

# Brisbane Airport Community Airspace Advisory Board (AAB)

## Meeting Minutes

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Date	Location
22 November 2023	Brisbane Airport Conference Centre—Pullman Hotel, Domestic Terminal

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Meeting title	Start time	End time
Brisbane Airport Community Airspace Advisory Board Meeting 3	15:30 AEST	18:10 AEST

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*Refer to Attachment A within this document for attendees and apologies.*

## Minutes

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### Agenda Item 1: Welcome and Acknowledgement of Country

The Chair opened the meeting at 15:30 and welcomed community members, industry advisors and guests to the AAB meeting. The Chair noted the apologies of Sandra Bell and Mike Healy and acknowledged Janelle Moody and Luke van Dongen as substitute representatives.

The Chair acknowledged the traditional Custodians of the land from which he was joining the meeting, the Turrbal people, and the traditional Custodians of the land on which all attendees were joining from, and paid respects to their Elders past, present and emerging.

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### Agenda Item 2: Administration and action items

#### Acceptance of agenda and previous minutes

The Chair noted his letter to the Minister for Infrastructure, Transport, Regional Development and Local Government on issues falling outside the remit of the AAB had been sent following AAB meeting #2B. The Minister has responded and the letter circulated to AAB members.

*Refer to Attachment C.*

The Chair expressed his intention to keep the discussions and focus of AAB meetings within scope of the Terms of Reference to limit the workload on members as per the Minister's expectation.

The Chair noted the acceptance and publication of the previous meeting minutes (18 September 2023).

The Chair acknowledged the time taken to finalise agreement of the minutes. Members discussed options to improve timeliness of finalising minutes. The Chair asked the Secretariat to look into options to assist in the preparation of the minutes including recording meetings and record keeping requirements and to report back to the AAB.

## Action Items list

*The Action Items list is at Attachment B.*

The Chair ran through the action item list and noted that **Action Items 1.9, 2.14 and 2B.2** were with him for action. **Action Items 2.13, 2.15, 2B.1, 2B.4 and 2B.6** were noted to be closed.

Action Items that Airservices Australia (Airservices) and Brisbane Airport Corporation (BAC) have responsibility for were noted to be addressed today at *agenda item 5*.

## AAB correspondence

The Chair reiterated the expectations as set out in the Minister's letter and advised he would write a letter to the Chair of the Brisbane Airport Community Aviation Consultation Group (BACACG) referring out-of-scope issues which had been placed on the Issues Register for BACACG consideration.

The Chair raised the Minister's request for advice from the AAB on community views on designating SODPROPS (Simultaneous Opposite Direction Parallel Runway Operations) as the preferred mode of operation at Brisbane Airport, subject to safety, traffic levels and weather constraints.

- The Chair noted that the AAB is an advisory body and does not have an approval role on airspace operations at Brisbane Airport. Advice from the members would be provided to the Minister for further consideration.

Members discussed:

- how the EIS for the New Parallel Runway (NPR) for Brisbane Airport specified SODPROPS as the preferred mode of operation and it had been approved on this basis, therefore the community members expected SODPROPS to be used to the maximum extent possible so that planes take off and land over Moreton Bay and preferably continue over the Bay,
- how much traffic the airport could manage when SODPROPS is active,
- that SODPROPS as the preferred operating mode is not a silver bullet and would not resolve all noise impact issues due to operational limitations,
- preference of community members, particularly from the Bayside areas of Brisbane, for aircraft to remain over water until they have reached a much higher altitude before crossing over land.

Industry representatives noted:

- Airservices are putting together a document identifying where and when SODPROPS could likely be operated and when it could not be used, such as peak morning and afternoon times due to traffic volume. Historical weather patterns are also being studied to identify the likely availability of SODPROPS mode across the year,
- an operational transition period applies when switching to SODPROPS mode to enable the safe redirection of aircraft to the required runway end. This is in the order of 30 to 45 minutes currently but measures to reduce this time are being considered,
- currently there needs to be a forecast ability to operate in SODPROPS mode beyond one hour to transition to this mode,
- options were being explored under the *Noise Action Plan for Brisbane* to increase the altitude that aircraft must reach before they can turn back over land, noting such options come with trade-offs such as increased track miles and fuel burn.

The Chair agreed that further investigation would be required as to how much of the flight path would need to be over the water before aircraft turn back over the city.

The Chair noted the strong view of community members in favour of designating SODPROPS as the preferred operating mode at Brisbane Airport, subject to provision of more detailed information on the expected impacts and benefits to the community, that information was required on the likely practical

operation times and outcomes of options to increase the altitude of aircraft before turning back over land, to mitigate impacts on bayside communities if possible.

The Chair will write to the Minister with the advice from AAB and will circulate the draft letter to members for comment prior to submission.

#### **ACTIONS:**

1. The Chair to investigate options to record meetings with the Secretariat.
2. The Chair to write a letter to the Minister for Infrastructure, Transport, Regional Development and Local Government advising of AAB's views on the use of SODPROPS as the preferred operating mode at Brisbane Airport.

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### **Agenda Item 3: Aviation White Paper presentation**

*Refer to presentation at Attachment D.*

Ms Werner introduced Mr Everist as the head of the Aviation White Paper Taskforce, who would present on the Aviation White Paper to the AAB in this meeting.

Mr Everist presented on the Aviation White Paper process and noted that Chapter 6 would be the most applicable to this group as it relates to the handling of noise.

Mr Diamond stated that feedback he had received from his community is that the Aviation Green Paper is very pro-aviation and the community is worn out from responding to numerous requests for comment on similar issues. Mr Diamond noted that BFPCA would lodge a submission representing community views.

Ms Moody concurred with Mr Diamond's point noting similar feelings from her community. Ms Moody further noted that community feedback had been provided through roundtables for the Green Paper but expressed that the majority of attendees were from the aviation industry.

Ms Bignell expressed concern that the Aviation Green Paper is long and technical, and difficult for some community members to understand. She suggested that a separate section on community impacts be included.

Mr Diamond (supported by Ms Stewart) raised that significant community input on the aircraft noise issues that affect Brisbane residents had gone into the Aircraft Noise Ombudsman investigation into complaints about flight paths associated with the Brisbane Airport new runway. He asked that the points raised in the report should be considered under the Aviation White Paper process.

Ms Werner noted that the Aviation White Paper Taskforce had gone through a process of reviewing previous aviation submissions at the point of establishment. However, it is important that input be provided on the Green Paper to ensure that views are considered by the Australian Government. She agreed that it could be done by community members putting in a simple submission referring to these prior reports and processes and asking that they be considered in the White Paper process.

Further feedback was provided to Mr Everist on the effectiveness of Community Aviation Consultation Groups (CACGs) and to ensure that State and local Councils have input into the process to cover consideration of local community and planning issues.

Members agreed that the summary slides on the Aviation Green Paper provided at the AAB meeting provided a short and digestible summary of the issues being considered. Members noted the deadline for submissions was one week away (30 November) and asked if the slides could be published and circulated to AAB members to help facilitate community input.

Ms Werner and Mr Everist supported this approach.

## ACTIONS

3. Secretariat to circulate Aviation White Paper presentation slides to AAB members and publish on the AAB website within 24 hours of the AAB meeting.

### Agenda Item 4: Noise Action Plan for Brisbane

*Refer to the presentation at Attachment E.*

Ms Marshall presented on a status update for Phase One engagement of the *Noise Action Plan for Brisbane*.

Ms Marshall noted that Airservices' Baseline Model tool has now been released and Airservices is seeking AAB member and community feedback on the useability of the tool. Feedback received to date is that more flights are going overhead than what is being shown on the map, due to the grid cell structure that sits behind the tool, and some addresses weren't available in the baseline model.

Ms Marshall advised that *Noise Action Plan for Brisbane* Phase Two feedback is still being processed - that Airservices had received over 3,500 submissions.

Ms Moody queried whether independent verification is done on Airservices work.

In response:

- Ms Marshall answered that an external consultancy, Spatial Media was engaged to develop the baseline model, and that they have done similar work for Western Sydney Airport. The model was still in draft and would continue to be developed with feedback received.
- Mr Curran added that an independent third-party technical advisor has been appointed to review and assure outputs from the Noise Action Plan for Brisbane. Airservices has offered the services of the third-party advisor to specific issues and questions raised by the AAB.
- The Chair asked community members to consider what they would like the independent technical advisor to assure, noting that there may be limits as to what the expert can undertake.

AAB members requested to see the scope of services for the independent technical advisor to understand their role.

In response:

- Mr Curran stated this would be possible, noting commercial in confidence matters would be omitted.

## ACTIONS:

4. Community members to submit suggestions to the Secretariat on what they would like Airservices' independent technical advisor to investigate or respond to for the AAB. Suggestions to be discussed at future meetings and members to work with the Chair to determine which issues should be referred for investigation.
5. Airservices to provide AAB members with information on the scope of services able to be provided by the independent technical advisor, excluding any commercial in confidence information.

### Agenda Item 5: BAC and Airservices Australia Action Items

Ms Marshall provided an update on the Action Items sitting with Airservices and noted that the Secretariat were seeking preferences for dates and times for an Air Traffic Control visit for AAB community members as per **Action Item 2.6**.

Ms Bignell enquired as to whether her previously submitted questions on the accuracy of noise monitors based on the raw data she had supplied had been considered (**Action Item 2.11**), and members asked further questions on the use and placement of noise monitors across Brisbane.

In response:

- The Chair noted that noise monitors that are not professionally installed, calibrated and reviewed can be highly inaccurate due to limitations arising from placement, background noise, weather conditions, acoustic anomalies in particular locations, and many other factors. Ms Marshall advised all Airservices noise monitors undergo regular automated calibration and are serviced once a year by Envirosuite who manage and maintain Airservices noise monitoring system.
- Ms Marshall advised that three temporary noise monitors are moved to different locations periodically and that Airservices and Brisbane Airport Corporation will review the placements in the context of the *Noise Action Plan for Brisbane*.
- Community members expressed issues with how the noise monitor information is displayed on Webtrak and interpreting the data displayed. Some noise was not recorded as aircraft related even though a plane had gone over the area.
- Ms Marshall advised that data is correlated in 'Webtrak historic', linking aircraft movements to noise monitor activity. It is currently not possible to have a 'live' version of Webtrak due to this correlation, but options to reduce the current 15 minute delay were being investigated.
- The Chair noted that the metrics for these noise monitors are not managed by Airservices and are affected by anomalies such as wind directional changes.
- Mr Curran advised Airservices would present further information on noise monitors to the AAB at a future meeting if AAB members considered this to be useful.

Ms Bignell noted that Phase 3 day arrivals and Phase 3 night arrivals to the west of Samford Valley, Cedar Creek, Mt Samson etc are in close proximity to each other and therefore residents on the western side of those communities may be subjected to arrivals 24 hours per day if north/east winds persisted.

Ms Bignell enquired as to whether Package Four of the *Noise Action Plan for Brisbane* would be a complete airspace re-design or if it would just be an overlay of conflicting flightpaths with other airports such as Archerfield Airport.

In response:

- Ms Marshall advised that Packages Two and Three were changes that Airservices could make within current airspace system while Package Four was unrestricted for re-design. These would be done in parallel so as not to implement changes which would need to be overridden if a better alternative was found. Ms Marshall added that Package Four would include a holistic view of the entire South-East Queensland region.

Mr Diamond noted he had received a lot of questions from inner city suburbs close to the airport such as Balmoral, New Farm and Hawthorne as to when they would be in scope for consultation.

In response:

- Mr Curran expressed that Package Four would be the opportunity for the entire region to have input and that SODPROPS would benefit to all communities although Airservices could not guarantee a certain percentage of SODPROPS use or the absence of noise.
- Ms Marshall added that due to the location of the runways it would not be possible to change flight paths over suburbs that are directly aligned with the runways and within close in proximity to the airport.

Ms Marshall advised in relation to a previous question raised by Ms Bignell at the previous meeting (**Action Item 2B.7**) that a 'representative day' based on historical trends is used for Airservices' Environmental Assessments rather than a specific calendar day. This is a busy day, and reflects the traffic

volume expected at the 90<sup>th</sup> percentile (90% of the traffic volume on the busiest possible day) and that this was not seasonal, but rather the same traffic numbers were applied to both southerly and northerly wind conditions. Ms Marshall further advised that the metrics used at the time of the assessment were based on the best available information at the time and that industry operations and demand can shift over time.

The Chair added that for planning all metrics are forecasts with the limitations inherent in any forecast.

In relation to **Action Item 2.7** regarding intersection departure trials and the request that minimum climb gradients or height requirements be established, Ms Marshall advised that investigations had identified that the height requirement needed to achieve a noticeable noise difference at the first community would need to increase by 50%. This would mean an increase from 3300ft to 5000ft at Ascott (~6km from the airport). This would be an increase from the current average climb gradient of 16 degrees to 24 degrees. Airlines have advised that a 24 degree ascent would not be possible due to aircraft limitations. Mr van Dongen and Mr McCutcheon concurred with this assessment.

- Item closed as the AAB could not contribute further to this item at this time.

Ms Marshall noted that a request had been placed on the Issues Register for Airservices to provide information on near misses, fuel dumping and go-arounds. Ms Bignell asked that these statistics be released on an ongoing basis to improve transparency. Airservices will investigate reporting options.

- The Chair asked Airservices to provide information on common reasons why go-arounds occur that the community can access. Existing information on movements such as go-arounds is available at [www.airservicesaustralia.com/about-us/our-services/how-air-traffic-control-works/unusual-activities-on-the-ground-and-in-the-air/](http://www.airservicesaustralia.com/about-us/our-services/how-air-traffic-control-works/unusual-activities-on-the-ground-and-in-the-air/).
- Mr van Dongen advised that most domestic aircraft are not able to dump fuel and that international aircraft have restricted areas away from the community to release fuel in an emergency if required. He added that this is not a common procedure but there are rules if it is required.

Ms Marshall advised that the option presented in Phase 1 engagement for the early turn of turboprop aircraft departing toward the city prior to 6am would be implemented by the end of the year, along with the safety change for departures over water to the west. It was also noted that a community telephone survey to understand awareness of the Noise Action Plan for Brisbane was planned to be implemented by 15 December 2023.

The Chair noted that BAC had submitted documents addressing **Action Items 2B.3** and **2B.5** for discussion. In the interest of time, the Chair asked any questions on these documents be taken on notice in writing.

*Refer to Attachment F.*

#### **ACTIONS:**

6. Airservices to follow up on Ms Bignell's questions to Envirosuite in relation to raw noise monitor data.
7. Airservices to provide information on aircraft go-arounds, as well as fuel dumping and contrails.

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### **Agenda Item 6: BAC Growth Forecast and the Noise Action Plan**

The Chair invited Mr Diamond to lead discussion on the paper he had tabled.

*Refer to Attachment G.*

Mr Diamond raised concerns that the community does not clearly understand what is achievable under the *Noise Action Plan for Brisbane*, and called on entities to be more open and transparent in their

communications on what efforts to mitigate noise will actually deliver. He highlighted that better quantifying impacts is essential and that this should also extend to the impacts of projected growth in aviation activity on noise outcomes. Mr Diamond noted that the fundamental question is, can a reduction in aviation noise actually be achieved?

Industry representatives agreed it would be beneficial to have targets to strive for under the *Noise Action Plan for Brisbane* but it is still unclear as to what the metrics should be and how to measure them, as the outcomes of community engagement will inform which measures are implemented and which are not. More work needs to be done on this.

The Chair noted that the AAB will take Mr Diamond's points on board with future communications. Airservices also agreed to take this feedback on board in their communications.

#### **ACTIONS:**

8. Industry representatives to provide an update to the AAB on any progress to develop metrics under the Noise Action Plan for Brisbane.
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### **Agenda Item 7: Community member issues**

The Chair noted that the meeting had run over time but asked for any community member concerns they wish to raise.

Ms Bignell enquired as to why the Emirates A380 and B777 take a different approach route than other arrival over land from the north by coming into Brisbane Airport via the southwest near Ipswich. She noted the noise from the same flights over different days was also inconsistent.

In response:

- Ms Marshall agreed to investigate this, but noted it was likely due to weight, weather and other differences day to day. Airline representatives also noted this was likely to be the case.

#### **ACTIONS:**

9. Airservices to investigate the flightpath and difference in noise readings of the A380 and B777 aircraft in the northwest of the city over Ipswich and report findings to the AAB.
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### **Agenda Item 8: Other Business**

The Chair thanked Ms Moody and Mr van Dongen for attending as proxies to the meeting.

The Chair closed the meeting at 18:10

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## Attachment A – Attendees

Name	Position
Ron Brent	Chair – Brisbane Airport Community Airspace Advisory Board (AAB)
Tess Bignell	AAB Community Representative
Stephen Muller	AAB Community Representative ( <i>online</i> )
Kirsten Stewart	AAB Community Representative
David Diamond	AAB Community Representative
Janelle Moody	AAB Community Representative ( <i>proxy</i> )
Peter Curran	Airservices Australia – Chief Customer and External Relations Officer
Donna Marshall	Airservices Australia – Head of Community Engagement ( <i>Guest</i> )
Tim Boyle	Brisbane Airport Corporation – Program Manager Future Airspace Strategy
Dave McCutcheon	Qantas Group – Senior Manager Flying Operations, Jetstar ( <i>online</i> )
Luke van Dongen	Virgin Australia – Senior Manager Flying Operations ( <i>proxy</i> )
Stephanie Werner	First Assistant Secretary, Domestic Aviation and Reform Department of Infrastructure, Transport, Regional Development, Communications and the Arts ( <i>online</i> )
Kai Everist	Assistant Secretary, Aviation White Paper Taskforce Department of Infrastructure, Transport, Regional Development, Communications and the Arts ( <i>Guest</i> )( <i>online</i> )
	Secretariat Department of Infrastructure, Transport, Regional Development, Communications and the Arts

### APOLOGIES

Name	Position
Sandra Bell	Community Representative
Mike Healy	Virgin Australia – Fleet Manager



## Attachment B

### Open Action Items

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status/Outcome
1.9	18 May 2023	Airline modernisation	Chair to work with Qantas Group representative on what information can be provided to the community on Jetstar fleet modernisation.	Chair Qantas Group representative Secretariat		Chair to write to Jetstar to discuss.
1.11	18 May 2023	Data on aircraft movements	AAB to work with Brisbane Airport Corporation (BAC) and Airservices on how to better provide information and data on expected aircraft movements, and previous and proposed impacts.	BAC Airservices Australia		Update provided by BAC at Meeting #2B. Data to be released as a priority.
2.6	19 July 2023	ATC meeting with AAB members	Airservices to organise a session with an Air Traffic Controller to discuss operations with AAB members in the context of opportunities to improve noise outcomes. Airservices to undertake a process to examine Air Traffic Control tower operations to determine whether opportunity exists to improve practice.	Airservices Australia Secretariat		Update provided at Meeting #3. Date to be scheduled by Airservices.
2.14	19 July 2023	Out of Session NCIS meeting	Secretariat to organise an out of session meeting between the Chair and Airservices to discuss the NCIS complaints reporting.	Secretariat Chair Airservices Australia		Discussions between Chair and Airservices ongoing. NCIS reporting discussed at Meeting #2B.

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status/Outcome
<b>2B.2</b>	18 September 2023	Issues Register	The Secretariat and the Chair will develop an Issues Register for items the AAB is unable to progress. Items on the Issues Register shall be referred to the appropriate forums for action.	Secretariat Chair		AAB Chair to write to BACACG Chair.
<b>3.1</b>	22 November 2023	Recording of meetings	The Chair to investigate options to record meetings with the Secretariat to assist in the preparation of the minutes.	Chair Secretariat		New item.
<b>3.2</b>	22 November 2023	SODPROPS advice letter	The Chair to write a letter to the Minister for Infrastructure, Transport, Regional Development and Local Government advising of AAB's views on the use of SODPROPS as the preferred operating mode at Brisbane Airport.	Chair		New item.
<b>3.3</b>	22 November 2023	Aviation White Paper slides	Secretariat to circulate Aviation White Paper presentation slides to AAB members and publish on the AAB website within 24 hours.	Secretariat		New item.
<b>3.4</b>	22 November 2023	Independent assurance	Community members to submit suggestions to the Secretariat on what they would like Airservices' independent technical advisor to investigate for quality assurance.	Community members Secretariat		New item.
<b>3.5</b>	22 November 2023	Scope of advice	Airservices to provide AAB members with information on the scope of services for the independent technical advisor.	Airservices Australia		New item.
<b>3.6</b>	22 November 2023	Noise Monitors	Airservices to follow up on Ms Bignell's questions to Envirosuite in relation to raw noise monitor data.	Airservices Australia		New item.

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status/Outcome
3.7	22 November 2023	Airservices reporting	Airservices to provide information on aircraft go-arounds, fuel dumping and contrails.	Airservices Australia		New item.
3.8	22 November 2023	Noise Action Plan metrics	Industry representatives to update the AAB on any progress to develop metrics under the Noise Action Plan for Brisbane.	Airservices Australia BAC		New Item.
3.9	22 November 2023	A380/B777 northwest flightpath and noise discrepancy	Airservices to investigate the flightpath and difference in noise readings of the A380 and B777 aircraft in the northwest of the city over Ipswich and report findings to the AAB.	Airservices Australia		New item.

## Closed Action Items

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status
1.1	18 May 2023	AAB website	Secretariat to circulate website link to membership.	Secretariat	19 May 2023	Website link circulated to membership via email on 19 May 2023.
1.2	18 May 2023	BFPCA complaint form	Ms Bignell, as a BFPCA office holder, was asked by the Chair to raise removal of the AAB Secretariat email from the BFPCA one-click complaint form.	Ms Bignell	5 June 2023	Ms Bignell advised the AAB Secretariat via email on 5 June 2023 that she discussed the matter with the BFPCA Committee at the Committee Meeting held on 24 May 2023. A decision was made at a vote against removal of the AAB Secretariat email from the BFPCA one-click complaint form.
1.3	18 May 2023	<i>Noise Action Plan for Brisbane</i> stand-alone document	Airservices to publish a simplified document of the <i>Noise Action Plan for Brisbane</i> .	Airservices Australia	1 August 2023	Airservices have published a simple document on the Noise Action Plan for Brisbane <i>Engage Airservices</i> site that provides a simplified summary and shared with community members during Phase 2 engagement.

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status
1.4	18 May 2023	Airservices consultation advertising	Airservices to provide AAB representatives with detailed information on how they advertised <i>Noise Action Plan for Brisbane</i> Phase 1 community consultation activities.	Airservices Australia	19 July 2023	A summary of promotional activity conducted to support Phase 1 engagement and summary of media coverage was provided to AAB members for the 19 July 2023 meeting.
1.5	18 May 2023	Intersection departure trial	Airservices to confirm communication and procedure changes advised to aircraft operators during the 12-month trial prohibiting intersection departures on the new parallel runway towards the city.	Airservices Australia	19 July 2023	This information was presented by Airservices at the AAB meeting on 19 July 2023.  <i>Superseded by Action Items 2.6, 2.7 &amp; 2.8</i>
1.6	18 May 2023	Airservices presentation slides	PowerPoint slides from Airservices' presentation to be circulated to membership.	Secretariat	19 May 2023	Presentation slides circulated to community members on 19 May 2023 and published on the AAB website on 15 June 2023.
1.7	18 May 2023	Piston and turboprop movements	Airservices to provide representatives (Ms Bell) with information on piston and turboprop aircraft overnight flight movements – in what circumstances are they required to fly over the city, and when the aircraft are required to hold at lower altitudes.	Airservices Australia	19 July 2023	Information provided to AAB members and presented by Airservices at the AAB meeting on 19 July 2023.

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status
1.8	18 May 2023	<i>Noise Action Plan for Brisbane</i> Phase 2 options for preliminary feedback	Airservices to brief AAB representatives on draft <i>Noise Action Plan for Brisbane</i> Phase 2 options for preliminary feedback ahead of general community consultation.  Community members to provide initial feedback within two weeks.	Airservices Australia  Community members	25 July 2023	A virtual session occurred on 25 July 2023 facilitated by Airservices for community members to provide feedback.
1.10	18 May 2023	Query on draft PIR	Ms Bell to email Secretariat with details on an option included in the Trax International final review report, that may not appear in the final PIR report. Airservices to advise if or why the option is not in the PIR report.	Ms Bell Airservices Australia	19 July 2023	The information from Ms Bell was provided to Airservices via the Secretariat on 3 July 2023.  Airservices confirmed at the 19 July 2023 meeting all Trax recommendations were included in the PIR report except for the alternating runway option following community feedback.
1.12	18 May 2023	Noise monitoring	Airservices to provide technical briefing by noise acoustics expert on how aircraft noise is monitored and reported.	Airservices Australia	19 July 2023	This information was presented by Airservices at the AAB meeting on 19 July 2023.  <i>Superseded by Action Item 2.15</i>

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status
1.13	18 May 2023	<i>Noise Action Plan for Brisbane</i> query	Mr Muller to provide information to the Secretariat about perceived incorrect existing flight paths included in <i>Noise Action Plan for Brisbane</i> Phase 1 fact sheets for Airservices to investigate.	Mr Muller Airservices Australia	14 July 2023	The information from Mr Muller was provided to Airservices via the Secretariat on 28 June 2023.  Airservices has advised via email on 14 July 2023 they have included this in the Phase 1 feedback for review.
1.14	18 May 2023	NCIS processes	Airservices to provide presentation on the Noise Complaints and Information Service (NCIS). To be included as an Agenda Item for AAB Meeting #02.	Airservices Australia	19 July 2023	Included in Agenda for 19 July 2023 meeting.  <i>Superseded by Action Item 2.15</i>
1.15	18 May 2023	Noise complaint data	Chair to explore options with Airservices on way complaint numbers are reported.	Chair Airservices Australia	18 September 2023	Detailed discussions held between Chair and Airservices.  <i>Item closed as it is covered by Action Item 2.4</i>
1.16	18 May 2023	Chair's contact details	Secretariat to circulate the Chair's contact information to AAB.	Secretariat	19 May 2023	Contact details circulated to membership via email on 19 May 2023.

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status
2.1	19 July 2023	<i>Noise Action Plan for Brisbane Phase 2</i> community engagement sessions	Community members to advise the Secretariat if there are any other suburbs that should be included for the community engagement sessions.	Community members	25 July 2023	Members advised Airservices of suburbs that should be included in the community engagement sessions.
2.2	19 July 2023	<i>Noise Action Plan for Brisbane Phase 2 Options Virtual Meeting with AAB</i>	The Secretariat to distribute a meeting invite for an out of session meeting on 25 July 2023 to discuss the <i>Noise Action Plan for Brisbane Phase 2 Options</i> factsheets.	Secretariat	21 July 2023	Member availability for the session was sought by the Secretariat and a meeting invite was distributed on 21 July 2023.  The meeting was held on 25 July 2023.
2.3	19 July 2023	Meeting #02 slides	The Secretariat to circulate Airservices slides to the membership.	Secretariat	20 July 2023	Presentation slides circulated to community members on 20 July 2023 and published on the AAB website on 21 August 2023.



No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status
2.4	19 July 2023	Noise Action Plan for Brisbane Phase 1 feedback timeline	Airservices to provide a timeline for the completion of reviewing Phase 1 community feedback. There was feedback from the Community Representatives that not having the Phase 1 feedback completed will create issues of trust and confidence within the community when seeking a second round of feedback on new options. This situation needs to be adequately explained in any correspondence from Airservices when presenting Phase 2 options.	Airservices Australia	18 September 2023	Update on Phase 1 provided at Meeting #2B.
2.5	19 July 2023	Noise Action Plan for Brisbane Phase 1 implementation timeline	Airservices to provide a timetable for when the early turn for turboprop aircraft proposed in Phase 1 may be implemented.	Airservices Australia	18 September 2023	Update provided at Meeting #2B. Airservices to perform safety assessment after the school holidays.
2.7	19 July 2023	Intersection departure trial investigation	Airservices to investigate what would be involved in expanding the intersection departure trial to include a minimum height for aircraft to reach.	Airservices Australia	22 November 2023	Update provided at Meeting #3.
2.8	19 July 2023	Intersection departure trial details	The Chair to consult with Airservices to provide clear information to the community about the details of the trial.	Chair Airservices Australia	18 September 2023	Superseded by Action Items 2B.3 and 2B.4

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status
2.9	19 July 2023	Intersection departure trial (NAPD2 v NAPD1 discussion)	The Chair to discuss with Airservices the decision to use NAPD2 instead of NAPD1. Airservices to provide clear information to the community about the reasoning behind this decision.	Chair Airservices Australia	18 September 2023	<i>Superseded by Action Items 2B.3 and 2B.4</i>
2.10	19 July 2023	Turboprop 600 ft turns	Airservices to provide written confirmation on whether the turboprop aircraft can turn at the end of the runway <u>and</u> 600 feet or if turboprops can turn at the end of the runway <u>or</u> 600 feet.	Airservices Australia	18 September 2023	Update provided at Meeting #2B.
2.11	19 July 2023	Noise Monitor accuracy	Ms Bignell to provide raw data from the Noise Monitor that was installed on her property to Airservices for investigation. Airservices to provide an update to AAB on the accuracy of noise reporting and any reasons for the differences.	Ms Bignell	18 September 2023	Ms Bignell provided the raw data to the Secretariat, who forwarded on to Airservices on 21 July 2023. <i>To be addressed by Action Item 2.13</i>
2.12	19 July 2023	ANEF Presentation	Chair to provide a presentation on the ANEF before the next AAB meeting.	Chair	18 September 2023	Presented at Meeting #2B.
2.13	19 July 2023	Envirosuite Paper	Envirosuite to provide a paper that explains the different noise measurements and their purposes.	Airservices Australia	16 November 2023	Circulated via Secretariat out of session.
2.15	19 July 2023	Health impacts of aircraft emissions	Chair to provide a report on health impacts of emissions from aircraft (item proposed out of session).	Chair	27 September 2023	Email circulated to members via Secretariat.

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status
2.16	19 July 2023	AAB Member <i>Noise Action Plan for Brisbane</i> Phase 1 feedback	Secretariat to distribute Mr Muller's Phase 1 feedback to community members. Community members to submit their Phase 1 feedback to the Secretariat. The Secretariat will collate all submissions from community members to submit to Airservices on behalf of AAB members.	Secretariat	1 September 2023	Mr Muller's Phase 1 feedback was distributed to community members on 1 September 2023.
2.17	19 July 2023	Meeting #2B and #03 Agenda	Members to send requested agenda items for next meeting to the Secretariat.	Community members	25 August 2023	<p>The Secretariat emailed members seeking input to the agenda for the next two meetings on 22 August 2023.</p> <p>Members have provided action items to the Secretariat, which have been shared with the Chair for consideration.</p>
2.18	19 July 2023	Airline Modernisation Paper	Ms Bignell and Mr Diamond to provide specific questions to the Secretariat that they would like Mr McCutcheon to answer in the paper for action item 1.9.	Ms Bignell Mr Diamond	31 August 2023	Community members provided questions to the Secretariat, who passed them on to Mr McCutcheon.
2.19	19 July 2023	AAB Meeting #02B	The Secretariat to schedule a virtual meeting in September. The meeting will need to be 3 hours and include a break.	Secretariat	28 August 2023	AAB Meeting 2B was held on 18 September 2023. The meeting was scheduled to run for three hours, including a break.

No.	Meeting Date	Item	Requirement	Responsible Person	Completion Date	Status
<b>2B.1</b>	18 September 2023	Letter from the Chair to the Minister	Chair to write a letter to the Minister for Infrastructure, Transport, Regional Development and Local Government raising concerns from members which fall outside the scope of AAB including health and social impacts, NCIS processes, airport safeguarding, and compensation for community members.	Chair	22 November 2023	Letter sent by Chair on 10 October 2023 and response received on 27 October 2023.  Discussed at Meeting #3.
<b>2B.3</b>	18 September 2023	NADP1 vs NADP2 report	BAC to provide the NADP1 vs NADP2 report to community members via the Secretariat for review. Members are to provide specific questions which will be addressed at the next meeting.	BAC Secretariat Community members	22 November 2023	Discussed at Meeting #3.
<b>2B.4</b>	18 September 2023	Phase 1 outcomes	Airservices to provide Phase 1 outcome slides to members for review.  Any feedback from members on Phase 1 outcomes are to be sent to Airservices via the Secretariat by 25 September 2023.	Airservices Australia Community members Secretariat	28 September 2023	Circulated via Secretariat with responses received sent to Airservices.
<b>2B.5</b>	18 September 2023	Airport growth comparison data	BAC to provide data comparing growth of aviation in Brisbane with other cities with similar populations.	BAC	22 November 2023	Provided as attachment for Meeting #3.
<b>2B.6</b>	18 September 2023	NCIS questions	The Secretariat to send Ms Bell's non-jet traffic questions to the NCIS.	Secretariat	13 November 2023	Questions sent to NCIS.
<b>2B.7</b>	18 September 2023	2018 EA investigation	Airservices to investigate and provide an answer on why a particular day measured in the 2018 EA report for Brookfield/Samford Valley was chosen.	Airservices Australia	22 November 2023	Discussed at Meeting #3.