



Road Vehicle Standards

Checklist for a component type approval application

August 2023

Approval holder and contact details

- Identify the primary contact for the application and their details.
- Identify the make and model of the road vehicle component (the component). Include details for each variant, if required.
- Indicate whether the component is registered with a CRN/SARN in the RVCS and, if it is, whether you want to incorporate this number as part of your approval number.

Information demonstrating full or substantial compliance

- Provide information demonstrating the component: fully or substantially complies with the applicable Australian Design Rules (ADRs) and that any non-compliance is only minor and inconsequential.

Tip: this could include results of testing from an approved testing facility or an approval issued by a contracting party to the 1958 Agreement.

- If the vehicle substantially complies with the applicable ADRs, explain how the component does not comply and describe why it is minor and inconsequential.
- List all the ADRs the component complies, or substantially complies with.
- Provide the information needed to complete the Compliance Information forms for each ADR applicable to the component.
- Provide electronic copies of documents demonstrating that you have control over all stages of the design, componentry and manufacturing process, and that you are able to ensure the design, componentry and manufacturing process will consistently produce the component.
- Provide either a certificate showing you have a quality management system (QMS) certified to ISO 9001:2008 or ISO 9001:2015.
- Ensure you can provide further detail in writing if requested.

- If you are not the design owner or manufacturer, provide a copy of the commercial agreement that allows you access to information about the design, componentry and manufacturing process for the road vehicle component.
- Ensure you have relevant record keeping processes in place to keep original and subsequent versions of supporting information up to date for the period the approval is in force, and for 7 years after the approval expires and can confirm these criteria if requested.
- If you do not have control over all stages of the design, componentry and manufacturing process for the component, provide a copy of the commercial agreement allowing you to access information relating to the design, componentry and manufacturing process.