



**DO NOT SHIP YOUR VEHICLE UNTIL AFTER YOU HAVE RECEIVED YOUR IMPORT APPROVAL**

- The import of a road vehicle (that is nonstandard or does not have an identification plate) without a vehicle import approval is prohibited under the *Motor Vehicle Standards Act 1989*. It is an offence with a maximum penalty of \$13,200 for an individual and \$66,000 for a corporation. If you ship your vehicle without an Import Approval, your vehicle may be held in Customs bond storage and you may incur storage costs.
- The Personal Imports Scheme is administered under regulation 13 of the Motor Vehicle Standards Regulations 1989. Please read Section 5.7 (pages 17-21) of **Information Brochure (VSB10) Importing Vehicles to Australia** before completing this form.
- Refer to **Vehicle Imports** on the Department's website <[www.infrastructure.gov.au](http://www.infrastructure.gov.au)> to download **Information Brochure (VSB10) Importing Vehicles to Australia** and access more information on importing vehicles.
- Any missing documents or incomplete applications will delay the issue of the Import Approval.

**Part 1, The applicant**

Is this your first application? Yes  No

Title: Mr  Ms  Mrs  Miss  Other

Full name of vehicle owner:  
 (The Import Approval will be issued to the vehicle owner.)

Your date of birth:  /  /

Your address:  
  
 .....  
  
 .....  
 Postcode:

Email:

Phone:  Fax:

( ) ( )

Are you an Australian citizen? Yes  No

Are you an Australian permanent resident? Yes  No

Have you applied to become an Australian citizen or an Australian permanent resident? Yes  No

Do you hold a visa that allows you to apply to become an Australian permanent resident? Yes  No

Are you otherwise entitled to remain in Australia indefinitely? Yes  No

Please state your previous country of residence:

Were you born in your previous country of residence? Yes  No

If not, what was the date you arrived in your previous country of residence?  
 /  /

**Part 2, Your agent**

You may nominate a Freight Forwarding Agent or other Agent to act on your behalf.

Contact name:

Company name:

Phone:  Fax:

( ) ( )

Email:

**Part 3, Your vehicle details**

Car  Motorcycle  Truck

Other

Make:  Model:

Date of manufacture (if known):  
 Month  Year

Vehicle Identification Number or Chassis Number:

Current physical location of the vehicle:

Country in which the vehicle was first offered for sale:

**Note:** You may only import one vehicle every five years under this scheme

## Part 4, Your Australian residency

Do you intend to become an Australian resident and remain in Australia indefinitely?

Yes  No

Date you arrived / are arriving in Australia:

/ /

**Note.** Applications may be made before you arrive in Australia. Alternatively, applications may be made up to 6 months after you arrive in Australia.

## Part 5, Vehicle ownership and use

Do you currently own the vehicle?

Yes  No

Date you acquired ownership of the vehicle overseas:

/ /

Date of first overseas registration of the vehicle (in your name):

/ /

Date you stopped / intend to stop using the vehicle overseas:

/ /

Have you owned the vehicle (while overseas) for a continuous period of at least 12 months?

Yes  No

During this period of ownership, was the vehicle available to you for use in transport?

Yes  No

**Note.** To be available for use in transport, the vehicle should be registered (in your name) and garaged (at or near your overseas residence) so that you could, if needed, drive the vehicle. In addition, you should have held an appropriate licence to drive the vehicle overseas. The period of ownership and use should occur immediately before you arrive in Australia.

## Part 6, Documents attached to this application form

You should attach the following documents in support of your application. Please confirm the documents you have attached to this application by ticking the appropriate boxes.

A copy of your driver's licence.

A copy of the purchase documents for the vehicle (in your name).

A copy of the vehicle registration documents, for the past 12 months (in your name).

Your statement of travel. The statement of travel is prepared by you, and itemises any international travel you undertook during the period you owned and used the vehicle (during the past 12 months). In particular, the statement sets out any absences from your country of residence.

A copy of your passport (this includes a copy of every page, including blank pages). If you hold dual passports, you should provide a copy of both passports.

A copy of your Australian Visa

Applicants must substantiate an intention to remain in Australia by establishing the following details (100 points is required). Please indicate the documents you have attached to this application. (This list is a guide; it is not necessary to include every document.)

Your employment details in Australia (eg, a letter from your employer). **50 points**

Your residential details in Australia (eg, copies of property purchase / rental documents). **50 points**

The shipment of your household goods to Australia (eg, copies of shipping documents). **20 points**

Copies of other residential documents (eg, telephone and electricity accounts). **10 points**

Resignation letter from overseas employer **50 points**

Recent sale/cancellation of overseas residential property **50 points**

Foreign citizens settling in Australia may also substantiate an intention to remain in Australia by providing evidence that they have arranged the following details. Please indicate the documents you have attached to this application. (This list is a guide; it is not necessary to include every document.)

Evidence that you have applied for an Australian Tax File Number. **25 points**

Evidence that you have applied for an Australian bank account. **25 points**

Evidence that you have registered with Medicare. **25 points**

Evidence that you have applied for an Australian driver's licence. **25 points**

**Note.** Please refer to Section 5.7 (pages 17-21) of **VSB 10 – Importing Vehicles to Australia** for more information of the documents to be submitted. Any document not in the English language should be accompanied by a translation.

## Part 7, Declaration – applicant to sign

**This form must be signed by the Applicant ONLY.**

*I declare that the information provided is true and correct and agree to the information being provided to other government agencies.*

Signature:

Full name:

Date:

 /  / 

## Part 8, Information

The Department of Infrastructure and Transport is collecting the information on this form, and on any supporting documentation you provide, to assess your application to import your vehicle. This is authorised by the *Motor Vehicle Standards Act 1989* and the *Motor Vehicle Standards Regulations 1989*. The Department usually gives some or all of this information to state and territory registering authorities, the Australian Customs and Border Protection Service, the Australian Competition and Consumer Commission, policing agencies and fair trading agencies. Personal information provided to the Department is covered by the *Privacy Act 1988*. The collection, storage, use and disclosure of personal information are subject to the *Information Privacy Principles*.

Giving false or misleading information is a serious offence. Offences are set out under Part 7.4 of the Criminal Code for giving false or misleading information in applications or documents. Maximum penalties of imprisonment for 12 months are provided.

## Part 9, Payment of fee

**A Fee of A\$50 must accompany this application. Please select one of the following payment options:**

Cheque

Cheque / money order payable to:

MasterCard

Visa

Money Order

**Receiver of Public Monies**

Credit Card

Cardholder's name

Credit card number:

Expiry Date

 / 

Cardholder's signature

Departmental officers will debit the fee from your account. Alternatively, applications forwarded by post may be paid by including a cheque or money order in Australian Dollars for \$50. (Cheques must be drawn from Australian financial institutions.) As set out in Schedule 2 of the *Motor Vehicle Standards Regulations 1989*, this is a fee for lodging an application. Refunds will not be given, even if an application is withdrawn before a decision is made.

## Part 10, Address for application and enquiries

The Administrator of Vehicle Standards  
Vehicle Safety Standards  
Department of Infrastructure and Transport  
GPO Box 594  
CANBERRA ACT 2601

Phone: 1800 815 272 (if calling within Australia)  
Phone: +61 2 6274 7444 (if calling outside Australia)  
Fax: +61 2 6274 6013  
Email: [vimports@infrastructure.gov.au](mailto:vimports@infrastructure.gov.au)  
Website: [www.infrastructure.gov.au](http://www.infrastructure.gov.au)