

## Norfolk Island Airport Pavement Repair & Resurfacing Q6 Steering Group Meeting (PSG) – 15 October 2020

Project Name	Norfolk Island Airport Pavement Repair and Resurfacing D&C Project	Contract. No.	SPT171819NIRC
		Grant Agreement.	RNIA000001
Contractor	Boral Resources (QLD) Pty Ltd	Date of Meeting	15/10/2020
Time	9:30am to 9:55am	Location	NIRC Office Kingston
Chair	Kieren Moss	Minutes by	Kieren Moss

### Attendees:

Name	Role	Organisation
Tim Cotter	Nominated representative of the Australian Government	Aus Industry
Karen Quintal	Airport Manager	NIA
Alistair Innes-Walker	Invited guest - Commercial Manager	NIRC
Howard Martin	NIRC Manager Economic Development	NIRC
David Porter	Council representative (an Elected member)	NIRC (from 9:40)
Kieren Moss	NIRC Project Manager	Aileron Edge

### Apologies:

Name	Role	Organisation
Bruce Taylor	NIRC Group Manager Services	NIRC (from approx. 10:10 AM)
Eric Hutchinson	Norfolk Island Administrator	Norfolk Island Administrator
Claire Quintal	Invited guest - DITCRD	DITCRD
Andrew Roach	Norfolk Island Regional Council - General Manager	NIRC (from approx. 10:07 AM)
Chris Jeffery	Invited guest – Boral Project Manager	Boral (Head Contractor)
David Porter	Council representative (an Elected member)	NIRC

### Welcome & Project Overview

Kieren Moss welcomed all to the sixth Quarterly Norfolk Island Airport Pavement Repair & Resurfacing Project Steering Group Meeting.

### Project Update

Kieren provided a project update:



#### Occupational Health & Safety

- No incidents or accidents have occurred to date.
- Project has had close to 100,000 man hours with no LTI's and no first aid injuries includes all activities both on and off island.

#### Scope

- Additional variations have been approved with three variations yet to be completed including viewing area fence, airside fence and airfield furniture.

#### Progress

- All airfield works were completed on 21<sup>st</sup> August.
- First of three demobilisation barges left NI on Monday 12<sup>th</sup> October and is due to return 31<sup>st</sup> October 2020.

#### Cost

- Biosecurity valuation work has been capped at \$3.737M. including the DARW requirements for the return in to Port of Brisbane which now has a new point of entry location for returning barges.
- COVID19 restrictions claim has been approved \$1M.

#### Quality

- Quality plans, ITP's and methodologies are being completed. Some areas of works required rework as standards expected were not met.

#### Program

- Works on track for completion by end of the year,
- Crew off island for a fortnight well deserved break.
- Demobilisation underway. Coordinator returning to the island by end of October 2020. 5-6 weeks to demobilise returning plant and equipment.

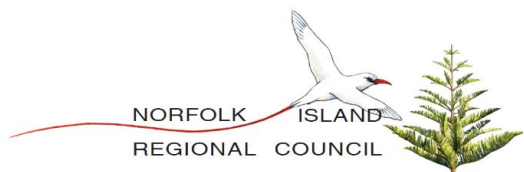
#### Community

- Local business value is expected to be over \$3M.
- Roads package has also been completed.

#### Funding Requirements

- The NIRC Project Manager & AIW will submit Schedule 3 Reporting requirements for review prior to the submission date 30<sup>th</sup> November 2020.
- Contract value \$43,799,793.
- Approved variations \$3,768,400.23 - such as Bio- security requirements, soil screener, 20kL/day desalination plant, grated drain, Terminal viewing area fence replacement, 100m Airside boundary fence replacement, Airfield furniture signs, gable markers and cones. A final AGL variation is being negotiated.
- Overall project cost is \$47,568,193.23.

It was agreed that:



- The draft Q6 Quarterly Progress Report with no amendment is accepted.
- The minutes from meeting 16 July 2020 is accepted.

#### General business

##### Raised by the Steering Group

- Australian participation report to be completed by Boral within 14 months from the start of the project

Meeting	Issue / task	Actioned by	Due	Comment	Complete
10/10/19	The project be documented through film and photography	CJ, KM	ongoing		Ongoing

#### Next Meeting and Reporting

- No further steering group meetings are planned.