

Application RNIA000001

Report Summary

Report

Progress report

Report Type

Progress

Due Date

30/07/2019 12:00:00 AM

Status

Approved

Submitted Date

12/08/2019 11:01:01 AM

Submitted By

Alistair Innes-Walker

Report Accepted Date

12/08/2019 11:04:00 AM

Project progress

Complete the following table, updating for all milestones shown in the Activity Schedule of your grant agreement.

001 - Design/Site Preparation/Ball Bay Groyne works

Description

Commencement of site preparation, Construction of Ball Bay Groyne, Progression of design,

Expected End Date

30/09/2019

Actual End Date**Current % Complete**

5

Progress Comments

Critical activities on the contract programme are the execution of the Contract expected by 31/7/19, approval of the Bio-security Plan unknown at this stage Steering group is providing necessary project support, Marine Parks Permitted Approval for the construction of Ball Bay Groyne expected 31/7/19, purchase of long lead time Airfield Ground Lighting Equipment and progress of engineering design both underway. The contractor is working in good faith ahead of receiving a signed contract and is working toward original completion date.

Agreed End Date

30/09/2020

Previous % Complete

100

002 - Aggregate and airfield lighting delivery

Description

Receival of aggregate and airfield lighting delivery,

Expected End Date

31/12/2019

Actual End Date**Current % Complete****Progress Comments**

Once the Marine Park Permit is approved the Ball Bay Groyne works can commence. Once the airfield lighting design is finalised expected week ending 9 August the airfield lighting order can be confirmed. Once the Biosecurity plan has been approved the aggregate can be treated and prepared for shipping. First shipment planned to leave Brisbane 2nd October.

Agreed End Date

30/09/2020

Previous % Complete

100

003 - Aggregate, equipment and bitumen delivery, commencement of airfield lighting works**Description**

Receival of aggregate, equipment and bitumen delivery, Commence installation of airfield lighting pit and duct system

Expected End Date

31/01/2020

Actual End Date**Current % Complete****Progress Comments****Agreed End Date**

30/09/2020

Previous % Complete

100

004 - Bitumen delivery, Mobilisation and Commencement of Construction**Description**

Receival of bitumen delivery, Airfield lighting installation, Concrete production trial, Construction of first concrete apron parking bay

Expected End Date

31/03/2020

Actual End Date**Current % Complete****Progress Comments****Agreed End Date**

30/09/2020

Previous % Complete

100

005 - Commissioning of Airfield Lighting and Construction of Airfield pavement**Description**

Commissioning of Airfield lighting installation, Construction of second concrete apron parking bay, Asphalt production trial, Asphalt paving, linemarking and flank filling

Expected End Date

30/06/2020

Actual End Date**Current % Complete****Progress Comments****Agreed End Date**

30/09/2020

Previous % Complete

100

006 - Grooving of Runway and demobilisation**Description**

Grooving of runway pavement, Demobilisation of plant and equipment

Expected End Date

30/09/2020

Actual End Date**Current % Complete****Progress Comments****Agreed End Date**

30/09/2020

Previous % Complete

100

Where applicable, describe any project activities completed during the reporting period that are not captured in the table above.

Response is limited to 5000 characters (including spaces).

Work on Contractor Management Plans are progressing well with preliminary airfield lighting design and management plans steadily being submitted for client review. NIRC raised a Purchase Order for long lead time Airfield Ground Lighting equipment.

Is the overall project proceeding in line with your grant agreement?

Yes

If no, identify any changes or anticipated issues. Comment on any impacts on project timing and outcomes and how you expect to manage these.

Response is limited to 5000 characters (including spaces).

Anticipated risks for the Projects ongoing success are approval of Bio-security plan, Obtaining Marine Parks Permit for the construction of the Ball Bay Groyne, Development of a Communications Strategy responding to Norfolk Island Community concerns and needs.

Are there any planned events relating to the project that you are required to notify us about in accordance with your agreement?

No

If yes, provide details of the event including date, time, purpose of the event and key stakeholders expected to attend.

Response is limited to 5000 characters (including spaces).

Receival of the first barge is anticipated to occur in early October 2019, this may coincide with the next planned PSG meeting.

[To be answered annually and if applicable] Have you completed your Australian Industry Participation Plan implementation report?

Response is limited to 5000 characters (including spaces).

NIRC were advised 27 June 2019 that the Australian Industry Participation (AIP) plan for the Project had been approved. The AIP plan outlines the actions NIRC and Boral are undertaking to familiarise themselves with the capabilities of Australian industry and provide Australian industry with full, fair and reasonable opportunity to supply goods and services to the project. The plan demonstrates how Boral will not rely on existing supply chains and will communicate the supply opportunities in a transparent manner so that capable Australian industry can bid. An executive summary of the approved AIP plan has been published on the AIP Authority's website. The Contractor will collect evidence during the life of the project so that NIRC can report in detail on how and when the actions in the plan were undertaken. The implementation report is a contractual obligation and is due 14 months from execution of the contract / agreement (4 April 2019)

Have there been any serious injuries or a dangerous incidents that could have caused death or injury as a result of this project?

No

Project outcomes

Project outcomes

Outline the project outcomes achieved to date.**Response is limited to 5000 characters (including spaces).****1 Introduction**

The Airport has an asphalt surface approaching ten years of age and an asphalt overlay of all the aircraft pavements is required to maintain this vital economic link to Australia and New Zealand.

CASA undertook an assessment of the Airport in 2017 which found that portions of the current runway surface and aprons contain deformities such as cracking and if not rectified, could result in the runway being deemed as unsuitable for commercial aircraft servicing Norfolk Island.

The key project outcomes are;

- to ensure that Norfolk Island Airport runways and apron are resurfaced to provide safe access to Norfolk Island by commercial aircraft.

The tender for the Airport Pavement Repair and Resurfacing (D&C) Tender was released in September 2018 to an open market and a site inspection was planned for 7 October 2018, with all submissions to be received before close of business on 18 December 2018.

The Tender for the Project Management of the D&C Project was released in October 2018 and closed 11 December 2018.

The works are to be delivered as a Design and Construct contract, generally comprising an asphalt overlay, patch repairs to Runways, Taxiway and Apron. The airfield ground lighting will be replaced, wind indicators, and Precision Approach Pathway Indicator.

2 Contractual Relationships**2.1 Contract Administration of the Works**

Aileron Edge Pty Ltd has been appointed as contract administrator for the works comprising the airport project. Kieren Moss will act as the Superintendent. The NIRC is the Principal with Mr Alan Buckley being appointed as the NIRC Principal's Representative.

2.2 Main Contract

The contract for the design and construction of the civil engineering and airfield lighting works for the airport, known as the Main Contract, was awarded to Boral Resources (QLD) Pty Ltd. A letter of Acceptance was issued on 9th April 2019. The contract negotiations are progressing well with the Main Contract expected to be signed in the coming days.

3 Programme**3.1 Main Contract**

A copy of the contractor's programme for the works will be circulated once approved. The original contracted completion date was 10 August 2020. No extension of time to the contract period has been sought or granted so Practical Completion remains as is.

Critical activities on the contract programme are the execution of the Contract, approval of the Bio-security Plan, construction of Ball Bay Groyne, the arrival of construction materials, plant and equipment and progress of engineering design.

4 Progress**4.1 Main Contract**

Work on Contractor Management Plans are progressing well with preliminary airfield lighting design and management plans steadily being submitted for client review. A purchase order has been raised for the procurement of long lead time Airfield Ground Lighting items.

4.2 Airfield Lighting Preliminary Design

The Contractor has submitted the Preliminary design for airfield lighting for review and comment by the client. The airfield lighting designer will be onsite between 6th and 9th August 2019.

4.3 Quality Management

The Contractor has submitted the Quality Management Plan and associated Inspection and Test Plans for review and comment by the client. A design meeting will be onsite between 6th and 9th August 2019.

4.4 Environmental Management

An Environmental Management Plan (EMP) is being prepared by the Contractor.

4.5 Health & Safety

The Contractor has been working on submitting Health and Safety Plan to the acceptance of the Superintendent. No personal injuries were recorded in this reporting period.

4.6 Traffic Management

The Contractor has submitted the Traffic Management Plan for review and comment by the client.

4.7 Bio-security Plan

The Contractor has been working on submitting a Biosecurity Plan to the acceptance of Biosecurity and the Superintendent.

4.8 Emergency Response Plan

The Contractor has met with Norfolk Island Emergency Responders and is working on submitting an Emergency Response Plan.

4.9 Approvals

Council has been working on obtaining the necessary approvals for the project.

The Marine Parks Permit approval for the construction and maintenance of the proposed Ball Bay Groyne is expected by 31st July 2019.

4.10 Community Engagement

The Contractor remains concerned by potential hostilities on Norfolk Island. In terms of community engagement, the Contractor propose to meet the community in small groups to provide them with information, prepare Question & Answer 1-page factual summary sheet. These Q&A sheets be hosted on a Council or Airport Website. The steering group is developing a social media strategy.

4.12 Site visitors

Any subcontractors, contractors and visitors to site are undertaking the site specific induction. There have been no visitors to site that aren't directly involved with the project attended the site during this period.

Provide details of project KPIs and the extent to which these have been delivered to date**Response is limited to 5000 characters (including spaces).**

Broadly, tracking on schedule. Key KPI's for next period are Signing of Contract, Possession of Site to Contractor, Reveal of Marine Park Permit approval by 31st July 2019.

Project expenditure

Provide the following information about your eligible project expenditure.

All expenditure should be GST inclusive, less GST credits you can claim. We may ask you to provide evidence of costs incurred.

Refer to the grant opportunity guidelines or contact us if you have any questions about eligible expenditure.

ReportStartDate

30/04/2019

ReportEndDate

30/06/2019

Head of Expenditure	Cost Type	Financial Year	Agreed project budget	Expenditure approved prior to this reporting period	Expenditure claimed in this reporting period	Expenditure claimed to date	Estimated expenditure for next reporting period [1/07/2019-30/09/2019]	Estimated total project expenditure
Eligible expenditure			\$44,619,450	\$0	\$0	\$0	\$1,500,000	\$44,619,450
	Audit		\$20,000	\$0	\$0	\$0	\$0	\$20,000
		2018/19	\$0	\$0	\$0	\$0	\$0	\$0
		2019/20	\$0	\$0	\$0	\$0	\$0	\$0
		2020/21	\$20,000	\$0	\$0	\$0	\$0	\$20,000
	Contract		\$44,599,450	\$0	\$0	\$0	\$1,500,000	\$44,599,450
		2018/19	\$2,500,000	\$0	\$0	\$0	\$0	\$2,500,000
		2019/20	\$39,201,443	\$0	\$0	\$0	\$1,500,000	\$39,201,443
		2020/21	\$2,898,007	\$0	\$0	\$0	\$0	\$2,898,007
	Domestic travel		\$0	\$0	\$0	\$0	\$0	\$0
		2018/19	\$0	\$0	\$0	\$0	\$0	\$0
		2019/20	\$0	\$0	\$0	\$0	\$0	\$0
		2020/21	\$0	\$0	\$0	\$0	\$0	\$0
	Equipment and vehicle costs		\$0	\$0	\$0	\$0	\$0	\$0
		2018/19	\$0	\$0	\$0	\$0	\$0	\$0
		2019/20	\$0	\$0	\$0	\$0	\$0	\$0
		2020/21	\$0	\$0	\$0	\$0	\$0	\$0
	Labour		\$0	\$0	\$0	\$0	\$0	\$0
		2018/19	\$0	\$0	\$0	\$0	\$0	\$0
		2019/20	\$0	\$0	\$0	\$0	\$0	\$0
		2020/21	\$0	\$0	\$0	\$0	\$0	\$0
	Other eligible expenditure		\$0	\$0	\$0	\$0	\$0	\$0
		2018/19	\$0	\$0	\$0	\$0	\$0	\$0
		2019/20	\$0	\$0	\$0	\$0	\$0	\$0

Head of Expenditure	Cost Type	Financial Year	Agreed project budget	Expenditure approved prior to this reporting period	Expenditure claimed in this reporting period	Expenditure claimed to date	Estimated expenditure for next reporting period [1/07/2019-30/09/2019]	Estimated total project expenditure
		2020/21	\$0	\$0	\$0	\$0	\$0	\$0
Total			\$44,619,450	\$0	\$0	\$0	\$1,500,000	\$44,619,450

Comments

No Eligible expenditure has been incurred to date. A purchase order was issued 14 May 2019 to Boral Resources for \$668,000 for Aircraft Ground Lighting items with long lead times. No claims have been made against this purchase order to date.

What is the estimated eligible expenditure for the next reporting period?

\$ 1,500,000

What is the estimated eligible expenditure for remaining reporting periods in current financial year (if applicable)?

Response is limited to 750 characters (including spaces).

\$42,500,000 (\$2.5M received 2018/19 + \$40M cap for 2019/20)

What is the estimated total eligible expenditure for future financial years?

\$ No

What is the estimated total eligible expenditure for the project?

\$ 44,619,450

Briefly explain the reason for any changes between the forecast and actual expenditure for the current reporting period, and any significant changes to the forecast budget for the remainder of the project.

Response is limited to 5000 characters (including spaces).

Contract negotiations were not finalised in the reporting period. Eligible expenditure forecasts will be confirmed once the contract with Boral Resources is executed (scheduled to occur early August 2019). It is not anticipated that there will be any material changes to the forecast budget and/or total expenditure once the contract is finalised.

Is the project expenditure broadly in line with the activity budget in the grant agreement?

Yes

Report finalisation

This page is in three sections.

- In the first section you can advise us if your bank details have changed.
- In the second section you should attach mandatory documentation.
- In the third section you should attach supplementary documentation

Bank account details

Have your bank account details changed since your last payment?

If yes, we will provide you with a form to complete your new bank details.

No

Required documentation

Agreed evidence

Attach any agreed evidence required with this report to demonstrate project progress.

Norfolk Island Airport Pavement Resurfacing Project - Q1 Quarterly Report June 2019.pdf

Supplementary documentation

Promotional material

Attach copies of any published reports and promotional material, relating to the project.

Declaration

Report Declaration

I am authorised by the grantee to submit this report and certify that:

- the information in this report is accurate, complete and not misleading and that I understand the giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth)
- the activities undertaken and the expenditure incurred is in accordance with the grant agreement
- I am aware of the grantee's obligations under their grant agreement
- I am aware that the grant agreement empowers the Commonwealth to terminate the grant agreement and to request repayment of funds paid to the grantee where the grantee is in breach of the grant agreement.

By checking this box I agree to all of the above declarations and confirm all of the above statements to be true

Yes