

## OPTIONAL RECORD KEEPING TEMPLATE FOR CRITERION 4

**This template is provided for your guidance and use if desired. It is not a requirement.**

Complete the Vehicle Details table below.

Vehicle Details	
Make	
Model	
VIN	
Engine No.	
Registration No.	

Complete the declaration below by ticking the appropriate box to confirm which one of the three methods you are using. If you are following the manufacturer's engine maintenance schedules you need to be able to provide these on request. If you are using the generic schedules, you need to document which schedule you are using in the box following 'Schedule No.' below.

### Method 1

I am using the manufacturer's maintenance schedules for all components

### Method 2

I am using a combination of the manufacturer's maintenance schedules and Schedule No.  of the generic schedules for the nominated components as follows (tick appropriate box):

Oil/Oil Filter	<input type="checkbox"/> Manufacturer's Schedule	<input type="checkbox"/> Generic Schedule
Fuel Filter/s	<input type="checkbox"/> Manufacturer's Schedule	<input type="checkbox"/> Generic Schedule
Air filter	<input type="checkbox"/> Manufacturer's Schedule	<input type="checkbox"/> Generic Schedule
Valves	<input type="checkbox"/> Manufacturer's Schedule	<input type="checkbox"/> Generic Schedule
Injectors	<input type="checkbox"/> Manufacturer's Schedule	<input type="checkbox"/> Generic Schedule
Fuel pump	<input type="checkbox"/> Manufacturer's Schedule	<input type="checkbox"/> Generic Schedule
Injection timing	<input type="checkbox"/> Manufacturer's Schedule	<input type="checkbox"/> Generic Schedule

### Method 3

I am using Schedule No.  of the generic schedules for all components

