CJ	20/4/20		
16/04/20	KM to arrange meeting to discuss what assistance can be provided wrt DAWR discussions to date.	KM	20/04/20		



Next Meeting and Reporting

- Quarterly Meetings are to be held on Norfolk Island generally a fortnight prior to the lodgement of the quarterly report. In general, these meetings will include nominated representatives from each organisation or their nominated proxy.
- The date proposed for the next PSG Quarterly Meeting is likely to be held mid to late July 2020 to enable as many nominated representatives to attend as possible.