

# Application RNIA000001

## Report Summary

**Report**

Progress report

**Report Type**

Progress

**Due Date**

30/10/2019 12:00:00 AM

**Status**

Approved

**Submitted Date**

19/11/2019 6:27:32 AM

**Submitted By**

Alistair Innes-Walker

**Report Accepted Date**

19/11/2019 10:17:00 AM

## Project progress

Complete the following table, updating for all milestones shown in the Activity Schedule of your grant agreement.

### 001 - Design/Site Preparation/Ball Bay Groyne works

**Description**

Commencement of site preparation, Construction of Ball Bay Groyne, Progression of design,

**Expected End Date**

30/09/2019

**Actual End Date**

30/09/2019

**Current % Complete**

95

**Progress Comments**

Critical activities on the contract programme are the execution of the Contract expected by 20/10/19, approval of the Bio-security Plan unknown at this stage Steering group is providing necessary project support, Marine Parks Permitted Ball Bay Groyne construction has been completed, purchase of some of the airfield lighting is ready for first barge

**Agreed End Date**

30/09/2020

**Previous % Complete**

100

### 002 - Aggregate and airfield lighting delivery

**Description**

Receival of aggregate and airfield lighting delivery,

**Expected End Date**

31/12/2019

**Actual End Date****Current % Complete****Progress Comments**

Bio-security requirements for aggregate delivery have caused a 2 week delay to aggregate delivery.

**Agreed End Date**

30/09/2020

**Previous % Complete**

100

**003 - Aggregate, equipment and bitumen delivery, commencement of airfield lighting works****Description**

Receival of aggregate, equipment and bitumen delivery, Commence installation of airfield lighting pit and duct system

**Expected End Date**

31/01/2020

**Actual End Date****Current % Complete****Progress Comments****Agreed End Date**

30/09/2020

**Previous % Complete**

100

**004 - Bitumen delivery, Mobilisation and Commencement of Construction****Description**

Receival of bitumen delivery, Airfield lighting installation, Concrete production trial, Construction of first concrete apron parking bay

**Expected End Date**

31/03/2020

**Actual End Date****Current % Complete****Progress Comments****Agreed End Date**

30/09/2020

**Previous % Complete**

100

**005 - Commissioning of Airfield Lighting and Construction of Airfield pavement****Description**

Commissioning of Airfield lighting installation, Construction of second concrete apron parking bay, Asphalt production trial, Asphalt paving, linemarking and flank filling

**Expected End Date**

30/06/2020

**Actual End Date****Current % Complete**

**Progress Comments****Agreed End Date**

30/09/2020

**Previous % Complete**

100

**006 - Grooving of Runway and demobilisation****Description**

Grooving of runway pavement, Demobilisation of plant and equipment

**Expected End Date**

30/09/2020

**Actual End Date****Current % Complete****Progress Comments****Agreed End Date**

30/09/2020

**Previous % Complete**

100

Where applicable, describe any project activities completed during the reporting period that are not captured in the table above.

*Response is limited to 5000 characters (including spaces).*

Some local groups objecting to importation of materials held up commencement of constructing the Ball Bay Groyne, Change to Bio-security requirements for aggregate delivery may have caused a 2 week delay to aggregate delivery.

**Is the overall project proceeding in line with your grant agreement?**

Yes

**If no, identify any changes or anticipated issues. Comment on any impacts on project timing and outcomes and how you expect to manage these.**

*Response is limited to 5000 characters (including spaces).*

Anticipated risks for the Projects ongoing success are approval of Bio-security plan, Successful landing of plant, equipment and materials in favourable shipping conditions, Continued implementation of the Communications Strategy responding to Norfolk Island Community concerns and needs.

**Are there any planned events relating to the project that you are required to notify us about in accordance with your agreement?**

No

**[To be answered annually and if applicable] Have you completed your Australian Industry Participation Plan implementation report?**

*Response is limited to 5000 characters (including spaces).*

NIRC were advised 27 June 2019 that the Australian Industry Participation (AIP) plan for the Project had been approved. The AIP plan outlines the actions NIRC and Boral are undertaking to familiarise themselves with the capabilities of Australian industry and provide Australian industry with full, fair and reasonable opportunity to supply goods and services to the project. The plan demonstrates how Boral will not rely on existing supply chains and will communicate the supply opportunities in a transparent manner so that capable Australian industry can bid. An executive summary of the approved AIP plan has been published on the AIP Authority's website. The Contractor will collect evidence during the life of the project so that NIRC can report in detail on how and when the actions in the plan were undertaken. The implementation report is a contractual obligation and is due 14 months from execution of the contract / agreement (4 April 2019)

**Have there been any serious injuries or a dangerous incidents that could have caused death or injury as a result of this project?**

No

**Project outcomes****Project outcomes**

**Outline the project outcomes achieved to date.**

*Response is limited to 5000 characters (including spaces).*

**1 Introduction**

The Airport has an asphalt surface approaching ten years of age and an asphalt overlay of all the aircraft pavements is required to maintain this vital economic link to Australia and New Zealand.

CASA undertook an assessment of the Airport in 2017 which found that portions of the current runway surface and aprons contain deformities such as cracking and if not rectified, could result in the runway being deemed as unsuitable for commercial aircraft servicing

Norfolk Island.

The key project outcomes are;

- to ensure that Norfolk Island Airport runways and apron are resurfaced to provide safe access to Norfolk Island by commercial aircraft.

The tender for the Airport Pavement Repair and Resurfacing (D&C) Tender was released in September 2018 to an open market and a site inspection was planned for 7 October 2018, with all submissions to be received before close of business on 18 December 2018.

The Tender for the Project Management of the D&C Project was released in October 2018 and closed 11 December 2018.

The works are to be delivered as a Design and Construct contract, generally comprising an asphalt overlay, patch repairs to Runways, Taxiway and Apron. The airfield ground lighting will be replaced, wind indicators, and Precision Approach Pathway Indicator.

## 2 Contractual Relationships

### 2.1 Contract Administration of the Works

Aileron Edge Pty Ltd has been appointed as contract administrator for the works comprising the airport project. Kieren Moss will administer the contract. The NIRC is the Principal with Mr Alan Buckley being appointed as the NIRC Principal's Representative.

### 2.2 Main Contract

The contract for the design and construction of the civil engineering and airfield lighting works for the airport, known as the Main Contract, was awarded to Boral Resources (QLD) Pty Ltd. A letter of Acceptance was issued on 9th April 2019. The contract negotiations are progressing well with the Main Contract expected to be signed in the coming days.

## 3 Programme

### 3.1 Main Contract

A copy of the contractor's programme for the works will be circulated once approved. The original contracted completion date was 10 August 2020. No extension of time to the contract period has been sought or granted so Practical Completion remains as is.

Critical activities on the contract programme are the execution of the Contract, approval of the Bio-security Plan, the arrival of construction materials, plant and equipment and finalisation of engineering design.

## 4 Progress

### 4.1 Main Contract

Work on Contractor Management Plans are progressing well with preliminary airfield lighting design and management plans steadily being submitted for client review. A purchase order has been raised for the procurement of long lead time airfield lighting.

### 4.2 Airfield Lighting 90% Design

The Contractor has submitted the 90% design for the airfield lighting for review and comment by the client.

### 4.3 Quality Management

The Contractor has submitted the Quality Management Plan and associated Inspection and Test Plans for review and comment by the client.

### 4.4 Environmental Management

An Environmental Management Plan (EMP) is being prepared by the Contractor.

### 4.5 Health & Safety

The Contractor has been working on submitting Health and Safety Plan to the acceptance of the Superintendent. No personal injuries were recorded in this reporting period.

### 4.6 Traffic Management

The Contractor has submitted the Traffic Management Plan for review and comment by the client.

### 4.7 Bio-security Plan

The Contractor has been working on submitting a Biosecurity Plan to the acceptance of Biosecurity and the Contract Administrator.

### 4.8 Emergency Response Plan

The Contractor has met with Norfolk Island Emergency Responders and has an Emergency Response Plan in place.

### 4.9 Approvals

Council has provided all necessary contractual approvals in place.

### 4.10 Community Engagement

The Contractor remains concerned by potential hostilities on Norfolk Island. In terms of community engagement, the Contractor propose to meet the community in small groups to provide them with information, Question & Answer factual summary sheet have been circulated and posted on the Councils website. The steering group has developed and is implementing a social media strategy.

### 4.12 Site visitors

Any subcontractors, contractors and visitors to site are undertaking the site specific inductions.

**Provide details of project KPIs and the extent to which these have been delivered to date**

**Response is limited to 5000 characters (including spaces).**

Broadly, tracking on schedule. Key KPI's for next period are Signing of Contract, Possession of Site to Contractor, Reveal of plant, equipment and materials.

## Project expenditure

Provide the following information about your eligible project expenditure.

All expenditure should be GST inclusive, less GST credits you can claim. We may ask you to provide evidence of costs incurred.

*Refer to the grant opportunity guidelines or contact us if you have any questions about eligible expenditure.*

**ReportStartDate**

1/07/2019

**ReportEndDate**

30/09/2019

Head of Expenditure	Cost Type	Financial Year	Agreed project budget	Expenditure approved prior to this reporting period	Expenditure claimed in this reporting period	Expenditure claimed to date	Estimated expenditure for next reporting period [1/10/2019-31/12/2019]	Estimated total project expenditure
Eligible expenditure			\$44,619,450	\$0	\$0	\$0	\$15,391,279	\$47,619,450
	Audit		\$20,000	\$0	\$0	\$0	\$0	\$0
		2018/19	\$0	\$0	\$0	\$0	\$0	\$0
		2019/20	\$0	\$0	\$0	\$0	\$0	\$0
		2020/21	\$20,000	\$0	\$0	\$0	\$0	\$0
	Contract		\$44,599,450	\$0	\$0	\$0	\$15,391,279	\$47,619,450
		2018/19	\$2,500,000	\$0	\$0	\$0	\$0	\$0
		2019/20	\$39,201,443	\$0	\$0	\$0	\$15,391,279	\$47,619,450
		2020/21	\$2,898,007	\$0	\$0	\$0	\$0	\$0
	Domestic travel		\$0	\$0	\$0	\$0	\$0	\$0
		2018/19	\$0	\$0	\$0	\$0	\$0	\$0
		2019/20	\$0	\$0	\$0	\$0	\$0	\$0
		2020/21	\$0	\$0	\$0	\$0	\$0	\$0
	Equipment and vehicle costs		\$0	\$0	\$0	\$0	\$0	\$0
		2018/19	\$0	\$0	\$0	\$0	\$0	\$0
		2019/20	\$0	\$0	\$0	\$0	\$0	\$0
		2020/21	\$0	\$0	\$0	\$0	\$0	\$0
	Labour		\$0	\$0	\$0	\$0	\$0	\$0
		2018/19	\$0	\$0	\$0	\$0	\$0	\$0
		2019/20	\$0	\$0	\$0	\$0	\$0	\$0
		2020/21	\$0	\$0	\$0	\$0	\$0	\$0
	Other eligible expenditure		\$0	\$0	\$0	\$0	\$0	\$0
		2018/19	\$0	\$0	\$0	\$0	\$0	\$0
		2019/20	\$0	\$0	\$0	\$0	\$0	\$0
		2020/21	\$0	\$0	\$0	\$0	\$0	\$0
Total			\$44,619,450	\$0	\$0	\$0	\$15,391,279	\$47,619,450

**What is the estimated eligible expenditure for the next reporting period?**

\$ 15,391,279

**What is the estimated eligible expenditure for remaining reporting periods in current financial year (if applicable)?**

**Response is limited to 750 characters (including spaces).**

\$29,140,855

**What is the estimated total eligible expenditure for future financial years?**

\$ 2918007

**What is the estimated total eligible expenditure for the project?**

\$ 47,619,540

**Briefly explain the reason for any changes between the forecast and actual expenditure for the current reporting period, and any significant changes to the forecast budget for the remainder of the project.**

**Response is limited to 5000 characters (including spaces).**

No expenditure was incurred in the current reporting period as the contract was not signed until 17 October 2019. The first claim from the contractor was scheduled for receipt by the NIRC in November 2019. Additional eligible costs of approximately \$3M have been forecast relating to Biosecurity requirements.

**Is the project expenditure broadly in line with the activity budget in the grant agreement?**

Yes

## Report finalisation

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This page is in three sections.

- In the first section you can advise us if your bank details have changed.
- In the second section you should attach mandatory documentation.
- In the third section you should attach supplementary documentation

### Bank account details

**Have your bank account details changed since your last payment?**

*If yes, we will provide you with a form to complete your new bank details.*

No

### Required documentation

#### Agreed evidence

Attach any agreed evidence required with this report to demonstrate project progress.

Norfolk Island Airport Pavement Resurfacing Project - DRAFT Q2 Quarterly Report September 2019.pdf

### Supplementary documentation

#### Promotional material

Attach copies of any published reports and promotional material, relating to the project.

## Declaration

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### Report Declaration

I am authorised by the grantee to submit this report and certify that:

- the information in this report is accurate, complete and not misleading and that I understand the giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth)
- the activities undertaken and the expenditure incurred is in accordance with the grant agreement
- I am aware of the grantee's obligations under their grant agreement
- I am aware that the grant agreement empowers the Commonwealth to terminate the grant agreement and to request repayment of funds paid to the grantee where the grantee is in breach of the grant agreement.

**By checking this box I agree to all of the above declarations and confirm all of the above statements to be true**

Yes