

Submission on CACG Guidelines

CACG's meeting:
Community input

1. Community be given reasonable notice of meetings times and that any presentation, slides or graphs be provided prior to meeting as current onsite screen presentations are very difficult to determine what information is being presented. If this is not possible prior to meeting then hard copies be provided at meeting and also form part of post meeting minutes document pack.
2. Meetings to be recorded to ensure accuracy of discussion and of minutes.
3. A phone number or email address for Chair/ Airport Office be supplied to Community members to allow direct contact when required.
4. Ensure that an ANO (independent observer) and that a representative from CASA and ASA attend each CACG meeting in person.
5. Community to be granted a minimum of 25% of the meeting time for community participation.
6. Airport/ Chair ensure that items on notice be followed up and finalised, and report be made available to all members by next meeting.
7. Any complaints or issues be properly addressed by Chair /Airport representative within a timely manner. If issue relates directly to either of these parties, then an independent Government arbitrator be made available to assess complaint.
8. Community grievances of an aviation/airport issue, be handled in a professional manner and timeframe and all complaints be fully addressed in writing.
9. If onsite CACG meeting attendance needs to be capped, then online meeting link provisions must be provided with equal rights to those attending.

Kind regards

Sharon Fotheringham
30th September 2025