

Norfolk Island Airport Pavement Repair & Resurfacing Q3 Steering Group Meeting (PSG)

– 30 January 2020

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| Project Name | Norfolk Island Airport Pavement Repair and Resurfacing D&C Project | Contract. No. | SPT171819NIRC |
| | | Grant Agreement. | RNIA000001 |
| Contractor | Boral Resources (QLD) Pty Ltd | Date of Meeting | 10/01/2020 |
| Time | 9:30am to 11:12am | Location | Norfolk Island Council Chambers, Bicentennial Centre |
| Chair | Kieren Moss | Minutes by | Kieren Moss |

Attendees:

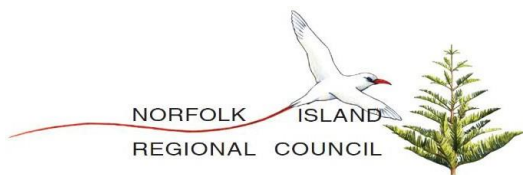
| Name | Role | Organisation |
|-----------------------|---|------------------------------|
| Tim Cotter | Nominated representative of the Australian Government | Aus Industry |
| David Porter | Council representative (an Elected member) | NIRC |
| Eric Hutchinson | Norfolk Island Administrator | Norfolk Island Administrator |
| Karen Quintal | Acting Airport Manager | NIA |
| Alistair Innes-Walker | Invited guest - Commercial Manager | NIRC |
| Andrew Roach | Norfolk Island Regional Council - General Manager | NIRC |
| Claire Quintal | Invited guest - DITCRD | DITCRD |
| Bruce Taylor | NIRC Group Manager Services | NIRC |
| Kieren Moss | NIRC Project Manager | Aileron Edge |
| Chris Jeffery | Invited guest – Boral Project Manager | Boral (Head Contractor) |

Apologies:

| Name | Role | Organisation |
|------|------|--------------|
| NIL | | |

Welcome & Project Overview

Kieren Moss welcomed all to the third Quarterly Norfolk Island Airport Pavement Repair & Resurfacing Project Steering Group Meeting.



Project Update

Boral Project Manager Chris Jeffery provided a project update as per the December report attached to the Q3 report:

Occupational Health & Safety

- No incidents or accidents have occurred to date.

Scope

- Contract has been signed
- Desalination plant is being procured, will be installed at Cascade utilising existing three phase power with back up generator if required. Will be funded by separate commonwealth funding. Some equipment may not make Borals 3rd equipment barge and will need to fit on NIRC barge.

Time

- Replacement unloading barge arrived 21 December, Poor or unsuitable weather conditions have plagued the unloading process – discharge rate of about 40% from bulk vessel. Boral has lost approximately 2 months, however overall completion should remain unaffected as separable portions will overlap to achieve completion date.

Cost

- Biosecurity valuation work currently forecast to be \$3.2 to \$3.5M. However, further increases based on conversations with DARW for the return as Port of Brisbane does not have a point of entry location for returning barges. Boral exploring alternate options such as using Gladstone or Townsville Ports. Boral would appreciate any assistance with ongoing DAWR discussions.

Quality

- Quality plans, ITP's and methodologies are being finalised.

Environment

- Audit items raised have been addressed with ongoing improvements to asphalt and concrete batching plants

Design

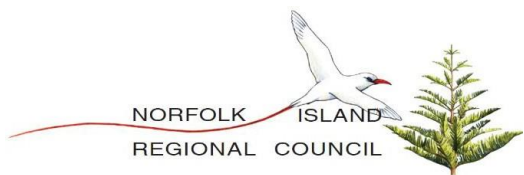
- Pavement and airfield lighting designs are being finalised.

Community

- Local business value is estimated at \$750k 31/12/19, approx. \$900k 30/01/20
- Boral are actively supporting those who request such as informing NIRC personnel in road reconstruction techniques utilising equipment that council will own and operate at contract completion.

Funding Requirements

- The NIRC Project Manager & AIW had submitted Schedule 2 Reporting requirements for review prior to the submission date of 31 January 2020.
- Contract value \$44,898,007 excludes variation price requests such as Bio- security requirements, soil screener, 20kL/day desalination plant



- Approved variations \$150,651 include spray truck & quarry report. These costs sit outside commonwealth grant provisions.

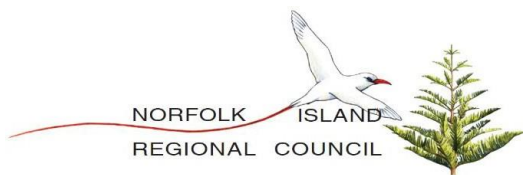
It was agreed that:

- The draft Q3 Quarterly Progress Report with one minor amendment is accepted.
- The minutes from meeting 10 October 2019 is accepted.

General business

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| Raised by Boral |
| <p>Boral requested Assistance</p> <ul style="list-style-type: none"> • Boral asked whether the PFAS water could be used for asphalt cooling, or in concrete manufacture. <p>Claire offered that literature exists on utilising PFAS water in construction. Boral should apply via email to nipfas@infrastructure.gov.au</p> <ul style="list-style-type: none"> • Boral asked whether the steering group could assist with ongoing discussions with DAWR. <p>Claire & Eric will assist where they are able.</p> |
| Raised by the Steering Group |
| <p>Bio-security requirements – Boral to provide an overview of DAWR discussions to date. Thereafter, KM to arrange a meeting CJ, CQ, EH & KM to discuss where assistance may be able to be provided.</p> <p>Can the NIRC grant community access to desalinated water that is surplus to the project needs? NIRC to resolve how this would be provided.</p> <p>Can Boral offer when available an update to the status of the desalination plant which parts will be on which barge.</p> |

| Meeting | Issue / task | Actioned by | Due | Comment | Complete |
|----------|--|-------------|---------|---------|----------|
| 10/10/19 | The project be documented through film and photography | CJ, KM | ongoing | | Ongoing |
| 30/01/20 | Boral to apply to reuse PFAS water through nipfas@infrastructure.gov.au | CJ | 7/2/20 | | |
| 30/01/20 | Boral to provide an overview of DAWR discussions to date. | CJ | 4/2/20 | | |
| 30/01/20 | KM to arrange meeting to discuss what assistance can be provided wrt DAWR discussions to date. | KM | 4/2/20 | | |
| 30/01/20 | Boral to provide a status of desalination plant delivery. | CJ | 4/2/20 | | |
| 30/01/20 | Can the NIRC grant community access to desalinated water that is surplus to the project needs? NIRC to resolve how this would be provided. | AIW/BT | 7/2/20 | | |



Next Meeting and Reporting

- Quarterly Meetings are to be held on Norfolk Island generally a fortnight prior to the lodgement of the quarterly report. In general, these meetings will include nominated representatives from each organisation or their nominated proxy.
- The date proposed for the next PSG Quarterly Meeting is likely to be held mid to late April 2020 to enable as many nominated representatives to attend as possible.